

RAY TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, AUGUST 19, 2020 AT 7:00 P.M.
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Location: Zoom Conference Meeting Id: Meeting ID: 597 725 0966
Password: 642075

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

Absent: None

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.
Supervisor Jarzyna called the Zoom meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Stier, Bohm, and Grader were present.

2. APPROVAL OF AGENDA

Lascoe stated the August 18, 2020 meeting was rescheduled due to issues with the Zoom account. The meeting agenda was posted on August 18, 2020 at 10:37 a.m. at the Township Hall in the outside display case as required by the Open Meetings Act.

MOTION by Lascoe supported by Bohm to approve the agenda as submitted.

FOR THIS MOTION: Yes: Lascoe, Bohm, Stier, Jarzyna, Grader.

No: None.

MOTION carried.

3. CORRESPONDENCE: None

4. PUBLIC COMMENTS: - For Agenda Items - Members of the public will only be able to speak during the public comments portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must virtually raise their hand to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comments.

No public comments at this time.

5. APPROVAL OF MINUTES – July 21, 2020

MOTION by Bohm supported by Stier to approve the minutes from July 21, 2020 as submitted.

FOR THIS MOTION: Yes: Bohm, Stier, Grader, Lascoe, Jarzyna.

No: None.

MOTION carried.

6. APPROVAL OF BILLS LIST

Stier added Accident Fund Insurance \$19,588.00 which is the workman compensation insurance which is due 9-1-2020 to the bills list for a grand total of \$127,153.47. Further asked if anyone had any questions regarding the bills.

Grader questioned the Cassin Planning Group for Unique Clips.

MOTION by Stier supported by Bohm to approve the bills list totaling \$127,153.47.

FOR THIS MOTION: Yes: Stier, Bohm, Lascoe, Grader, Jarzyna.

No: None.

MOTION carried.

7. OFFICER'S REPORTS

- a. Supervisor Jarzyna reported Eagle Scout James Harding has installed the musical instruments in the park located behind the library. Further stated there will be a dedication ceremony on September 19th and the details will be provided at a later date.

Jarzyna offered to his labor and time for constructing a sidewalk around the musical instruments with the condition the Township pay the cost of the concrete. He stated it would take 7-8 yards of concrete and the cost would not exceed twelve hundred dollars.

MOTION by Stier supported by Lascoe to accept the Supervisors offer to install a concrete sidewalk around the musical instruments with the cost of the concrete not to exceed \$1,200.00 with his time and labor donated.

**FOR THIS MOTION: Yes: Stier, Lascoe, Grader, Bohm, Jarzyna.
 No: None.**

MOTION carried.

Supervisor Jarzyna stated the Federal Government had two million dollars for farmland preservation development rights. He stated Macomb County did not receive any of the grants. The two farms that were selected are located in Ann Arbor.

Supervisor Jarzyna stated he has received complaints regarding the Kunstman Airstrip and will be scheduling a meeting with the owner to discuss the residents' complaints.

- b. Clerk Lascoe thanked the Election Inspectors and Deputy Clerk for working on Election day and their dedication to the community. Ray Township had the highest voter turnout in Macomb County at 47.5% for the August primary election. She stated 962 absentee ballots were issued for the election and 823 were returned. Further she thanked our voters for supporting the millage renewal for the Fire and Rescue Department Equipment and Truck Replacement, the Fire and Rescue Operations and the Ray Township Public Library millage proposal.

Lascoe reported they have submitted the ballot order for the November 3rd, 2020 election and the absentee ballots should be mailed the end of September. She urged residents to utilize the Ray Township drop box for returning your absentee ballot and applications. All absentee ballots must be returned by Election Day, November 3, 2020 by 8:00 p.m. to be counted. The Clerks' Office will be OPEN on Saturday, October 31, 2020 from 8:30 a.m. to 4:30 p.m. to obtain an absentee ballot and for Voter Registration. As of today, we have 1045 residents that has requested an absentee ballot.

Lascoe stated she contacted the Bureau of Elections regarding the annexation of the Ray Township property to the Village of Romeo. The Office of the Great Seal has not given final approval of the annexation. Further stated at this time it is still in the review process of the State agencies.

- c. Treasurer Stier reported tax collections are in full swing and bills are due on September 14th, 2020.
d. Trustees Grader and Bohm had nothing to report.

MOTION by Grader supported by Bohm to receive and file the Officer's Report as presented.

**FOR THIS MOTION: Yes: Grader, Bohm, Lascoe, Stier Jarzyna.
 No: None.**

MOTION carried.

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report – no report was submitted.
- f. SMART/Richmond Lenox EMS

Jarzyna stated the July department monthly reports are available and can be requested by phone or email.

MOTION by Lascoe supported by Stier to receive and file the July 2020 Department Reports.

FOR THIS MOTION: Yes: Lascoe, Stier, Bohm, Grader, Jarzyna.

No: None.

MOTION carried.

9. UNFINISHED BUSINESS – None.

10. NEW BUSINESS

- a. Fire Department compensation for attending both morning and evening training.

Jarzyna stated if a firefighter attends the morning and evening training they are paid for the longest training session since they are the same training.

MOTION by Stier supported by Grader to receive and file the correspondence.

FOR THIS MOTION: Yes: Stier, Grader, Bohm, Lascoe, Jarzyna.

No: None.

MOTION carried.

- b. Request to advertise for Staff Assistant position.

Jarzyna stated the Staff Assistant has been elected Treasurer and will take office November 20th, 2020. He stated she is also the Deputy Clerk and with the upcoming Presidential Election he would like to advertise for the Staff Assistant position.

MOTION by Bohm supported by Stier to authorize the Clerk to advertise for a Staff Assistant.

FOR THIS MOTION: Yes: Lascoe, Stier, Bohm, Grader, Jarzyna.

No: None.

MOTION carried.

Lascoe asked the Board for clarification on where they would like the position advertised.

The Board agreed to advertise in The Record and Macomb Daily which includes the North Macomb Voice.

- c. Request to dispose of old printer.

Jarzyna stated he received a new computer and the printer is not compatible with any printer in the office.

Grader asked instead of disposing of the printer if the library or church could use the printer.

Stier explained the printer will not accept a usb cable.

Bohm suggested advertising on the Township website and accept the best offer for the printer.

MOTION by Stier supported by Grader to advertise on the Township website and accept the best offer for the printer.

FOR THIS MOTION: Yes: Stier, Grader, Lascoe, Bohm, Jarzyna.

No: None.

MOTION carried.

d. Review 2021 Single Waste Hauler Collection and Disposal Program and Proposal Form.

Jarzyna stated Bob Seibert has drafted the language for the Board to review and he has forwarded the Boards comments that he has received to be included in the language.

MOTION by Stier supported by Bohm for the Supervisor to submit the necessary changes to the Township Attorney and to proceed forward with the for the Single Waste Hauler Collection and Disposal Program and Proposal Form.

FOR THIS MOTION: Yes: Stier, Bohm, Lascoe, Grader, Jarzyna.

No: None.

MOTION carried.

e. Request to attend Michigan Municipal Treasurers Association Conference.

Jarzyna stated Treasurer Elect, Betsy Bart is requesting to attend the Michigan Municipal Treasurer Association 2020 Basic Institute Treasurer's training, December 13 – December 18, 2020 in Mt. Pleasant. Further stated most meals are included.

MOTION by Stier supported by Lascoe approve for the Treasurer Elect to attend the Michigan Municipal Treasurers Association Conference not to exceed \$1,250.00 which does not include mileage and meals.

FOR THIS MOTION: Yes: Stier, Lascoe, Grader, Bohm, Jarzyna.

No: None.

MOTION carried.

11. ADJOURNMENT

MOTION by Stier supported by Grader to adjourn the meeting at 7:27 p.m.

FOR THIS MOTION: Yes: Stier, Grader, Bohm, Lascoe, Jarzyna.

No: None.

MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk
Recording Secretary

Date