

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, DECEMBER 20, 2016 AT 7:30 P.M.
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Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. All members were present.

2. APPROVAL OF AGENDA: Agenda item 9.c. Tupper Violation was moved to item 9.b.
Agenda item 9.b. Businesses in Residential Areas was moved to item 9.c.
Added to the Agenda was 10.g. 2017 Schedule of Land Use Fees from AEW.

**MOTION by Bohm supported by Stier to approve the agenda as amended.
MOTION carried.**

3. PUBLIC COMMENTS: Supervisor Jarzyna asked the residents to come to the podium and state their name and address. He further requested comments be limited to three-minutes. – There were no public comments.

4. CORRESPONDENCE:
a. Comcast; Fox College Sports signals will be removed from line up on January 1, 2017.

**MOTION by Stier supported by Grader to accept the correspondence as presented.
MOTION carried.**

5. APPROVAL OF MINUTES – October 12, 2016 Workshop & November 15, 2016 & Correction of Synopsis from November 15, 2016 published as November 16, 2016.

Lascoe reported the November 15, 2016 Synopsis was published in The Record newspaper as the meeting date November 16, 2016. Michigan Township Association advised the synopsis did not have to be republished as long as it was stated at the next meeting and noted in the minutes.

**MOTION by Stier supported by Grader to approve the workshop minutes from October 12, 2016 as presented.
MOTION carried.**

**MOTION by Stier supported by Grader to approve the minutes from November 15, 2016 with the synopsis corrected date of November 15, 2016.
MOTION carried.**

6. APPROVAL OF BILLS
Stier stated the total bill list for approval is \$96,759.73.

**MOTION by Grader supported by Stier to approve the bills list dated December 13, 2016 in the amount of \$96,759.73.
MOTION carried.**

1. OFFICER'S REPORTS

- a. Supervisor Jarzyna reported the Ray Township Public Library was awarded a \$30,800 matching grant from the Michigan Council for Arts and Cultural Affairs for renovating the interior of the library.

Jarzyna stated he received an email regarding CDBG Senior Minor Home Repair for \$500.00 is available for seniors or low income. Bohm stated if anyone is interested they would contact the Township for the application and it would be forwarded to the County for eligibility. Jarzyna stated the notice will be on the website and the newsletter.

Jarzyna reported he has tried to contact the lease agreement holder for the Verizon Cell Tower easement which needs attention with the over grown trees. Mr. Bohm suggested looking at the bid file to contact the agent who arrange the lease for another phone number.

Jarzyna asked the Board for approval to allow Trustee Bohm to assist him with the 2017-2018 budget. He asked that Bohm receive the hourly pay of a deputy.

**MOTION by Grader supported by Stier to allow Bohm to assist the Supervisor with the budget for 2017-2018 at the hourly rate of the deputy treasurer/deputy clerk position.
MOTION carried.**

- b. Clerk Lascoe thanked the voters of Ray Township for giving her the opportunity to serve as Clerk. She stated she is looking forward to working with the Board and the residents. She thanked the elections workers for working the elections in 2016 and stated their pay was included in the bills list, she apologized that they weren't paid sooner. Further stated as required by law, she appointed a Deputy Clerk, Betsy Bart who is a Ray Township resident for twenty years.

- c. Treasurer Stier stated he had SYO Computer service prepare a quote for a computer kiosk for the vestibule area for residents use to look up information, which is required by law. Also they have prepared an estimate for the installation of two security cameras, one in the vestibule area and the other overlooking the treasurers' counter. Further stated there is twenty-five thousand dollars allocated in the budget for computers.

Discussion was held on security camera for the senior center and signage that the areas are under video surveillance.

- d. Trustees – Grader had nothing to report.
Trustee Bohm complimented Jarzyna and Lascoe for the smooth transition into office.

**MOTION by Stier supported by Lascoe to receive and file the Officer's Report as presented.
MOTION carried.**

2. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Building Department-Residential Permits, Residential Finals and Temp Occupancy Report
- c. Fire Department Report
- d. Library Report
- e. Recreation Report
- f. Senior Report
- g. SMART/Lenox Report
- h. Budget Report

Jarzyna reviewed the Township Department Reports.

**MOTION by Bohm supported by Grader to receive and file the Department Reports.
MOTION carried.**

3. UNFINISHED BUSINESS

- a. Taylor Blight - Jarzyna reported the Taylor Blight is scheduled for trial on January 12, 2017 in district court.
- b. Tupper Violation - Jarzyna reported the Tupper Violation is scheduled for trial on December 22, 2016.

Bohm reported he would be a witness in both trials at district court.

- c. Businesses in Residential Areas – Jarzyna stated there is nothing new to report. He suggested a meeting with the Township Attorney to inquire if the businesses could be grouped into a class action lawsuit to make the process easier for the Township and the businesses which have been in the Township.
- d. Letter from Michigan Department of Treasury – Corrective Action Plan – Stier reported he has received a verbal confirmation of approval. Bohm stated he wrote a letter to the State advising them a feature on the computer software has been turned on that will notify the accountant when an account is over budget.

MOTION by Stier supported Lascoe to remove the Letter from Michigan Department of Treasury Corrective Action Plan from the agenda.

MOTION carried.

- e. CDBG funding for Senior Hand Rail – Lascoe reported the bid opening was held and one bid was submitted by Great Lakes Welding LLC for \$7,200.00, with the Alternate #1 bid; was to deduct \$820.00. The contract included a voluntary alternate bid which included: 1 ¼ standard wall steel pipe, 2 coats standard primer, 2 coats finish paint for \$3,800.00. Lascoe stated she contacted the County and they suggested not accepting the alternate bid since another contractor may have bid on the voluntary contract. The County stated the funds are available until the end of 2017, they suggested rebidding the project and having the work completed as quickly as possible. Jarzyna recommended the steel pipe to be powder coated.

MOTION by Bohm supported by Stier to Table the CDBG funding for the Senior Hand Rail and to Re-advertise the CDBG Senior Hand Rail with the voluntary alternate bid specifications including powder coat.

MOTION carried.

MOTION by Bohm supported by Stier to Table the Taylor Blight and Tupper Violation until further action from the courts.

MOTION carried.

4. NEW BUSINESS

- a. Rezoning Request; Industrial-Residential (IR) to Agricultural-Residential (R1); Located on the east side of North Avenue between 26 Mile Road & 27 Mile Road for Permanent Parcel Nos. 05-36-300-014, 05-36-300-012, 05-36-300-016, 05-36-100-018, 05-36-100-020, 05-36-100-021, 05-36-100-023, 05-36-100-024, 05-36-100-028, 05-36-100-029, 05-36-300-036, 05-36-300-037, 05-36-300-038, 05-36-300-049. A.K.A. 57960, 58100, 58050, 58444, 57890, 57350, 57270, 57470 North Avenue. Ray Township, Petitioner.

Jarzyna stated the Planning Commission is recommending the rezoning request to be consistent with the newly adopted Master Plan. He stated Christopher Taft came into the office and he would like his property to stay zoned IR, his property abuts the immediate corner which is zoned B-2. He asked if any property owners would like to address the Board on the rezoning.

Christopher Taft, 57270 North Avenue, stated his parcel number is 05-36-300-038 and he would like to his property to remain zoned IR.

Robert Jones, 57470 North Avenue, questioned the taxable value on his property. He stated he doesn't care if his property is rezoned, but stated just a few years ago it was rezoned to the IR.

Bohm stated he is opposed to the rezoning because of the poor water conditions in the area for residential.

MOTION by Stier supported by Lascoe to Approve the Rezoning Request; Industrial-Residential (IR) to Agricultural-Residential (R1); Located on the east side of North Avenue between 26 Mile Road & 27 Mile Road for Permanent Parcel Nos. 05-36-300-014, 05-36-300-012, 05-36-300-016, 05-36-100-018, 05-36-100-020, 05-36-100-021, 05-36-100-023, 05-36-100-024, 05-36-100-028, 05-36-100-029, 05-36-300-036, 05-36-300-037, 05-36-300-049. Excluding Permanent Parcel No. 05-36-300-038. Ray Township, Petitioner.

FOR THIS MOTION: Yes: Stier, Lascoe, Grader, Jarzyna

No: Bohm

MOTION carried.

b. BS&A Software Training; Deputy Treasurer – Stier asked the Board for approval for April Penzien, Deputy Treasurer to be able to attend a BS&A Software Training on January 18th and 19th, 2017 from 9 a.m. to 4 p.m. for \$410.00 plus mileage. Further stated she would not be staying overnight.

MOTION by Lascoe supported by Grader to approve the BS&A Software Training for Deputy Treasurer; April Penzien to attend on January 18th and 19th for \$410.00 plus mileage.

MOTION carried.

c. Clinton River Watershed Annual Dues for \$500.00

MOTION by Bohm supported by Grader to pay \$500.00 for the Clinton River Watershed Annual Dues.

MOTION carried.

d. Supervisor recommendation of appointments to Board of Review, Planning Commission, Zoning Board of Appeals & Salary and Wage Committee.

Jarzyna stated Lori Lascoe has submitted a letter of resignation from the Planning Commission.

MOTION by Stier supported by Grader to accept Lori Lascoe resignation letter from the Planning Commission.

MOTION carried.

Jarzyna stated the Board has his recommendation of appointments for consideration.

MOTION by Stier supported by Grader accept the Supervisors recommendation and to reappoint Marv DeBuck, reappoint Betty Youngblood, reappoint Rita Harman to the Board of Review and to appoint Joe Guzdziol as the alternate member.

MOTION carried.

MOTION by Grader supported by Lascoe to accept the Supervisors recommendation and to appoint Randy Forro to replace Joe Jarzyna, appoint John Zoccola to replace Lori Lascoe and to reappoint Tom Hancock and to reappoint Tom Penzien and the Township Board liaison to be Doug Stier.

MOTION carried.

MOTION by Stier supported by Grader to accept the Supervisors recommendation and to reappoint Tom Hancock and to appoint Betty Youngblood to the Zoning Board of Appeals for a three-year term.

MOTION carried.

MOTION by Stier supported by Grader to accept the Supervisors recommendation to reappoint Erik Colo, reappoint Susan Brown and to appoint Ryan Morici to the Wage and Salary Committee.

MOTION carried.

Bohm stated the terms should have been included, which are staggered.

Grader requested a list of all appointments for the Boards, Commission and Committees including terms.

e. School Tax Collection Agreement. – Stier requested the Boards approval to collect the summer taxes for 2017 for \$1.75 per parcel.

MOTION by Bohm supported by Lascoe to approve the School Tax Collection Agreement for 2017 for \$1.75 per parcel.

MOTION carried.

f. Township owned property status for 2017

Discussion was held on the Township owned property and the parcel sizes and the Fire Departments input.

MOTION by Bohm supported by Stier to keep the Township owned parcels off the tax roll for future use.

MOTION carried.

g. 2017 Schedule of Land Use Fees

Supervisor Jarzyna stated AEW fees have been updated for the 2017 Land Use Schedule. Further stated Lisa Hall met with Lyle Winn and updated the fees for the Building/Planning Department.

Discussion was held on AEW contract including the fee schedule and if any fees were different.

Paula Artman, 63560 Indian Trail, stated the Township has a contract with AEW which includes a fee schedule.

MOTION by Bohm supported by Grader to Table the 2017 Schedule of Land Use Fees for further investigation with the Township Engineers contract.

MOTION carried.

5. PUBLIC COMMENTS:

Kevin Brown, 18955 29 Mile Road, stated there is property on North Avenue being filled in with debris and tree stumps. Further stated there should be an ordinance for clean fill to protect the wells.

Bohm stated he brought a fill ordinance to the Township Board several years ago for consideration and suggested reviewing the ordinance.

Rita Harman, 22800 28 Mile Road, asked what SEMCO was doing at 32 Mile Road and North Avenue. Further asked if the senior center security cameras could be turned off during the exercise classes.

Bohm replied they are cleaning out the wells, reservoirs and storage fields.

Bill Kehrer, 20015 30 Mile Road stated the Township should not be in the real estate business and is losing tax dollars by owning the parcels. He asked if there were any special meeting. Further inquired why the flag is not up at the Fire Department.

Chief DiMaria stated the flag is being repaired at this time.

Terry Goike, 21122 32 Mile Road, announced the library has a new database called Newsbank that allows patrons to access to newspapers and magazines.

6. ADJOURNMENT

MOTION by Grader supported by Stier to adjourn the meeting at 8:52 p.m.

MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk

Date

Lori R. Lascoe, Recording Secretary
Ray Township Clerk