

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, JANUARY 16, 2018 AT 7:00 P.M.
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Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. All members were present.
2. APPROVAL OF AGENDA: Added: 10.) K. Library Room Request
**MOTION by Bohm supported by Grader to approve the agenda as amended.
MOTION carried.**
3. Correspondence: State of MI, House of Representatives Resolution No. 214 – Resolution of Commemorate the Bicentennial of Macomb County
4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

Bill Kehrer requested a moment of silence for Dick Enburg.
5. PUBLIC HEARING: For Allocation of Community Development Block Grant Funds
**MOTION by Stier supported by Lascoe to open the public hearing at 7:04 p.m.
MOTION carried.**

Mr. Jarzyna requested audience members come to the podium with comments.

Sylvia Johnson, Care House requested \$600.00 from Ray Townships CDBG service funding allocation. Stated that Care House provides assistance for children that have been victims of abuse.

Stier asked if any money given would benefit children in California. Ms. Johnson stated all funding is used in Michigan.

**MOTION by Bohm supported by Stier to close the public hearing at 7:08 p.m.
MOTION carried.**
6. APPROVAL OF MINUTES – December 13, 2017 & December 19, 2017
**MOTION by Bohm supported by Grader to approve the minutes from December 13, 2017 as presented.
MOTION carried.**

**MOTION by Bohm supported by Stier to approve the minutes from December 19, 2017 as corrected.
MOTION carried.**
7. APPROVAL OF BILLS
**MOTION by Stier supported by Lascoe to approve the bills list dated January 8, 2018 for \$70,819.74.
MOTION carried.**

8. OFFICER'S REPORTS

- a. Supervisor Jarzyna had nothing to report at this time.
- b. Clerk Lascoe reported the Ray Township Fire Department made national news for an emergency call on Wednesday, December 13th at 9:30 a.m. of a report of a horse that was in an ice-covered pond. The Fire Department and Sheriffs' Department were able to pull the horse to safety. She thanked the Fire Department for the great job.

Lascoe reported on December 27, 2017 the Township received the CDBG service funds for the Senior Director & Senior Fitness Instructor for \$2,500.00.

Lascoe stated the Macomb Community College may be calling for a Special Election, which would be held on Tuesday, May 8th, 2018. The matter is on the Board agenda for tomorrow evening.

- c. Treasurer Stier thanked everyone for their condolences in the recent passing of his father.
- d. Trustees Grader and Bohm had nothing to report at this time.

9. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report
- f. Recreation Report-Leader requested to sell old decorations at the library garage sale or to donate the items.
MOTION by Stier supported by Grader to allow the Recreation Leader to sell excess items at Ray Township garage sale and to donate any remaining items.
MOTION carried.
- g. Senior Report
- h. SMART/Richmond Lenox EMS Report.

Jarzyna reviewed the department reports for November 2017.

MOTION by Bohm supported by Lascoe to receive and file the Department Requests/Reports for December 2017.

MOTION carried.

10. UNFINISHED BUSINESS

- a. Businesses in Residential Areas.

Jarzyna stated that the first letter will be sent to all parcel owners near the end of January and a second reminder letter will be mailed with the tax assessments in February. He requested to form a committee to review the Zoning Compliance Inquiry form received from the resident/businesses, which would include himself, the Planners, Township Attorney, Planning Commission Chairman, and the Fire Department and Township Engineer when needed. Further stated he would like the Planning Commission Chairman included as another resident of the community and he has offered his time at no cost to the Township.

Bohm stated more people involved and more opinions can make it harder to reach a conclusion. Grader stated that sometimes two heads are better than one.

Stier stated Tom Penzien would be a good choice to add to the committee. Lascoe stated all decisions would still come before the Board for approval.

MOTION by Stier supported by Lascoe for Supervisor Jarzyna to form committee to review and make decisions related to businesses in residential areas.
MOTION carried.

b. CDBG Library ADA Door Opener.

Lascoe stated three (3) bids were received and opened today, January 16, 2018 at 11:15 a.m.

Progressive Hardware Suppliers, \$3950.62

Meridian Contracting Group, \$15,695.00

Clinton Valley Products, \$9,992.00, alternate bid \$5434.00

Lascoe stated two of the bids did not include any electrical work. She forwarded the bids to Michael Boettcher at Macomb County and he advised that the bids that did not include electrical estimates could still be submitted for the electrical work necessary.

MOTION by Bohm supported by Lascoe to table CDBG Library ADA Door Opener until electrical bids are received.

MOTION carried.

c. Discuss Hiring & Compensation for Fitness/Exercise Instructor.

Stier stated the ad will run until January 18, 2018. No response to the ad has been received. The residents have been conducting the class in the interim with videos and will continue to do so.

Bohm asked how much time the board wants to spend on this item?

Stier stated that everyone should keep an open ear for someone who may be interested.

MOTION by Bohm supported by Stier to remove item 10c from agenda.

MOTION carried.

d. Consent Judgment for Four Star Development proposed sewer with Shelby Township.

Jarzyna stated he met with Macomb County Public Works on Friday January 12, 2018.

Steven Downing confirmed that Ray Township has a resolution in place to become part of the MIDD (Macomb Interceptor Drain Drainage District). Ray Township would have single user fee, would not pay double user fee to Shelby Township. A buy in tap fee of \$50,000.00 would apply.

Jarzyna stated that Mr. Mocerri has stated that he will assist with the costs however, he must know the tap fee amounts and is not willing to spend more than the cost of a Waste Water Treatment plant.

Jarzyna stated an answer is needed within the next ninety days.

MOTION by Bohm supported by Lascoe to table until to allow Supervisor Jarzyna to seek a qualified firm to suggest tap fees.

MOTION carried.

11. NEW BUSINESS

a. Allocate Community Development Block Grant Funds.

Discussion regarding how \$10,000.00 CDBG funds are allocated.

Lascoe stated \$300.00 comes off the top and goes to Macomb County Chore fund, leaving \$2,200.00 to allocate for services and \$7,500.00 for brick and mortar projects, which is very restricted on how it is used. The exterior painting of the Library qualifies since it is a historical building. She received two quotes for the CDBG application process, the bids are \$7,250.00 from JAR Painting and \$11,200.00 from Easton Painting. The project would be advertised and on the MITN as required. Ray Township would have to budget the cost for the painting and return it to the budget upon receipt of the CDBG funds.

Grader asked how the exterior would be prepped for new paint and who will determine what needs to be done.

Bohm stated the library will be power washed and prepped for painting, he advised that rust from nails are bleeding through and will need to be addressed.

Jarzyna stated that he will be making the determination of what needs to be done.

Discussion was held on the service allocation, as it has always been used for the senior fitness and director wages.

Stier stated if the Township allocates to all the organizations requesting funds it would only leave \$480.00 for the senior programs. Further stated he does not mind allocating \$600.00 to Care House even though it does take away from senior programs.

Grader stated she would also like to allocate money to Care House, but it does take away from seniors. Stier stated as a whole the senior program is well under what is budgeted, and he is trying to justify allocating \$600.00 for Care House.

Grader stated she would prefer to allocate the \$2,200.00 to the senior program as has always been done in the past.

MOTION by Grader supported by Lascoe to allocate CDBG funds, allocate \$7,500.00 brick and mortar to paint exterior the Ray Township Library, \$2,200 service allocation to Ray Township senior program (fitness and senior director) and \$300.00 to Chores.

FOR THIS MOTION: Yes: Grader, Lascoe, Jarzyna, Bohm.

No: Stier.

MOTION carried.

b. 2018 Professional Legal Service Hourly Increase.

MOTION by Stier supported by Lascoe to approve increase in Professional Legal service fee from \$80.00 to \$100.00 per hour for Seibert & Dloski.

MOTION carried.

c. Confirmation of Phone Poll for Senior Center Furnace Replacement.

MOTION by Stier supported by Lascoe to accept and approve \$2,500.00 bid to install new Coleman furnace in Senior Center.

MOTION carried.

d. Set Public Hearing for proposed 2018-2019 Budget.

Motion by Bohm supported by Stier to set public hearing date February 20, 2018 at 7:00 p.m. for 2018-2019 Budget.

MOTION carried.

e. Request to attend Planning & Zoning Training Workshop.

MOTION by Lascoe supported by Stier for ZBA member Marvin DeBuck to attend March 1st ZBA training at a cost of \$125.00 plus mileage and for PC member Justin Marberg to take MSU Citizen Planner webinar training at a cost of \$275.00.

MOTION carried.

f. Request to Attend Michigan Association of Municipal Clerks Seminar.

Lascoe requested to attend the MI municipal clerk seminar on March 11–16, 2018, which is a three-year program. The seminar cost is \$600.00 plus hotel and mileage.

MOTION by Stier supported by Grader to approve \$600.00 cost of attendance, plus hotel and mileage for Clerk Lascoe to attend Municipal Clerks conference, Mt. Pleasant, MI, March 11-16, 2018.

MOTION carried.

g. Ray Township Employee Manual; Compensation Time.

Jarzyna stated he is requesting extension of comp time payment in the current employee manual be extended from 60 days to 6 months. He stated the maintenance employee has accumulated hours of comp time due to the amount of snow we have had, and he prefers to take comp time, as days off in the summer instead of overtime pay. Further stated comp time can be accumulated up to 30 hours.

MOTION by Bohm supported by Grader to approve the change in Employee Manual language comp time. Comp time can be accumulated up to 30 hours and must be used within 6 months; if not used within 6 months of being accumulated, the employee shall be paid for the overtime in their next pay check.

MOTION carried.

h. Request to advertise for Lawn Maintenance for Township Office, Park & Cemeteries Bids.

MOTION by Bohm supported by Stier to allow the Clerk to advertise for bids for 3-year lawn maintenance for Township office, park and cemeteries.

MOTION carried.

i. Planning Commission recommendation for Amendment to Zoning Ordinance No. 36, Section 200 – Accessory Buildings, setbacks, wall & building heights, square footage.

Section 215 – Solar Panels - delete paragraph (g)

Section 1302 – Gas Stations (J)

Section 1700 – Wireless Communication Tower – various amendments

Section 3000 - Definitions, Kennel – private

Maximum width to depth ratio in districts; R-1, RT, RM, MHC, RMU (Residential & Commercial), B-1, B-2, DMU (without public sewer), IR and I-1

MOTION by Stier supported by Lascoe to approve Zoning Ordinance Amendments to Zoning Ordinance No. 36 as presented by Planning Commission.

MOTION carried.

j. Yearly Burn Permit; Ordinance 53.

Lascoe stated the proposed yearly burn permit defines in detail more

MOTION by Lascoe supported by Stier to Table item 10 j, Yearly Burn Permit Ordinance 53 to next meeting February 20, 2018 7. P.M. and send to Attorney for review.

MOTION carried.

k. 2018 Building Use, Library Summer Reading Program – *Added to the Agenda*

Library request to use building for Summer reading program in case of rain. Dates of use if needed Thursday's June 28, 2018 thru August 2, 2018, 11 a.m. to 12:30 p.m. and August 9, 2018, 11:00 a.m. to 1:00 p.m.

MOTION by Lascoe supported by Stier to approve building usage agreement, if needed.

MOTION carried.

12. PUBLIC COMMENTS:

Susan Brown, 18955 29 Mile Road, asked when the businesses in residential district letters will be mailed. She asked how the consent fees will be split.

Jarzyna stated letters will be mailed late January and a second notice will be included with assessment. Resident can hire and pay for their own attorney. Township will split fees 50/50 except for the attorney fees of residents who use their own attorney.

Chief Jim DiMaria, stated the Ray Township Firefighters 43rd Annual Dinner Dance will be Saturday, March 17, 2018 at Tina's Country House. He stated everyone is invited and tickets can be purchased at the Fire Hall for forty-dollars per person.

13. ADJOURNMENT

MOTION by Stier supported by Bohm to adjourn the meeting at 8:38 p.m.

MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk

Date

Respectfully submitted,
Lisa Hall, Recording Secretary