

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, APRIL 17, 2018 AT 7:00 P.M.
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Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. All members were present.
2. APPROVAL OF AGENDA:
MOTION by Bohm supported by Grader to approve the agenda as submitted.
MOTION carried.
3. Correspondence: None.
4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

There were no public comments.

5. APPROVAL OF MINUTES – March 20, 2018
MOTION by Bohm supported by Stier to approve the minutes from March 20, 2018 as presented.
MOTION carried.
6. APPROVAL OF BILLS
MOTION by Stier supported by Lascoe to approve the bills list dated March 28, 2018 for \$11,382.14.
MOTION carried.

MOTION by Stier supported by Lascoe to approve the bills list dated April 9, 2018 for \$63,067.09.
MOTION carried.

7. OFFICER’S REPORTS
 - a. Supervisor Jarzyna reported that 119 of the Zoning Compliance Inquiries have been returned to date. Seven (7) have Planning Commission approval, five (5) are farms, seventy-one (71) qualify as Type 1 home occupation requiring no action. In process of reviewing remaining twenty-two (22) to twenty-four (24) some may be Home Occupation one (1) and some may require consent judgements

Clerk Lascoe reported the Clerk’s Office will be open on Saturday, May 5th, from 9:00 a.m. to 2:00 p.m. for anyone to obtain an absentee ballot. If anyone needs an absentee ballot they should contact the Clerk’s office for an application.

Lascoe stated on Wednesday, May 2nd, 2018 the Election Commission will conduct the Public Accuracy Test at 11:00 a.m., in the Conference Room. Further stated the agenda is posted and on the Township website and anyone can come in and participate.

Lascoe advised the Open and Outdoor Burning Ordinance 53 was published on March 7th, and became effective on Saturday, April 7, 2018. Further stated there are copies of the ordinance and the application on the table for residents.

- b. Treasurer Stier - nothing to report
- c. Trustees Grader requested a moment of silence for George Rudich, has been a resident of Ray since 1925. Has generously donated flowers to Township Hall for many years.

Trustee Bohm requested a moment of silence for Dr. Berger.

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report & State of Library Presentation

Christy DeMulenaere stated the library has had a lot of changes and growth in the past year. Requested \$500.00 contribution from the Township to the library towards their continuing renovations. The library currently has \$7,000.00 in the fund and will be seeking grant money to help with more renovations. When applying for grants it is helpful to have monetary support from the Township.

- f. Recreation Report
- g. Senior Report
- h. SMART/Richmond Lenox EMS Report

Jarzyna reviewed the department reports for March 2018.

**MOTION by Bohm supported by Stier to receive and file the Department Reports for March 2018.
MOTION carried.**

9. UNFINISHED BUSINESS

- a. CDBG Library ADA Door Opener.

Jarzyna reported the Library ADA Door Opener was installed today.

MOTION by Stier supported by Lascoe to remove 9. a.) the CDBG Library ADA Door Opener from the agenda.

MOTION carried.

- b. Consent Judgment for Four Star Development proposed sewer connection to Shelby Township

Jarzyna reported that UFS has provided a tentative price of \$3,500.00 to \$4,000.00 per tap. Macomb County Public Works would like to see Ordinance in place. He requested to have Bob Seibert work on the Sewer Ordinance.

**MOTION by Stier supported by Bohm to direct Supervisor to have Bob Seibert draft sewer ordinance.
MOTION carried.**

- c. Lawn Maintenance - Cemeteries Bids

Lascoe stated when the lawn maintenance was out for bid no one submitted a bid for the Lee and Proctor cemeteries, at the last meeting the Board requested for the Treasurer to receive a quote. She stated a sealed bid was submitted on 3-27-18 and she opened the bid at the meeting. Further stated the quote for the lawn cutting, trimming and blowing of the grass on a bi-weekly schedule is \$70.00 per bi-weekly cut for the Lee Cemetery and \$125.00 per cut bi-weekly for the Proctor cemetery.

MOTION by Bohm supported by Grader to accept bid as presented from Dan's Lawn Maintenance for Bi-weekly cutting of Lee Cemetery at \$70.00 per cut and Bi-weekly cutting of Procter cemetery at \$125.00 per cut.

MOTION carried.

10. NEW BUSINESS

a. Request to adopt new Building Department fees.

**MOTION by Bohm supported by Lascoe to adopt building department fee schedule as presented.
MOTION carried.**

b. Appointment of Code Enforcement Officer.

Jarzyna requested to appoint Joe Guzdiol as Code enforcement officer. He reported before any tickets for violations are issued he would review the issue and bring to board for approval.

**MOTION by Lascoe supported by Bohm to appoint Joe Guzdiol as Ordinance Enforcement Officer.
MOTION carried.**

c. Request to attend free seminar; Planning for Parks and Recreation.

Stier requested the invitation be extended to the Recreation Leader, Agatha Show.

**MOTION by Grader supported by Bohm to approve Lisa Hall, Kathryn Trapp and extend the invitation to Agatha Show to attend the free seminar and to pay their hourly rate and mileage.
MOTION carried.**

d. Capital Improvement Discussion, i.e., gate & site plan.

Jarzyna stated D-Fence has proposed the installation of a donated salvage gate at the entrance to the park. He explained the gate is valued at \$2,800.00.

Stier stated he spoke with the Township Attorney Christine Anderson regarding the bid requirements and she advised him that the bid process is not necessary for under \$20,000.00, which is the threshold set by the state. Further advised him the job could be posted on the Township website.

Jarzyna explained the gate would close with a magnetic field and people in park will be able to leave. No vehicles would be able to enter after the gate closes at dusk. Further stated a price would be necessary for the electrical work.

Bohm stated years ago they looked into a gate and the price was double at that time.

MOTION by Stier supported by Grader to approve bid of \$10,175.00 for installation of electronic gate from D Fence LLC.

**FOR THIS MOTION: Yes: Stier, Grader, Lascoe, Bohm, Jarzyna
 No: None.**

MOTION carried.

Jarzyna stated the Planning Commission is working on a capital improvements plan and they need a to site plan drawn to scale for the township campus. He stated he has spoken with Lyle Winn, AEW Township Engineer for the drawing and the cost of drawing will be \$300.00 to \$400.00 dollars.

**MOTION by Bohm supported by Stier to approve AEW complete to scale site plan at a cost of \$300.00 to \$400.00.
MOTION carried.**

11. PUBLIC COMMENTS:

Ray Sandrowicz, stated he has noticed many signs on telephone poles and at intersections and considers them eyesores. He stated the Township needs to address the signs. He stated there is a large pile of broken concrete and a skid steer on North Avenue near 28 Mile, which is an eyesore.

Jarzyna advised he removed signs last year and the signs will be removed.

Susan Brown, 18955 29 Mile Road asked how the gate was bid.

Jarzyna advised when D Fence LLC was installing the senior handrail he offered to donate a gate and provided the price for installation.

Terry Goike, 21122 32 Mile Road reminded everyone about the Friends of the Library's May 12, 2018 Trunk to Treasures event, \$20.00 per space rental, still accepting donations and need volunteers for Friday and Saturday.

Terry Goike stated the Macomb Cultural Center is holding a County Bi-centennial event and the Ray Township Friends of the library have submitted 2 items including the Cascades Pamphlet that will be on display. The Anton Art Center in Mt. Clemens will be displaying the Evelyn Reiter print of the Cascades and the Ray Union Quilt.

Terry Goike announced the Library is selling Ray Township T-Shirts with a baseball type design which are available at the library.

Michelle Kouri, 20861 30 Mile advised that the Trunk to Treasures event is like a community garage sale. Recycling is a problem in the township, she has 60 plastic mulch bags that cannot be recycled with the townships current system. Requested that the Township please get another company if the opportunity arises.

12. ADJOURNMENT

**MOTION by Stier supported by Bohm to adjourn the meeting at 8:09 p.m.
MOTION carried.**

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk

Date

Respectfully submitted,
Lisa Hall, Recording Secretary