

Ray Township Board of Trustees
Meeting Minutes
Tuesday, June 21, 2016 at 7:30 p.m.

Location: Ray Township Hall
64255 Wolcott, Ray, Michigan 48096

Present: Charles Bohm, Supervisor
Paula Artman, Clerk
Douglas Stier, Treasurer
Betty Grader, Trustee
John Zoccola, Trustee

Also present - 18 residents.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL

Supervisor Bohm called the meeting to order at 7:30 p.m. and the Pledge of Allegiance was recited. Supervisor Bohm, Clerk Artman, Treasurer Stier, Trustee Grader, and Trustee Zoccola present.

- 2. APPROVAL OF AGENDA** – Mr. Bohm advised changes to the agenda tonight: New Business, adding h) Cliff Kukuk, Violation; deleting d) Brush hogging and trimming bid. The State of the Library Report and EMS presentations will be moved up to before approval of the minutes. The MTA dues (10a) will be moved to before approval of the bills. Mr. Bohm explained the voting on these items would remain at the scheduled times on the agenda.

MOTION by Mr. Zoccola to approve the agenda as amended, supported by Ms. Grader. Motion carried.

3. PUBLIC COMMENTS –

Kevin Brown, 18955 29 Mile, inquired about permission to get on the property regarding the well. He stated it has been 90 days since he has brought it to the Supervisor's attention and voiced his concerns for the health and safety of Ray Township. He doesn't understand the delay. Mr. Bohm said he did not have permission to access the property from the owner and no cooperation. He and the Fire Chief have looked at; he has tried to contact the homeowner, Mickey Hofer, and the next step is to contact our attorney for action. He explained Board action would be needed. Discussion continued regarding accessing the property and the well.

Bill Kehrer, 20015-30 Mile Rd. asked for a moment of silence for the recent tragedy in Orlando, Florida. Supervisor Bohm granted the request, and a moment of silence was held at this time.

4. CORRESPONDENCE

a. Great Lakes Water Authority – Public Hearing – Ms. Artman read the letter from Great Lakes Water Authority stating there will be a Public Hearing to be held on June 22, 2016 at Great Lakes Water Authority, 735 Randolph, Detroit at 1 p.m. regarding its draft Project Plans for the Proposed Rouge River Outfall (RRO) Disinfection, which will be seeking low interest State Resolving Fund loan fund assistance. The total project cost is estimated at \$37,490,000 which will be allocated to Detroit and suburban customers similar to other treatment plant capital improvements. The letter is available upon request.

b. Richmond Lenox Monthly Report – Ms. Artman read the report from Richmond/Lenox EMS dated June, 2016. In the Richmond EMS Report it states they transported for Ray Township a total of 12 runs in Ray Township. To note 73 persons from Ray Twp. were transported with the SMART connector. The blood drive will be Thursday, July 7, from 9-9 at the Lenox Twp. Office. The full report is available upon request.

Christy DeMeulenaere, Library Director presented the 2015-2016 State of the Library Report at this time. She reported the past year was filled with programs, fundraisers, developing the library collection and reaching out to the community. New programs in 2015 included Facebook, Freegal, and a newsletter which all received positive feedback and growth. She stated the library looks forward to working with the Friends of the Library and Historical Society applying for grants for building renovations and promoting the Library. Ms. DeMeulenaere was congratulated for the good job she does at the library and for her state certification. (Full report available upon request).

Ray Township Board of Trustees
Meeting Minutes
Tuesday, June 21, 2016 at 7:30 p.m.
Page 2

Jeff White, of Richmond Lenox EMS Ambulance Authority spoke at this time. He explained they provide two services to Ray Township: SMART Bus Transport and EMS Support. He said they had 920 riders last year. Senior riders, and the vehicles are available to them. He explained the services that are provided to the citizens. 7 a.m. to 7 p.m. Monday thru Friday and Saturday 8 a.m. to 8 p.m. The toll free number is 844-666-5652, and their normal number is (586) 749-7713.

Mr. White explained they provide Paramedic Advanced Life Support Ambulance Service to residents of Ray Township north of 29 Mile Rd. (Medstar provides the service south of 29 Mile). This service is provided along with the Fire Department. He explained last year there were 81 responses in the community, and they responded in an average time of 10 minutes and 28 seconds. It was clarified that Medstar responds to all of 29 Mile Rd. Discussion continued regarding Medstar, the full medical service, and hospital transport.

Mr. White explained due to state law, they must transport to the closest hospital if critical. 90% of patients transported are taken to hospital of their choice.

MOTION by Mr. Stier to receive and file the correspondence from June 21, 2016, supported by Mr. Zoccola. Motion carried.

5. APPROVAL OF MINUTES – May 17, 2016

MOTION by Ms. Grader to approve the minutes from May 17, 2016, supported by Mr. Zoccola. Motion carried.

10a.MTA – Dues –

MOTION by Mr. Stier to remain members of the MTA, and approval to pay dues in the amount of \$3,389.22, supported by Ms. Grader. Motion carried.

6. APPROVAL OF BILLS – Mr. Stier explained the Planners' bills were higher than usual this month due to master plan work, and other minor corrections.

MOTION by Mr. Stier to approve the bills paid through June 6, 2016, totaling \$80,460.62, supported by Mr. Zoccola. Motion carried.

7. OFFICER'S REPORTS –

a. Supervisor –

- Mr. Bohm stated the final draft of the employee manual has been distributed to the Board for review. He asked any comments be sent to him, as the manual will be on the July agenda for Board action.
- A letter has been sent to the property owner of the surface well on unoccupied property on 29 Mile Rd. Mr. Bohm has contacted a certified well contractor, received a quote in the area of \$1,300-\$1,500. The next step is to contact our attorney for further action, whether contacting the DEQ or the homeowner. Mrs. Grader said it is a hardship and we should pursue, Ms. Artman agreed.
- Mr. Hartop, 29 Mile Rd., pleaded guilty at the pretrial hearing to disturbing the peace; he was given one year of probation to stop the activity.
- Mr. Kaczmarek on Kunstman Rd., on June 23 our attorney requested permission to set a date for a hearing for violating his probation.
- Tupper's ticket – for the property that they own on 28 Mile Rd. They have not been served according to the court.
- The 32 Mile Bridge is under construction and an August 7 opening is expected.
- The Priest Drain to be cleaned was advertised. A pre-bid meeting was held, and no one bid on the job. It will be put on the agenda for the next meeting to determine what to do.

Ray Township Board of Trustees
Meeting Minutes
Tuesday, June 21, 2016 at 7:30 p.m.
Page 3

- b. Clerk** – Ms. Artman reminded the community the last date to register to vote is July 5. If you wish to vote by absentee ballot, call her office, or email her at clerk@raytwp.org (586)749-5171 x201. There will be a public notice in the paper, published June 26, for Townships Bruce, Ray, Washington and the close of registration for the August 2 election which is Tuesday, July 5. If anyone needs a copy of a ballot she has copies in her office.
- c. Treasurer** – Mr. Stier said we won't be discussing the street lighting on 9c tonight. He will be getting another proposal for replacing all the light bulbs in the buildings. Ms. Grader said she was unhappy with the cover letter, (due to the grammatical errors) with the proposal submitted to the Board by Mr. Cantrell, and would like another contractor contacted. She does not want to do business with this contractor for this reason. Mr. Stier said he will contact DTE for a list of other contractors. Mr. Stier would like the Board to consider a policy for special charges for non-sufficient funds. He will submit a recommendation to the Board to act upon for next month. It is currently \$5.00.
- d. Trustees** – none

8. DEPARTMENT REQUESTS/REPORTS

- a. Assessing** – Pending Michigan Tax Tribunal Cases – Mr. Bohm stated Kelly notified him a home at 60505 North Avenue has gone into foreclosure. He has been working with the bank regarding this home as it needs some care. The doors need closing, etc. Mr. Bohm noted there are 3 homes in Ray Township: The Kukuk home on North Ave., between 26 and 27 Mile; the Lacy property on 26 Mile, between Romeo Plank and Hayes Rd; and the Diener Property at the corner of Kunstman and 29 Mile that the Board needs to find funds to take action and have removed as they are in violation of our ordinances. (Dangerous buildings and blight ordinances). Mr. Bohm said we are still waiting for a Tax Tribunal settlement for the Timberwood golf course. The settlement for the Marasco's, Pine Valley and the Marrocco residence, the total reduction in the taxes to Ray Township was \$511.
- b. Building Department** – Permits, Residential Finals and Temp Occupancy Report – Mr. Bohm said the total monthly permits issued between 5/1/16 and 5/31/16 was 21 totaling \$4,119.00.
- c. Fire Department Report** – Mr. Bohm read the report for May detailing: 37 calls, detailing: 23 medical, 7 personal injury accident, 1 fire alarms, 3 motor vehicle accidents, 1 mutual aid and 2 trees down across roads.
- d. Library Report** – Mr. Bohm said the detailed report is available upon request.
- e. Senior Report** – Mr. Bohm said the senior attendance is up, exercise program is going well, seniors went to Holland, and the card group meets twice a month. Seniors are requesting permission to purchase a flowering tree and bench donated by the families of Gladys Chaltron and Crystal Teller. This will be placed on the next agenda. Mr. Bohm said a copy of the report is available upon request.
- f. Recreation Report** - Movies in the park are planned, a Belle Isle Nature Zoo trip and Toledo Zoo trip is planned; and the picnic is July 17. We are looking for volunteers, please call Kathryn to volunteer. Full report available upon request.
- g. Budget Report** – Please review. The audit will begin next Monday. Anything above or below 9.17% needs to be looked at. Please call Doug or Mr. Bohm with any questions.

MOTION by Ms. Artman to receive and file the department requests and reports as presented, received at the meeting of June 21, 2016, supported by Mr. Stier. Motion carried.

9. UNFINISHED BUSINESS

- a. Hazardous Material Abatement Ordinance Amendment/Demolition Ordinance** – Mr. Bohm explained the Board was given a copy of what the Attorney has prepared in final form.

Ray Township Board of Trustees
Meeting Minutes
Tuesday, June 21, 2016 at 7:30 p.m.
Page 4

Ms. Grader asked the following changes be made to the proposed ordinance: 3. *...inspected by a "qualified" person and add "with proper credentials" / "or licenses"*. 7. Add: *"approved by the Township Inspector"*. A short discussion continued regarding the proposed ordinance changes. All were in agreement with proposed changes.

MOTION by Mr. Stier, to table 9a, Hazardous Material Abatement Ordinance Amendment/Demolition Ordinance for further corrections, supported by Mr. Zoccola.

- b. **Building Department – Outstanding Bonds** – Mr. Bohm updated the Board, stating they are making progress and it is down to \$4,000 now. He stated in their packets the Board has an updated list through 2014.

MOTION by Ms. Artman to table 9b, Building Department – Outstanding Bonds, supported by Mr. Stier. Motion carried.

- c. **Free-LED.com – Street Lighting Project** – Mr. Stier contacted Brandon Faron from Community Lighting for DTE regarding the conversion of 35 street lights in Ray Township, the cost would be \$13,614. The cost savings would be estimated at approximately \$5,000. Mr. Bohm suggested tabling this item until after the audit, as it is not budgeted monies. Discussion continued regarding the time frame and budget for this project.

MOTION by Mr. Stier to table 9c – Street Lighting Project, until next month, supported by Mr. Zoccola. Motion carried.

- d. **Ray Township Building Demolition 2015 CDBG** – Mr. Bohm stated he met with Lyle Winn on June 3 and Frank Monaco of International Construction regarding the deficiencies in the projects' completion. Concerning the property at 58444 North Avenue and 58305 Ray Center Rd. The report is included in the packet for the Board's review. It was noted Bob will be doing the final inspection once the work is completed on the sites.

MOTION by Mr. Stier to table 9d, Ray Township Building Demolition 2015 CDBG for further information, supported by Mr. Zoccola. Motion carried.

10. NEW BUSINESS

- a. **MTA – Dues** (moved to earlier in agenda).

- b. **SMART FY-2017 Contract** – (presentation earlier in agenda) Ms. Artman explained all amounts remain the same as last year. The purpose of this contract is to support our Senior, Recreation and EMS programs.

MOTION by Mr. Stier to accept the Municipal Credit and Community Credit Contract for FY 2017 between SMART and Ray Township in the amount of \$11,792 as presented, supported by Ms. Artman. Motion carried.

- c. **Ray Township Library – State of the Library** (presentation earlier in agenda)

- d. **Brush Hogging and Trimming Bid** – (deleted). Mr. Bohm said the reason for deletion is the Township had no violations in our township for noxious weeds and grass growing.

- e. **Richmond Lenox EMS Ambulance Authority Contract** – Ms. Artman explained they will provide this service to Ray Township and assist our Fire Department at zero cost for the next year.

MOTION by Ms. Artman to accept the Fiscal Year 2016-2017 Richmond Lenox E.M.S. Contract for Emergency Medical Services beginning on July 1, 2016, supported by Mr. Zoccola. Motion carried.

- f. **Amended Michigan Mutual Aid Box Alarm System Association Agreement** – This was approved last year, with amendments. The Fire Chief has approved the agreement.

MOTION by Ms. Artman to accept the Amended Michigan Mutual Aid Box Alarm System Association Agreement, supported by Mr. Stier. Motion carried.

- g. **Master Plan Update** – Mr. Bohm distributed the Planning Commission's recommendations for changes to the proposed Master Plan Update to the Board. Discussion followed concerning proposed changes. Mr. Bohm recommended the establishment of a Historical District in the vicinity of the Wolcott Mill, the Township facilities and the surrounding area, specifically for grants to improve the area and to protect it from development. Discussion followed concerning restrictions which may occur if the historical district is established.

Ray Township Board of Trustees
Meeting Minutes
Tuesday, June 21, 2016 at 7:30 p.m.
Page 5

The change recommended for the east side of North Ave. was discussed. Mr. Zoccola stated it was discussed at length and thoroughly by the Planning Commission and was decided this was best for the master plan. The residential/industrial zoning of North Avenue was discussed at length. Future HCMA proposed changes were discussed.

In Sec. 9-0, under Commercial, there is an error which shows the area of 32 Mile and North Ave as commercial. It states it is 31 Mile. (A typographical error needs to be corrected).

MOTION by Ms. Grader to return the Master Plan Update 2016-20 to the Planning Commission for corrections to Sec. 9-0, Commercial Section - 31 and North Avenue (or should it be 32 Mile Rd.) and adding the possibility of adding an area to remain a Historical District in the vicinity of the Wolcott Mill, supported by Mr. Zoccola. Motion carried.

- h. Kukuk Violation** – Mr. Bohm stated he added this item to the agenda tonight as another commercial event was held at his residence in violation of the event ordinance. Mr. Bohm took a letter to him, a wedding was held and advertised. He is holding events for profits and advertising on the internet. He has applied for a permit, although further issues have occurred.

MOTION by Mr. Stier to give permission to the Supervisor to have the attorney prepare a district court ticket to Mr. Kukuk for violation of the event ordinance. Motion carried.

11. PUBLIC COMMENT –

Bill Kehrer, 20015-30 Mile Rd., asked about the tabled items tonight and the wells and the demolitions. He asked if the Macomb County Health Department was contacted. Mr. Bohm said we have contacted the Health Department and explained how the cost would be put on the tax bills.

12. ADJOURNMENT –

MOTION BY Mr. Stier to adjourn at 9:55 p.m., supported by Ms. Grader. Motion carried.

Charlie Bohm, Supervisor

Paula Artman, Clerk

Date

Respectfully submitted,
Marcia Jamroz, Recording Secretary