

Ray Township Board of Trustees
Meeting Minutes
Tuesday, May 17, 2016 at 7:30 p.m.

Location: Ray Township Hall
64255 Wolcott, Ray, Michigan 48096

Present: Charles Bohm, Supervisor
Paula Artman, Clerk
Betty Grader, Trustee
John Zoccola, Trustee

Absent: Douglas Stier, Treasurer

Also present - 19 residents.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL

Supervisor Bohm called the meeting to order at 7:30 p.m. and the Pledge of Allegiance was recited. Supervisor Bohm, Clerk Artman, Trustee Grader, and Trustee Zoccola present. Treasurer Stier, absent (Mr. Bohm stated Mr. Stier is attending the Michigan Association of Treasurers' seminar this week).

2. APPROVAL OF AGENDA –

MOTION by Mr. Zoccola to approve the agenda as presented, supported by Ms. Grader. Motion carried.

3. PUBLIC COMMENTS – none

4. CORRESPONDENCE

a. Letter from Friends of the Library and Historical Society – Ms. Artman reminded the community the group is one unit now. The group is looking for new grant programs. They are participating in the Amazon Smiles Program and Kroger Rewards Program, and the Proctor Cemetery Restoration Program. Calendars are for sale as well. The full report is available upon request.

b. Richmond Lenox Monthly Report – Ms. Artman read the report from Richmond and Lenox dated May, 2016. The Senior Program May Schedule is included in the report. A flyer for the EMS Equipment Bowling fundraiser is included; the date is May 21, 2016 from 7-11 p.m. at Strikers in Richmond. In the Richmond EMS Report it states they transported for Ray Township a total of 79 runs and the average response time was 6.50 minutes. The full report is available upon request.

MOTION by Ms. Grader to receive and file the correspondence from May 17, 2016, supported by Mr. Zoccola. Motion carried.

5. APPROVAL OF MINUTES –April 19, 2016

Mr. Bohm made minor corrections to the minutes.

MOTION by Mr. Zoccola to approve the minutes from April 19, 2016 as corrected, supported by Ms. Grader. Motion carried.

6. APPROVAL OF BILLS -

Ms. Grader questioned the bill for Macomb Airways. Mr. Bohm replied it is for a refund deposit for engineering fees for 2008-2009. He said it takes care of all old business for Macomb Airways. He pointed out we are still working on 2013 and 2014.

MOTION by Ms. Artman to approve the bills paid through May 5, 2016, totaling \$95,572.22, supported by Mr. Zoccola. Motion carried.

7. OFFICER'S REPORTS –

a. Supervisor – Mr. Bohm said the bridge on 27 Mile Rd. is now open. The bridge on 32 Mile Rd. is under construction, and the present open date will be August 26.

In regard to HCMA, we are working with them on the special land use at the mill, and working on the parking issue. That is currently being discussed with their Planner.

Ray Township Board of Trustees
Meeting Minutes
Tuesday, May 17, 2016 at 7:30 p.m.
Page 2

A court appearance ticket has been obtained for the Tupper's on 28 Mile Rd.; and the Keith Hartop case was granted a postponement by the Judge for 30 days.

- b. **Clerk** – Ms. Artman recognized Lisa Hall for completing the Zoning Administrator Certification Program through MSU. Our insurance company reimbursed the Township \$500 for her tuition. The last day to register to vote is July 5, 2016 in order to be eligible to vote in the August 2 election. She reminded the community if you wish to vote by absentee ballot, call her office, or email her @ clerk@raytp.org. (586) 749-5171 x201. Interviews are being set up for the engineering firms, and three firms have applied: AEW, Project Control Eng. Inc. and Johnson & Anderson.

The cleanup for the Priest Drain will be advertised in the paper next week.

On next month's agenda will be the Michigan Mutual Aid Box Alarm System Agreement.

Tree trimming will be done along 32 Mile Rd. by DTE. They will be contacting the residents, and the information is also available online.

- c. **Treasurer** – none
- d. **Trustees** - Ms. Grader asked for clarification in regard to HCMA and access when the plan is implemented. Mr. Bohm said when the plan is complete there will be an amendment to their Master Plan, and it will be officially amended. Once the plan is complete a presentation and proposal in writing will be provided. Ms. Grader asked about the picnic date change to July 17 this year. Mr. Bohm said it is changed due to the Director's job conflict and this will be the date every year. Discussion continued due to the Mill having an event every year on the same date.
Mr. Zoccola said the Planning Commission will proceed with changes to the Master Plan, the Public Hearing was held and approved, and it will come before the Board shortly.

8. DEPARTMENT REQUESTS/REPORTS

- a. **Assessing** – Pending Michigan Tax Tribunal Cases – Mr. Bohm said a stipulation has been set with Marrocco & Karam and Pine Valley Golf Course. Timberwood is in negotiation with the attorney for settlement. The Marasco hearing took place on April 18; Mr. Bohm mentioned we have won, but are waiting for a decision from the Tax Tribunal.
Bill Kehrer, 20015-30 Mile Rd. asked what the settlement was on the Pine Valley Golf Course. Mr. Bohm replied we cannot afford to take them to the Tax Tribunal, and didn't have an exact number at this time. Mr. Bohm will discuss further if Mr. Kehrer would like to come in to his office. Mr. Bohm will get the full report together for the Board for their review once it is available.
A foreclosure at 60505 North Avenue was also noted in the Assessing Report.
- b. **Building Department** – Permits, Residential Finals and Temp Occupancy Report – Mr. Bohm said the total monthly permits issued between 4/1/16 and 4/30/16 was 8 totaling \$1,127.00.
- c. **Fire Department Report** – Mr. Bohm read the report for April detailing: 31 calls, 13 medical, 1 smell of propane, 1 personal injury accident, 3 fire alarms, 8 motor vehicle accidents, 1 lift assist, 3 mutual aids and 1 citizen assist.
- d. **Library Report** – Mr. Bohm said the detailed report is available upon request.
- e. **Senior Report** – Mr. Bohm said the senior attendance is up and events are well attended. A number of trips are scheduled and 3 for the month of May. Mr. Bohm said a copy is available upon request.

There was no Recreation report this month. They are working on the picnic for July 17 and volunteers are welcome. Please call the office to volunteer and get on the list.

MOTION by Ms. Grader to receive and file the department requests/reports as presented, received at the meeting of May 17, 2016, supported by Mr. Zoccola. Motion carried.

9. UNFINISHED BUSINESS

- a. **Hazardous Material Abatement Ordinance Amendment/Demolition Ordinance** – Mr. Bohm distributed to the Board a draft copy of the Ordinance for the Board’s review. This document was received from the attorney today for discussion and Board review. If there are any questions or concerns contact the Supervisor or Clerk. A short discussion on the proposed ordinance took place.

MOTION by Ms. Grader to table the Hazardous Material Abatement Ordinance Amendment to the next meeting, supported by Mr. Zoccola. Motion carried.

- b. **Building Department – Outstanding Bonds** – Mr. Bohm updated the Board on the List of Bonds as follows:
Mr. Bohm said Mr. Dinello has been given temporary approval for all work done so far. A new permit has been pulled for one year on this property.
Mr. Wisniewski - He is looking for a new contractor.
Mr. Feltrin - Inspections have been given for those things complete, permits have been pulled for all items, except the pool.
Mr. Brown – Corrections will be made.
Badke - Well problem on the property; the county requires overflow be added to the well for their final approval.
Lowery/Chasney – A letter to has been sent to Mr. Chasney, the new owner, and a few stairs need to be taken care of.
Mr. Bohm said they are working on the list, and it is down to less than five bonds.

MOTION by Ms. Artman to table the Building Department outstanding bonds, supported by Ms. Grader. Motion carried.

- c. **Macomb County Department of Roads – Limestone Cost Sharing Agreement** – Mr. Bohm said they received the Limestone Cost Sharing Agreement yesterday. It agrees with all costs previously quoted and budgeted.

MOTION by Ms. Artman to authorize the Township Supervisor to sign the Macomb County Department of Roads Limestone Cost Sharing Agreement in the amount of \$22,860.00, supported by Mr. Zoccola. Motion carried.

- d. **Ray Township Building Demolition 2015 CDBG** – Mr. Bohm said we are working with the Engineer on this matter.

MOTION by Ms. Grader to table the Ray Township Building Demolition 2015 CDBG until the next meeting, supported by Mr. Zoccola. Motion carried.

10. NEW BUSINESS

- a. **SYO – Web Design Services** – Mr. Bohm said the Township previously looked into updating our current website; it is in need of this update, and the quote has been received. A short discussion of clarification continued concerning Romeo computer. It was pointed out there is no longer a contract with them, although they help with the website as needed. Ms. Artman expressed the need for the upgrade.

MOTION by Mr. Zoccola to authorize the Treasurer to the accept the quote submitted by SYO Web Design Services in the amount of \$2,750 for the first year, and \$900 annual fee thereafter, for the SYO Web Design Service Website, including Training and support, supported by Ms. Artman. Motion carried.

- b. **Advertisement for cleaning of carpeting and chairs** – Mr. Bohm noted he and Ms. Artman decided to advertise locally for this bid as it will be below the \$1000 amount, and within the guidelines of the Purchasing Policy that allow them to do so. Mr. Zoccola suggested having this process done after the picnic date of July 17 this year. Ms. Grader agreed with Mr. Zoccola. Ms. Artman said after the bid process it will likely take them after the picnic date.
MOTION by Mr. Zoccola to allow the Clerk to seek quotes for the cleaning the carpet and chairs in the Township Offices, not to be done until after the Township picnic, supported by Ms. Grader. Motion carried.

c. **Approval to bid 2 insulated garage doors** - Mr. Bohm stated there is a need for these doors immediately as they are unrepairable and are not insulated.

MOTION by Mr. Zoccola to allow the Clerk to seek quotes for 2 insulated garage doors for the complex, supported by Ms. Artman. Motion carried.

10. PUBLIC COMMENT

Kevin Brown, 18955 29 Mile Rd. inquired about the tear down information he requested three months prior. He noted they are tabled again tonight. Mr. Brown said the biggest question he would like answered is where the asbestos was taken from those 5 demolitions, and he would like to get answers. Mr. Bohm replied we are pursuing answers regarding the questions, and the engineer is looking into it. If the answers are not given by the next meeting, it will be turned over to the attorney.

Mr. Brown advised about an open well on 29 Mile Rd. Mr. Brown took the Fire Chief to see it, and he urged the Township take care of so no one gets hurt. Mr. Bohm said he will get it taken care of.

Jeff Yaroach – 355545 Pound, Richmond, MI, (586) 727-8141, jeff@wetrustyaroach.com spoke briefly to the community. He explained he is on the Richmond City Council and is visiting the local communities. He is available to speak to regarding getting the best revenue sharing and state funding for communities.

11. ADJOURNMENT –

MOTION BY Ms. Grader to adjourn at 8:28 p.m., supported by Mr. Zoccola. Motion carried.

Charlie Bohm, Supervisor

Paula Artman, Clerk

Date

**Respectfully submitted,
Marcia Jamroz, Recording Secretary**