

# MECHANICAL PERMIT APPLICATION & PERMIT RAY TOWNSHIP

AUTHORITY: P.A. 230 OF 1972, AS AMENDED  
 COMPLETION: MANDATORY TO OBTAIN PERMIT  
 PENALTY: PERMIT CAN NOT BE ISSUED

### I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> YES PERMIT # _____ <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
Street Address & Job Location (Street No. & Name)	Owner's Phone #:	Township <b>Ray</b>	County <b>Macomb</b>

### II. CONTRACTOR (ATTACH COPY OF LICENSE) / HOMEOWNER INFORMATION

Name	Company Name	License Number	Expiration Date
Address (Street No. and Name)		City	State    Zip
Telephone Number (    )	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

### III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
			<input type="checkbox"/> State Owned <input type="checkbox"/> School

### IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one-and two-family dwellings when the input rating of the building heating/cooling exceeds 375,000 Btu's.

What is the building size in square footage? \_\_\_\_\_ What is the input rating of the heating system in this building? \_\_\_\_\_

**Have plans been submitted?**     YES     NO     NOT REQUIRED

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**Plans are required** for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

### V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

**Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section VI. Homeowner Affidavit)**

**Date:** \_\_\_\_\_

### VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical code and **shall not be enclosed, covered up, or put into operation** until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

6/7/11

**COMPLETE APPLICATION ON BACK SIDE**

**MECHANICAL PERMIT APPLICATION & PERMIT (PAGE 2)**  
**RAY TOWNSHIP, 64255 WOLCOTT, RAY TWP., MI 48096**

PHONE: **586-749-5171** - OFFICE HOURS: **M – TH 9 AM TO 5 PM**

**VII. FEE CHART** – Enter the number of items being installed, multiply by the unit price for total fee.

DESCRIPTION	FEE	#	AMOUNT
Application Fee (non-refundable)	\$ 25.00		
Base Permit Fee (includes one inspection)	30.00		
Residential Heating System (includes duct & pipe)	50.00		
Gas/Oil Burning Equipment New and/or Conversion Units	30.00		
Residential Boiler	30.00		
Water Heater	5.00		
Flue / Vent Damper	5.00		
Solid Fuel Equipment (includes chimney) Gas Burning Fireplace	30.00		
Chimney, Factory built Installed separately	25.00		
Solar, set of 3 panels (includes piping)	20.00		
Gas Piping, each opening new installation	5.00		
Air Conditioning (includes split system)	30.00		
Heat Pumps, Complete Residential	30.00		
Bath & Kitchen exhaust	5.00		
All storage tanks up to 550 Gallon:			
Above ground	20.00		
Underground	25.00		
Humidifiers	10.00		
Piping – minimum \$25.00	.05 / ft		
Duct – minimum \$25.00	.10 / ft		
Heat Pumps: Commercial (pipe not included)	20.00		
Commercial Hoods	15.00		
Heat Recovery Units	10.00		
V.A.V. Boxes	10.00		
Unit Ventilators	10.00		
Unit Heaters (Terminal Units)	15.00		
Evaporator Coils	30.00		
Refrigeration (Split System)	30.00		
Compressor	30.00		
Wood Burning Stove	25.00		
Re-inspections or special inspections	50.00		
Final Inspection	30.00		
Manufactured Homes (All fees above are applicable)			
Fire Suppression/Protection- Fire Department Review of Plans	25.00		
Fire Suppression/Protection-minimum \$20.00	.75/head		
<b>TOTAL PERMIT FEE:</b>			

MECHANICAL PERMIT # \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

**VIII. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. **No work shall be concealed until it has been inspected.**

When ready for an inspection, call the Ray Township Office (586-749-5171) providing as much advance notice as possible. The office will need the **job location** and **permit number**.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

**A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

6/7/11

Fuel:
Type of Unit:
Burner:
Model #
Maximum Input:

Make check payable to **Ray Township**.