

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, JUNE 20, 2017 AT 7:30 P.M.  
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Location: Ray Township Hall  
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Doug Stier, Treasurer  
Charlie Bohm, Trustee  
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.  
Supervisor Jarzyna called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. All members were present.

2. APPROVAL OF AGENDA: Added New Business 10.- i. Resignation; Senior Fitness Instructor.

**MOTION by Grader supported by Bohm to approve the agenda as amended.  
MOTION carried.**

3. Correspondence: a.) Dolores Whiting, Thank-you card for Mystery Lunch Winner  
Supervisor Jarzyna read the Thank-you card from Dolores Whiting thanking the Board for her lunch at the Mystery Trip to Marine City Fishing Co.

4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

Michelle Kouri, 20861 30 Mile Road, announced the Ray Township Library and Historical Society will be holding the second returnable bottles/can drive on July 8<sup>th</sup>, 2017 and it will be held in conjunction with recycling and a permit is not required to donate to the bottle/can drive. She stated \$163.00 was raised at the first bottle/can drive. She stated the Library is having a ribbon-cutting ceremony at 12:30 p.m. in conjunction with Ray Day on Sunday, June 25, 2017. Further stated they are looking for sponsors for the calendar and it costs twenty dollars to have a business card advertisement in the calendar.

5. APPROVAL OF MINUTES – May 16, 2017  
**MOTION by Grader supported by Lascoe to approve the minutes from May 16, 2017 as presented.  
MOTION carried.**

6. APPROVAL OF BILLS  
Stier stated the bills list is through June 13, 2017 totaling \$173,157.47.

**MOTION by Stier supported by Lascoe to approve the bills list dated June 13th, 2017 in the amount of \$173,157.47  
MOTION carried.**

7. OFFICER'S REPORTS

a. Supervisor Jarzyna stated he located the topography report for 31 Mile Road area that has flooding. He stated he will walk the property and feels there is blockage of the waterway near Lilac Lane.

b. Clerk Lascoe reported the May 2, 2017, New Haven School District special election cost for Ray Township was \$2,110.59. She stated the district was billed the entire cost of the election and payment has been received.

Lascoe reported she has been notified from Macomb County Elections that the Armada School District may have a special election for a bond proposal on November 7, 2017. Further stated the new voting equipment will be used.

c. Treasurer Stier reported the taxes have balanced with the County and he has received payment for the delinquent taxes.

Stier commended Agatha Show for her great job in planning Ray Day which will be held on Sunday, June 25, 2017. Further thanked Sarah Parr for her dedication as a recreation committee member.

Stier announced the new Ray Day signs were donated by a Township resident and thanked them for the generosity of the donation of signs. Further stated Ray Day is Sunday, June 25<sup>th</sup>, 2017 from noon – 4:00 p.m. and if anyone is interested in volunteering to contact the office.

d. Trustee Bohm stated the new Recreation Leader is doing a top-notch job.

Trustee Grader stated the Ray Day signs look great.

Jarzyna reported the Lions Club will be providing the food for Ray Day.

**MOTION by Stier supported by Lascoe to receive and file the Officer's Report as presented.  
MOTION carried.**

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Building Department
- c. Fire Department Report
- d. Library Report
- e. Senior Report
- f. SMART/Lenox Report
- g. Budget Report
- h. Recreation Report

Jarzyna reviewed each department's monthly report,

**MOTION by Lascoe supported by Stier to receive and file the Department Reports for June 2017.  
MOTION carried.**

9. UNFINISHED BUSINESS

a. Taylor Blight – Bohm asked the Board for authorization to contact the Township Attorney. He stated there are five vehicles remaining on the property and he would like to notify the Attorney and Judge of the additional vehicles that were not noticed on the property earlier.

**MOTION by Stier supported by Grader to authorize Trustee Bohm to contact the Township Attorney and update the Court on the additional vehicles on the site and to table to the next meeting.  
MOTION carried.**

b. Businesses in Residential Areas – Jarzyna stated he and Bohm met and have provided the Board a copy of the draft letter which would be sent to all residents regarding businesses in residential areas. Further stated he and Grader had not met and the Board just received a copy of the draft letter.

**MOTION by Bohm supported by Stier to Table Businesses in Residential Areas to the next meeting.  
MOTION carried.**

c. CDBG funding for Senior Hand Rail – Lascoe reported she received an email from D Fence, LLC and they anticipate installing the senior hand rail on the Friday following the 4<sup>th</sup> of July.

**MOTION by Bohm supported by Grader to Table the Senior Hand Rail to the next meeting.  
MOTION carried.**

d. Fill/Removal Ordinance – Jarzyna reported the Township Engineer and Township Attorney are in contact regarding the Fill/Removal Ordinance.

**MOTION by Stier supported by Bohm to table the Fill/Removal Ordinance.  
MOTION carried.**

e. Request to Install Security Cameras for the Senior Center, Hallway and Treasurers Office – Stier stated the cabling has been completed. Further stated they are waiting for the cameras to be mounted and the system up and running which will be done by the donator of the security cameras and equipment.

**MOTION by Stier supported by Bohm to Table the Security Cameras for the Senior Center, Hallway and Treasurers Office including cabling and software until completed.  
MOTION carried.**

10. NEW BUSINESS

a. Adopt Ray Township Principles of Governance - Jarzyna stated Michigan Townships Association has requested the Board to adopt the principles of governance to maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare. Further stated it will be signed and hung in the Township.

**MOTION by Bohm supported by Stier to Adopt Ray Township Principles of Governance.  
MOTION carried.**

b. Review Tree Removal Bids for Lee Cemetery – Stier stated he received three bids for tree removal in the Lee Cemetery. Further recommended Ron Glefke & Son Inc., the lowest bidder from for one-thousand dollars.

**MOTION by Stier supported by Bohm to accept the lowest bid received from Ron Glefke & Son Inc. for the tree removal in the Lee Cemetery for one-thousand dollars.  
MOTION carried.**

c. Recommendation to appoint a member to the Recreation Committee - Stier stated the Recreation Director has interviewed Kathy Reidt and is recommending her to the Recreation Committee for two years. Further stated the recreation committee has a member that will be resigning after Ray Day and they will continue advertising on the website for another member.

**MOTION by Stier supported by Lascoe to appoint Kathy Reidt to the Recreation Committee for two years as recommended.  
MOTION carried.**

d. Review concern about park lighting and security – Jarzyna reported a letter was received from Dan Jaroma of 64350 Wolcott, regarding late night activity in the park and the reflecting light from the Township Hall.

Stier stated he contacted DTE regarding having a shield installed on the light pole that reflects onto the neighboring property. He stated there may be costs involved to have a shield installed and he is working on the lighting issue.

Discussion was held on the late-night activity in the park due to the park lighting, the park security camera and park gate.

**MOTION by Stier supported by Bohm to Table Park Lighting and Security to the next meeting.  
MOTION carried.**

- e. Resolution to Submit a Grant Application for New Voting Equipment - Lascoe requested approval of a Resolution to allow the Clerk authorization to apply for a grant to purchase new a new voting system which includes partial funding from the State of Michigan and Federal Help America Vote Act. She stated the grant would include a voting tabulator for two precincts, accessible voting device for use by individuals with disabilities and absent voter counting board tabulator. She explained the Township is eligible for an absentee voter counting board tabulator since there were over 600 absentee ballots in the presidential election. Further stated three tabulators and the disabilities voting device are included in the grant.

**MOTION by Bohm supported by Grader to Approve the Resolution to Submit a Grant Application for New Voting Equipment 2017**

**WHEREAS, the Ray Township Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulator, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.**

**WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds.**

**NOW, THEREFORE, BE IT RESOLVED that Lori Lascoe, Ray Township Clerk is authorized to submit the Grant Application on behalf of Ray Township, Macomb County on this day of June 20, 2017.**

**For this Resolution: Yes: Bohm, Grader, Stier, Lascoe, Jarzyna.**

**No: None.**

**Absent: None.**

**The Supervisor Declared the Resolution Adopted.**

f. Request authorization for Supervisor/Township Engineer to discuss with the Department of Public Works, Shelby Township and Four-Star Development to provide sewer to the 26 Mile/Hayes Road development to eliminate the need for a waste water treatment plant.

Jarzyna requested authorization from the Board for the Supervisor, Township Engineer, Department of Public Works, Shelby Township and Four-Star Development to discuss providing sewer to the 26Mile/Hayes Roads development to eliminate the need for a waste water treatment plant.

Stier stated the goal is not to have a waste water treatment plant.

Bohm suggested having another Board member attend the meetings with the Supervisor. Further stated the Board had John Zoccola attend meetings with him as the supervisor.

**MOTION by Bohm supported by Stier to authorize the Supervisor, John Zoccola, Township Engineer to discuss with the Department of Public Works, Shelby Township and Four-Star Development to provide sewer to the 26 Mile/Hayes Road development to eliminate the need for a waste water treatment plant.**

**MOTION carried.**

g. Planning Commission recommendation to repeal Section 211 and replace Section 211 Medical Marijuana Uses, by Planner date 4-17-17 and revised 5-31-17 by Township Attorney.

Lascoe requested the item be tabled. Further stated she has questions regarding the new language for Medical Marijuana Uses and does not feel comfortable acting on the Zoning Ordinance amendment.

**MOTION by Lascoe supported by Stier to Table the Zoning Ordinance Amendment Recommendation from the Planning Commission to repeal Section 211 and replace Section 211 Medical Marijuana Uses, by Planner date 4-17-17 and revised 5-31-17 by Township Attorney.**

**MOTION carried.**

h. Review Hall / Facility Use Policy, adopted February 1, 2011 – Jarzyna stated the Board received a copy of the policy that was adopted in February 2011.

Lascoe stated she and Jarzyna were not aware of the Townships policy and felt it should be reviewed by the Board since it was adopted six years ago.

Discussion was held on the policy that groups and organizations may use the Township Hall if they meet the criteria as an organization is non-profit, a government entity and Ray Township residents made up of at least fifty percent of the organization and a Township resident must be responsible for the group.

Discussion was held that items have been taken from the senior refrigerator and supplies.

The Board agreed the language should be amended that proof of insurance shall be required.

**MOTION by Grader supported by Lascoe to amend the Hall / Facility Use Policy to include proof of insurance shall be required and to Table the item to the next meeting.**

**MOTION carried.**

i. Resignation; Senior Fitness Instructor for Thursdays. – Jarzyna read a letter of resignation from Chris Gorde, and her last day would be June 29, 2017.

**MOTION by Bohm supported by Stier to accept the resignation of Chris Gorde with regret.**

**MOTION carried.**

Jarzyna stated he would contact the Tuesday fitness instructor to see if she would be interested in taking over the Thursday class.

Lascoe explained the contracts for Richmond Lenox EMS Ambulance Authority Contract and SMART FY-2018 Contract are normally scheduled for the June Board meeting and both items will be on the July agenda at the request of Jeff White and Fred Barbret because they were both unavailable to attend the meeting.

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Lascoe stated the Board received an invitation for the Richmond Lenox EMS/SMART ribbon cutting ceremony on Tuesday, July 18<sup>th</sup>, 2017 at 4:30 p.m.

11. PUBLIC COMMENTS:

Dan Jaroma, 64350 Wolcott, stated the activities in the park run all night long with cars coming into the park since the twenty street lights have been installed. Further stated HCMA has a gate and one light.

Sarah Parr, Senior Director stated the items in the senior room are purchased within the senior budget and it is not right for anyone to take items from the room. Further stated some items are donated by seniors for the senior group.

Kevin Brown, President of Lions Club stated the Lions Club has a million dollar blanket policy and would provide a copy to the Township. Further stated they had a cabinet full of items and had items missing.

Bill Kehrer, 20015 30 Mile Road, stated the previous supervisor would allow comments during the meeting. Further stated Four Star Development should have to pay for the engineer to attend any meeting regarding the development.

Supervisor Jarzyna stated public comments are on the agenda twice for anyone to speak. He explained there are no public comments during an agenda item. Further stated Four Star Development has absorbed the engineers' costs.

Kevin Morton, 21511 30 Mile Road, stated he attended a Board meeting regarding his neighbor Mr. Ropes and submitted pictures of the business receiving a shipment.

Jarzyna stated he contact Mr. Ropes regarding the meeting that photos were submitted. He stated Mr. Ropes brought in a receipt from Logistic for an air-conditioner he had delivered to his home. Further stated he has been advised that all correspondences are to be directed to Mr. Ropes attorney.

Kevin Morton, 21511 30 Mile Road, questioned how much information is in the Township file for the special land use application. He stated he heard the Township has no record of any complaints that were submitted regarding the business. Further submitted copies of letters that were written regarding Mr. Ropes business and copies of photos.

12. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 8:49 p.m.**  
**MOTION carried.**

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Joe Jarzyna, Supervisor

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Lori R. Lascoe, Clerk

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Date

Lori R. Lascoe, Recording Secretary