Location: Ray Township Hall

 64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor

 Lori Lascoe, Clerk

 Doug Stier, Treasurer

Charlie Bohm, Trustee

 Betty Grader, Trustee

Absent: None

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.

Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Grader, Bohm, Stier, Lascoe and Jarzyna were present.

2. APPROVAL OF AGENDA

**MOTION by Bohm supported by Lascoe to approve agenda as presented.**

**MOTION carried.**

3. CORRESPONDENCE: None

4. PUBLIC COMMENTS: - For Agenda Items

Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

There were no public comments.

5. BID OPENING FOR FIRE DEPARTMENT SEPTIC FIELD

 Lascoe stated three sealed bids have been received. Further opened each bid as they were received, as follows:

1. Teller Excavating $13,584.95
2. Goike Trucking $26,500.00
3. Gary Bertossi Bulldozing $22,937.00

6. APPROVAL OF MINUTES – October 15, 2019

 Lascoe advised board a correction was made on page four of the minutes.

 **MOTION by Grader supported by Stier to approve the minutes from October 15, 2019 as amended.**

**MOTION carried.**

7. APPROVAL OF BILLS

 Stier stated the bills list is through November 13, 2019 in the amount of $141,580.52

**MOTION by Stier supported by Lascoe to approve the bills list through November 13, 2019 in the amount of $141,580.52.**

**MOTION carried.**

8. OFFICER’S REPORTS

1. Supervisor Jarzyna reported that AEW is still working with Shelby Township to develop the percentages needed for the sewer contract between Shelby Township and Ray Township.

Jarzyna reported Lyle Winn is retiring from Anderson, Eckstein, Westrick on December 6th, 2019. He stated Louis Urban, P.E. will be the Engineer for the Township and he has been with AEW for 30 years.

Jarzyna advised he will be speaking with Lenox Township and other local communities regarding pricing for outside payroll services. An outside payroll company may lessen the demand on the accountant and possibly provide a cost savings.

Jarzyna introduced Ken DeCock to explain the Purchase and Development Rights (PDR) program.

Ken DeCock of the Purchase Development Rights Program (PDR) explained the program to the Board and the State of Michigan program process to accept a farm. He stated at this time, two farms have applied one in Richmond Township and the other in Bruce Township. Further requested a pledge of $500.00 from Ray Township if a farm is selected from Macomb County.

1. Clerk Lascoe reported the Amendment of the Wolcott Mill Metropark Ordinance 48-A was published on October 23rd and will go into effect on November 23rd, 2019.

Lascoe reported for the November 5th, Romeo Community Schools election the voter turnout was 24.2%. Further stated both millage proposals passed.

Lascoe stated she contacted the Bureau of Elections regarding the annexation property to create a new ballot style for precinct 1 and was informed the property is not annexed until we receive notice from the Great Seal Office of Michigan. Checked today on the status and the Office of the Great Seal has not received any of the documents to date. This is a long process and may take some time.

Jarzyna stated that the State will make sure all the proper procedures were in place and followed.

Lascoe stated Ray Township received no official notification of the annexation, it was supposed to be posted in three locations in Ray Township. She stated the Township was advised of the meeting by reading about the annexation in the paper.

Lascoe reported she attended the Community Development Block Grant meeting at the County and was informed the Township will be receiving $2500.00 for public service which the Township allocates towards the Senior Director wages. Further stated brick and mortar projects must be submitted on a competitive basis with a maximum funding request of $150,000 which must be for low to moderate income areas.

1. Treasurer Stier stated the Township does not have a mission statement and he provided a first draft and asked the Board to review and provide comments or suggestions. A mission statement is a living document and is important to anyone who may be a part of one of the Township Board in the future. Further read the mission stated as proposed, as follows:

“It is the mission of the Township of Ray to provide a rural, welcoming and safe atmosphere for all who work, play and reside within its boundaries. The forward-thinking municipal leadership is dedicated to this purpose, along with the displaying fiscal responsibility. The leadership team is also dedicated to preserving its long heritage of farming and natural beauty, thus keeping Ray “The Jewel of Macomb County.”

Bohm stated Stier should check with the MTA, and a mission statement is a valuable thing to have.

Stier advised he has been in contact with the MTA.

1. Trustee Grader and Bohm had nothing to report.

**MOTION by Bohm supported by Stier to receive and file the Officer’s Report as presented.**

**MOTION carried.**

1. DEPARTMENT REQUEST/REPORTS
	1. Budget Report
	2. Building Department
	3. Fire Department Report
	4. Library Report
	5. Recreation Report
	6. Senior Report
	7. SMART/Richmond Lenox EMS Report

Jarzyna reviewed the monthly reports for October 2019.

**MOTION by Bohm supported by Grader to receive and file the October 2019 Department Reports.**

**MOTION carried.**

1. UNFINISHED BUSINESS
	1. Amendment of Michigan Vehicle Code; Uniform Traffic Code – Ordinance No. 66-A.

Lascoe stated the Township Attorney updated the ordinance to include the Wolcott Mill Ordinance 48A, which the amendment was updated and adopted at the October meeting.

**MOTION by Lascoe supported by Stier to approve the Amendment of Uniform Traffic Code Ordinance No. 66-A, as follows:**

**TOWNSHIP OF RAY**

**MACOMB COUNTY, MICHIGAN**

**ADOPTION OF MICHIGAN VEHICLE CODE; UNIFORM TRAFFIC CODE**

**ORDINANCE NO. 66-A**

**TITLE**

**AN ORDINANCE adopting, by reference, the Michigan Vehicle Code, including the Uniform Traffic Code and repealing any and all Ordinances and/or Resolutions in conflict therewith.**

**THE TOWNSHIP BOARD OF THE TOWNSHIP OF RAY, MACOMB COUNTY, MICHIGAN, ORDAINS:**

**SECTION 1. SHORT TITLE**

**This Ordinance shall be known and cited as the Ray Township Traffic Ordinance.**

**SECTION 2. ENABLING AUTHORITY**

**This Ordinance is adopted in accordance with and pursuant to MCL 41.181.**

**SECTION 3. ADOPTION OF CODE**

**The Michigan Vehicle Code, being MCL 257.1 through 257.923, as amended and as it may be further amended from time to time and the Uniform Traffic Code, as amended and as it may be further amended from time to time, promulgated by the Department of State Police pursuant to MCL 257.951, *et. seq.* are adopted and incorporated by references into the Ordinances of the Township of Ray.**

**SECTION 4. REFERENCES IN CODE**

**References in the Michigan Vehicle Code and Uniform Traffic Code to “local authorities” shall mean the Township of Ray.**

**SECTION 5. AUTHORITY TO ENFORCE**

**The Macomb County Sheriff’s Department and the Michigan State Police Department are called upon and authorized to enforce the Michigan Vehicle Code and Uniform Traffic Code throughout the Township of Ray. The Huron Clinton Metro Authority Police Officers are called upon and authorized to enforce the Michigan Vehicle Code and Uniform Traffic Code within the boundaries of Wolcott Mill Metro Park and any Metro Park established within the Township of Ray.**

**SECTION 6. PENALTIES**

**The penalties provided by the Michigan Vehicle Code and Uniform Traffic Code are adopted by reference, provided, however, the Township will not enforce any provision of the Michigan Vehicle Code for which the maximum period of imprisonment is greater than 93 days unless such enforcement is otherwise permitted by law. No term of imprisonment shall exceed 93 days and no fines shall exceed $500 for a violation of this Ordinance, unless a higher term of imprisonment or higher fine is otherwise permitted by law.**

**SECTION 7. OPERATION WHILE INTOXICATED-ALCOHOL CONTENT OF .17 OR MORE**

**As permitted by and in accordance with MCL 257.625(1)(c), a violation of this Section is punishable by one or more of the following:**

 **A. Community service for not more than 360 hours.**

 **B. Imprisonment for not more than 180 days.**

 **C. A fine of not less than $200 or more than $700.**

**SECTION 8. REPEAL OF CONFLICTING PROVISIONS**

**All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.**

**SECTION 9. SEVERABILITY.**

**If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.**

**SECTION 10. PUBLICATION.**

**This Ordinance, or summary thereof, shall be published in a newspaper of general circulation within Ray Township within seven (7) days after its adoption.**

**SECTION 11. EFFECTIVE DATE.**

**This Ordinance shall take effect thirty (30) days from and after the date of publication as set forth in Section 5.**

**FOR THIS MOTION: Yes: Lascoe, Stier, Grader, Bohm, Jarzyna**

 **No: None.**

**MOTION carried.**

* 1. Township Vehicle Policy.

Grader provided updated amendments to the Board.

**MOTION by Grader supported by Stier to Table township Vehicle Policy for further review.**

**MOTION carried.**

* 1. Fire Millage Renewal language for operating and equipment for March 10, 2020.

**MOTION by Bohm supported by Lascoe to approve Resolution Approving Ballot Propositions for Resolution 2019-07 for the Millage Renewal for Fire and Rescue Department Equipment and Truck Replacement and Millage Renewal for Fire and Rescue Operations.**

**RESOLUTION APPROVING BALLOT PROPOSITIONS**

**RESOLUTION NO. 2019-07**

**WHEREAS, Ray Township is growing at a rapid rate which requires continued fire protection and rescue operation services for the community; and**

**WHEREAS, it is necessary to continue to provide adequate fire and rescue services to the community, including the operation, maintenance and acquisition of fire and rescue apparatus and equipment and housing for Fire Department operations; and**

**WHEREAS, it is necessary to raise funds for the continued operation and maintenance of the Ray Township Fire Department.**

**NOW THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF RAY, MACOMB COUNTY, MICHIGAN THAT:**

1. **The following ballot questions shall be submitted to the elector at the Presidential Primary Election on Tuesday, March 10, 2020 election:**

**MILLAGE RENEWAL FOR RAY TOWNSHIP**

**FIRE AND RESCUE DEPARTMENT EQUIPMENT**

**AND TRUCK REPLACEMENT**

**SHALL THE CONSTITUTIONAL LIMITATION UPON THE TOTAL AMOUNT OF TAXES WHICH MAY BE LEVIED ON ALL TAXABLE REAL AND PERSONAL PROPERTY IN THE UNINCORPORATED AND INCORPORATED AREA OF THE TOWNSHIP OF RAY, MACOMB COUNTY, MICHIGAN, BE INCREASED BY ONE (1.0) MILL FOR EACH ONE ($1.00) DOLLAR ($1.00 FOR EACH $1,0000.00) OF THE TAXABLE VALUE OF SUCH PROPERTY, AS FINALLY EQUALIZED, FOR A PERIOD OF FIVE (5) YEARS (2021 THROUGH 2025 INCLUSIVE) FOR THE PURPOSE OF PROVIDING FUNDS FOR THE PURCHASE OF EQUIPMENT AND TRUCK REPLACEMENT AND FOR THE RAY TOWNSHIP FIRE AND RESCUE DEPARTMENT?**

 **THE ESTIMATED REVENUE TO BE RAISED BY SUCH LEVY IS $214,702 PER ANNUM.**

**THIS PROPOSED MILLAGE IS A RENEWAL OF A PREVIOUSLY AUTHORIZED MILLAGE AND DOES NOT CONSTITUTE A NEW ADDITIONAL MILLAGE.**

 **( ) YES ( ) NO**

**MILLAGE RENEWAL FOR RAY TOWNSHIP**

**FIRE AND RESCUE OPERATIONS**

**SHALL THE CONSTITUTIONAL LIMITATION UPON THE TOTAL AMOUNT OF TAXES WHICH MAY BE LEVIED ON ALL TAXABLE REAL AND PERSONAL PROPERTY IN THE UNINCORPORATED AND INCORPORATED AREA OF THE TOWNSHIP OF RAY, MACOMB COUNTY, MICHIGAN, BE INCREASED BY ONE AND ONE-HALF (1.5) MILLS FOR EACH ONE ($1.00) DOLLAR ($1.50 FOR EACH $1,0000.00) OF THE TAXABLE VALUE OF SUCH PROPERTY, AS FINALLY EQUALIZED, FOR A PERIOD OF FIVE (5) YEARS (2021 THROUGH 2025 INCLUSIVE) FOR THE PURPOSE OF PROVIDING FUNDS FOR THE OPERATION AND MAINTENANCE OF THE RAY TOWNSHIP FIRE AND RESCUE DEPARTMENT?**

 **THE ESTIMATED REVENUE TO BE RAISED BY SUCH LEVY IS $322,054.00 PER ANNUM.**

**THIS PROPOSED MILLAGE IS A RENEWAL OF A PREVIOUSLY AUTHORIZED MILLAGE AND DOES NOT CONSTITUTE A NEW ADDITIONAL MILLAGE.**

 **( ) YES ( ) NO**

**The Township Clerk is hereby directed to take such action as may be required to include the proposition on the ballot for the March 10, 2020 Presidential Primary election.**

 **For this Resolution: Yes: Bohm, Lascoe, Stier, Grader, Jarzyna**

 **No: None**

 **Absent: None**

 **Resolution Declared Adopted: November 19, 2019**

d. New septic system for the Fire Department.

Jarzyna read the three bids that were received: Teller Excavating $13,584.95, Goike Trucking $26,500.00 and Gary Bertossi Bulldozing $22,937.00.

Bohm stated the Board should review the bids to ensure the specifications are met, as the drawing does not provide much detail.

Jarzyna stated the drawing does not mean much the specifications are what is important.

Bohm asked that if Mr. Jolley from the Macomb County Health Department could review the bids.

Stier stated he will contact Mr. Jolley to review.

**MOTION by Bohm supported by Grader to Table New Septic System for Fire Department for further review.**

**MOTION carried.**

1. NEW BUSINESS
	1. Request to approve 2020 Meeting Schedule.

**MOTION by Grader supported by Lascoe to approve 2020 meeting scheduled as presented.
MOTION carried.**

* 1. Request to approve Legal Holiday Policy as employee manual.

**MOTION by Stier supported by Lascoe to approve 2020 Legal Holiday Policy as presented.**

**MOTION carried.**

* 1. Request to carry over one week of employee vacation time.

Jarzyna stated the employee request is to carry over one weeks of vacation time.

Stier stated when the employee comes in for snow plowing, he banks the time for compensation time rather than being paid over-time. Further stated he has no issue with the request.

**MOTION by Stier supported by Lascoe to allow one-week vacation carryover request for Bob Prior.**

**MOTION carried.**

* 1. Request to attend Michigan Association of Municipal Clerks Seminar.

Lascoe stated the she would be completing the three year program in 2020 and requested to attend the March 22-27 session. She explained the seminar includes meals. Further stated the first year she received a scholarship from the Macomb County Clerks Association and would apply for the scholarship again.

**MOTION by Stier supported by Grader to approve the cost not to exceed $1,200.00 for MAMC Clerks Institute Training and lodging, less travel and per diem for the week of March 22-27, 2020.**

**MOTION carried.**

* 1. Request to appoint member to the Recreation Committee.

Jarzyna stated the Recreation Leader is requesting the appointment of Erika Brohl to the Recreation Committee.

**MOTION by Stier supported by Lascoe to accept Christy DeMeulenaere recommendation and appoint Erika Brohl to the Recreation Committee.**

**MOTION carried.**

* 1. Request to participate in Lake St. Clair CISMA (phragmite) Funding for FY 2020.

Jarzyna explained the CISMA group is requesting membership dues of $250.00 which works with Macomb County for the spraying of the phragmites.

**MOTION by Stier supported by Lascoe to approve $250.00 contribution to Six Rivers Land Conservancy (CISMA) for 2020.**

**MOTION carried.**

* 1. Resignation of Recycling Center Attendant.

Jarzyna stated Bill Elliott was submitted his letter of resignation.

**MOTION by Stier supported by Lascoe to accept resignation of Bill Elliot with deep regrets.**

**MOTION carried.**

* 1. Request to change Recycling Center hours for 2020 to 9 a.m. to Noon.

**MOTION by Stier supported by Lascoe to change the 2020 Recycle Center hours of operation to 9:00AM to 12:00 P.M. for the 1st Saturday of each month.**

**MOTION carried.**

* 1. Request to hire Recycling Center Attendant.

Jarzyna stated Bill Elliot Jr has applied for the position to fill the vacancy of his father. Further stated he has experience working with a tractor.

**MOTION by Bohm supported by Stier to authorize Supervisor Jarzyna to hire Bill Elliot Jr. as the recycle center attendant.**

**MOTION carried.**

* 1. Room Request; K9 & Kompany 4-H Club.

Lascoe stated the K9 & Kompany 4-H Club has requested to use the room as previous years. Further stated no animals are brought into the room, the room is held for the meetings.

**MOTION by Lascoe supported by Grader to allow K-9 & Company 4-H Club to use the room as requested on Thursday January 9, February 6, March 5, Mar 19, Sept 3, Oct 1, Nov 5 and Dec 3, 2020 from 6-9 PM., as requested.**

**MOTION carried**.

14. PUBLIC COMMENTS:

Randy Forro, 18150 27 Mile, commented that although Ray Township does not currently have any farms that have applied for the Purchase Development Rights, it’s about the future applications. He stated the Treasurer read the proposed mission statement which addresses preserving the heritage of farming in the Township and $500.00 is a small commitment to the PDR group.

15. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 8:04 p.m.**

**MOTION carried.**

Joe Jarzyna, Supervisor Lori R. Lascoe, Clerk Date

Lisa Hall, Recording Secretary