

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, DECEMBER 19, 2017 AT 7:30 P.M.  
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Location: Ray Township Hall  
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Doug Stier, Treasurer  
Charlie Bohm, Trustee  
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.  
Supervisor Jarzyna called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. All members were present.
2. APPROVAL OF AGENDA: Added: 10.) 1. Sit & Stitch Seniors of Ray Township  
**MOTION by Bohm supported by Stier to approve the agenda as amended.**  
**MOTION carried.**
3. Correspondence:  
Supervisor Jarzyna stated he received a thank-you from the Schienke's for the clean-up of the Priest Drain.
4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

Bill Kehrer, 20015 30 Mile Road, stated he attended the special meeting that was held on Wednesday, December 13, 2017 at 10:00 a.m. and he is against the Township connecting to public sewer with Shelby Township. Further stated the rates for sewer are continuously going up in price and provided the Board with a copy of the Shelby, Utica, Macomb Gazette showing an increase of 7.5% for Shelby sewer.

John Zoccola, 58100 Ray Center, stated Four Star Development was approved by Ray Township 14 years ago via an approved consent judgment for the development. They have gone two years since approval of their application to build a treatment plan. Further stated Ray Township should commit to proceed the development.

Tom Penzien, 20750 28 Mile Road, stated Ray Township has the option for a wastewater treatment plant or to put pipe in the ground for public sewer. He stated a wastewater treatment plant could have, unknown costs if Four Star were to abandon the project. He feels the Township is lucky to have the opportunity to put the pipe in the ground for public sewer. Further stated in response to Shelby's water rates, he received his tax bill and it went up from last year.

5. APPROVAL OF MINUTES – November 21, 2017  
**MOTION by Bohm supported by Grader to approve the minutes from November 21, 2017 as presented.**  
**MOTION carried.**
6. APPROVAL OF BILLS  
Stier stated the bills list through December 12, 2017 totaling \$75,601.83. Lascoe stated the bill run includes mileage for the election workers for training. Grader stated the Clinton Watershed bill is on the bills list but will be discussed as an agenda item.  
**MOTION by Stier supported by Lascoe to approve the bills list dated November 12, 2017 for \$75,601.83.**  
**MOTION carried.**

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7. OFFICER'S REPORTS

- a. Supervisor Jarzyna reported the PDR Committee will have a meeting in March 2018.
- b. Clerk Lascoe reported the Township was reimbursed \$2,148.23 from Armada Schools for the Special election that was held on November 7, 2017. She stated the 2017 CDBG funding was just released from HUD and the environmental was approved for the Library ADA door. She apologized to the election workers that attended the training session at Lenox Township for not submitting the mileage at the last meeting. She stated she was not aware the Township paid mileage for the election workers to attend the training sessions. Further reminded everyone that meetings for 2018 will begin at 7:00 p.m.
- c. Treasurer Stier reported the office will be open Wednesday December 27<sup>th</sup> for tax collection.
- d. Trustee Grader stated everyone is enjoying the bridges on 29-mile road being open. Clearing of trees for the 28 Mile Road Bridge has begun.

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report
- f. Recreation Report
- g. Senior Report
- h. SMART/Richmond Lenox EMS Report.

Jarzyna reviewed the department reports for November 2017.

**MOTION by Lascoe supported by Bohm to receive and file the Department Requests/Reports for November 2017.**

**MOTION carried.**

9. UNFINISHED BUSINESS

- a. Businesses in Residential Areas – Jarzyna suggested a special meeting be held regarding the letter to be sent to the residents and concerns regarding the proposed consent judgments the Township Attorney has provided.

**MOTION by Lascoe supported by Bohm to Table 9.) a. Businesses in Residential Areas to Thursday, January 11, 2018 at 7:00 p.m.**

**MOTION carried.**

- b. CDBG Library ADA Door Opener - Lascoe reported bids will be accepted until 11:00 a.m. on January 16, 2018 and the bid opening will be at 11:15 a.m. Further stated the bid package is on the MITN and was advertised in The Record Newspaper.

**MOTION by Lascoe supported by Bohm to table CDBG ADA Library Door Bid approval to January 16, 2018 at 7:00 p.m.**

**MOTION carried.**

- c. Discuss Hiring & Compensation for Fitness/Exercise Instructor. Stier advised he has contacted 3 persons who voiced interest in the position and has received no response.

**MOTION by Bohm supported by Stier to table 9.) c. and the Clerk to advertise for Fitness Instructor.**

**MOTION carried.**

10. NEW BUSINESS

- a. Consent Judgment for Four Star Development for proposed sewer with Shelby Township.  
Jarzyna stated that he spoke with Lyle Winn and confirmed the maximum cost for Ray Township to increase the pipe size from 15" to 18" is \$150,000.00 to connect with the Shelby Township sewer. The tap fees Ray Township receives for the sewer would be escrowed to cover the future cost of the expansion along Schoenherr when the maximum capacity is approaching. Further, the Board needs to advise the Township Engineer and Attorney to negotiate with Shelby Township.

**MOTION by Bohm supported by Lascoe to table 10.) a. for firm numbers from AEW and the Attorney.  
MOTION carried**

- b. Schedule Community Development Block Grant Public Hearing for January 16, 2018.  
Lascoe suggested holding the public hearing at the next meeting on January 16, 2018.

**MOTION by Bohm supported by Grader to schedule CDBG Public Hearing for January 16, 2018,  
7:00p.m.  
MOTION carried.**

- c. Clinton River Watershed 2018 Membership Dues.

**MOTION by Grader supported by Bohm to approved Clinton River Watershed Dues \$500.00.  
MOTION carried.**

- d. Macomb Agricultural PDR contribution.

**MOTION by Bohm supported by Stier to pay yearly PDR (Property Development Rights) Contribution  
of \$250.00.  
MOTION carried**

- e. Budget Modifications.

**Motion by Bohm to table budget modifications for further review of time sheets.  
Motion died due to lack of support.**

**MOTION by Stier supported by Lascoe to approve budget modifications as presented.**

**FOR THIS MOTION;     Yes: Stier, Lascoe, Grader, Jarzyna  
                                  No: Bohm.**

**MOTION carried.**

- f. Resignation of Building Inspector.

Jarzyna reported he received a letter of resignation from Bob Beckett, Building Inspector. Further stated he has done a great job for the past 43 years of service.

**MOTION by Bohm supported by Lascoe to accept the resignation of Bob Beckett, Building Inspector  
with deep regret.  
MOTION carried.**

- g. Appointment of new Building Inspector.

Jarzyna recommended the appointment of Dennis LeMieux as the Building Inspector. He explained Dennis has been filling in during vacation time off.

**MOTION by Stier supported by Lascoe to Appoint Dennis LeMieux as Ray Township Building  
Inspector/Official.  
MOTION carried.**

h. Assessor Benefits, Appendix 2-A\*\*

Lascoe stated the Assessor benefits are on the agenda because she misspoke at the April 4, 2017 meeting when the Assessors vacation time was approved to 32 hours and 16 hours sick/personal time according to the employee manual. She stated it has become an issue now because the Assessor benefit time is being used and the Accountant has not granted the approved 16 hours sick/personal time because it was stated at the April 4, 2017 meeting there was no change to the sick/personal time. Further stated she misspoke regarding the change to the 16 hours sick/personal time.

Bohm stated the Appendix 2-A\*\* was approved as presented and the office staff needs to be reminded who works for who.

Jarzyna recommended allowing the Assessor to work from home starting December 4, 2017 thru December 22, 2017 due to a medical emergency with a 10% reduction in pay, as done in the past.

Bohm stated the Assessor works for the Supervisor and his recommendation should be approved.

**MOTION by Stier supported by Grader to approve for the Assessor to work from home with a 10% reduction in pay from December 4, 2017 through December 22, 2017**  
**MOTION carries**

i. School Tax Collection Agreement.

Stier stated this is a formality required for collection of PA 333 taxes.

**MOTION by Stier supported by Lascoe to approve the collection of PA 333 taxes for MISD and all school districts in Ray Township.**  
**MOTION carried**

j. Petty Cash Policy.

Jarzyna stated the petty cash is short \$64.53 due to an overpayment in change for taxes to a resident. He recommended a petty cash policy be adopted to include for the petty cash to be counted each day at open and close.

**MOTION by Lascoe supported by Stier to balance the petty cash and to adopt the petty cash policy, to be counted each day at open and close.**  
**MOTION carried**

k. Supervisors recommendation of appointments to the Planning Commission and Zoning Board of Appeals.

**Motion by Bohm supported by Stier to re-appoint Randy Forro and Justin Lease to the Planning Commission for a 3-year term ending 12/31/2020.**  
**MOTION carried.**

**MOTION by Stier supported by Lascoe to re-appoint Harold DeMan Jr., Scott Mathews and Marvin DeBuck to the Zoning Board of Appeals for a 3-year term ending 12/31/2020.**  
**MOTION carried.**

l. Sit & Stitch Seniors of Ray Township – *Added to Agenda*

Jarzyna stated Sit & Stitch Seniors of Ray township is requesting to use the Senior Center on the first Tuesday of each month from 4:30 p.m.-7:00 p.m. He stated the request could interfere with a Board meeting if a meeting was scheduled. Further stated a Board meeting would take precedence.

Grader asked who would be responsible for opening and closing the building.

Jarzyna stated the Senior Director is requesting to use the room after hours and would close the building.

**MOTION by Bohm supported by Grader to approve Sit and Stitch Seniors use of Senior Center from 4:30 p.m. to 7:00 p.m., if a meeting is scheduled they are to end at 6:30 p.m.**  
**MOTION carried**

11. PUBLIC COMMENTS: None

12. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 9:17 p.m.**  
**MOTION carried.**

\_\_\_\_\_  
Joe Jarzyna, Supervisor

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Lori R. Lascoe, Clerk

\_\_\_\_\_  
Date

Respectfully submitted,  
Lisa Hall, Recording Secretary