

RAY TOWNSHIP TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, FEBRUARY 21, 2017 AT 7:30 P.M.
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Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. All members were present.

2. APPROVAL OF AGENDA:
MOTION by Bohm supported by Grader to approve the agenda as presented.
MOTION carried.

3. Correspondence:
Supervisor Jarzyna stated he received an email from the Macomb County Road Commission they are planning on a bridge replacement over the Campbrook Drain, which is located on 29 Mile Road, east of Romeo Plank and west of Kunstman.

Jarzyna reported the senior group had inquired to see if there has been any break-in in the Township. He stated he contacted the Michigan State Police and two Troopers were in attendance.

Trooper William Dobberstein and Trooper Quidder stated they patrol Bruce Township, Armada and Ray Township. Trooper Dobberstein stated they are not aware of any mass string of break-ins in the Township and they are patrolling the Township and if any resident sees any suspicious activity or vehicles to not hesitate to contact the State Police, the community is the eyes and ears they depend upon.

Bill Kehrer, 20015 30 Mile Road, inquired about a break-in on 30 Mile Road that was in The Record newspaper.

Trooper Dobberstein stated they would have to review the automated computer report system. Further stated they would have their Sargent contact the Supervisor of a report.

Grader inquired what phone number to call for any suspicious activity.

Trooper Dobberstein stated to call 911 and they would be contacted through the dispatch system and if the case is not an emergency they will respond as time permits.

Bohm stated the Township has refrigerator magnets with the Michigan State Police phone number in the office.

Stier thanked the Troopers for protecting the Township.

MOTION by Lascoe supported by Stier to receive and file the correspondence from the Macomb County Road Commission.
MOTION carried.

4. PUBLIC HEARING: Proposed 2017-2018 Budgets; General Operating, Building & Fire Funds
MOTION by Lascoe supported by Bohm to open the public hearing for the 2017-2018 General Operating Budget at 7:37 p.m.
MOTION carried.

Supervisor Jarzyna reviewed the general operating budget.

Stier stated the Board would have to adopt a resolution to raise the administration fee from a half percent to one percent.

Jarzyna stated he is proposing to raise the administration fee which can only be used for assessing and tax collection but would free up funds for the purchase of the State mandate voting machines, which could be thirty-five thousand dollars. He explained the line items of the budget which includes adding three miles of limestone in the Township. He explained the disaster control line item has five thousand dollars allocated for the flooding area on the north side of 31 Mile Road ¼ mile east of Wolcott Road, where the culvert goes under the road and the area is flooding the north side of 31 Mile Road and the Township would provide the engineering of the area. Further stated the administration fee would raise \$28,000.00, and the average homeowner of a value of \$170,000 would have an increase of \$11.00 in the tax bill.

Stier questioned the fund equity and wage increases for the employees. Further reported there are no increases for the elected officials.

Jarzyna stated the wage increases are the recommendation of the Wage and Salary Committee. Further stated the recommendation is a one dollar increase for the full time employees, not the elected officials or deputies.

Michelle Kouri, 20861 30 Mile Road, inquired on the area of flooding on 30 Mile Road.

Stier questioned the wage increases for full-time employees. Further stated the wage increase is a significant increase in the budget.

Jarzyna stated he will read the Wage and Salary Committee report under Supervisors comments.

Debbie Jensenius, 60400 Indian Trail, inquired on how many residents use the recycling center and the cost for the recycling center. She inquired on the recycling employee wages and stated she thought the firefighters were volunteering.

Jarzyna stated the recycling center costs the Township about fifteen hundred dollars. Further stated the new employee wages are lower than the previous employee.

MOTION by Bohm supported by Lascoe to close the public hearing for the 2017-2018 general operating fund budget at 8:04 p.m.

MOTION carried.

MOTION by Bohm supported by Lascoe to open the public hearing for the 2017-2018 building fund at 8:05 p.m.

MOTION carried.

Supervisor Jarzyna reviewed the proposed 2017-2018 building fund budget.

Public Comments: None.

MOTION by Bohm supported by Grader to close the public hearing for the 2017-2018 building fund at 8:07 p.m.

MOTION carried.

**MOTION by Lascoe supported by Grader to open the public hearing for the 2017-2018 fire fund at 8:07 p.m.
MOTION carried.**

Supervisor Jarzyna reviewed the 2017-2018 fire fund budget.

Public Comments: None.

Stier asked if the budget involves any increase in wages.

Jarzyna reported the budget includes a two percent wage increase.

Chief DiMaria stated the department is looking to replace two vehicles.

**MOTION by Lascoe supported by Bohm to close the public hearing for the 2017-2018 fire fund at 8:11 p.m.
MOTION carried.**

5. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address. *No public comments at this time.*

6. APPROVAL OF MINUTES – January 10, 2017, January 17, 2017 and January 24, 2017
**MOTION by Stier supported Grader to approve the minutes from January 10, 2017 as presented.
MOTION carried.**

Grader corrected page 1.

**MOTION by Stier supported Grader to approve the minutes from January 17, 2017 as amended.
MOTION carried.**

Grader corrected page 1. Bohm corrected page 3.

**MOTION by Stier supported Grader to approve the minutes from January 24, 2017 as amended.
MOTION carried.**

7. APPROVAL OF BILLS

Stier stated the bills list through February 13, 2017 is for a total of \$80,514.46.

**MOTION by Bohm supported by Stier to approve the bills list dated February 13, 2017 in the amount of \$80,514.46.
MOTION carried.**

8. OFFICER'S REPORTS

a. Supervisor Jarzyna stated County Commissioner, Don Brown has contacted him that there may be funding for the 28 Mile Road bridge over the North Branch. Further stated he will write a letter of intent to the Board of Commissioners for the bridge replacement.

Jarzyna read the Salary and Wage Committee Report dated January 31, 2017.

Jarzyna reported there is one foreclosure on 27 Mile Road for permanent parcel #05-30-451-006.

Jarzyna reported he attended the Purchase of Development Right meeting and there may be funding for development rights for this year. He stated the next meeting will be held on March 30, 2017 at 1:00 p.m., at Ray Township. Further reported the meeting is open for anyone to attend the meeting.

b. Clerk Lascoe reported the County Clerk invited the local clerks to attend a demonstration of the three voting machines being considered for Macomb County and asked for the local clerks' opinion on the voting machines.

Lascoe reported on February 28th and March 1st, she and her Deputy Clerk; Betsy Bart would be attending the State Accredited Seminar at Highland Township Offices.

Lascoe reported the New Haven Community School District has called for a special election on Tuesday, May 2, 2017, for a sinking fund bond.

c. Treasurer Stier reported counterfeit one hundred dollars bills have been passed in Sterling Heights and Clinton Township. He stated the counterfeit bills states "For motion picture use only." Further passed a copy of the counterfeit money for the audience to view.

d. Trustee Grader asked Lascoe which voting machine she preferred in the demonstration. Lascoe stated the ES&S machine seemed the most user friendly and the Secretary of State is endorsing the ES&S machine, which seemed the most user friendly.

e. Trustee Bohm had nothing to report at this time.

**MOTION by Bohm supported by Stier to receive and file the Officer's Report as presented.
MOTION carried.**

9. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Building Department
- c. Fire Department Report
- d. Library Report
- e. Senior Report
- f. SMART/Lenox Report
- g. Budget Report

Jarzyna reviewed each Department Reports.

**MOTION by Lascoe supported by Stier to receive and file the Department Reports.
MOTION carried.**

10. UNFINISHED BUSINESS

a. Taylor Blight – Bohm stated he revisited the site and there has not been any clean up. Further stated he contacted the Township Attorney and she will proceed for trial on March 9, 2017.

**MOTION by Lascoe supported by Bohm to table the Taylor Blight until the next meeting.
MOTION carried.**

b. Businesses in Residential Areas – Jarzyna stated the Board has copies of the minutes from the past six months on the discussion and actions of the Board.

Bohm stated the Township Attorney was authorized to begin the title work, which has not been done. Further suggested a workshop meeting to discuss how the businesses will be handled, as a group or as an individual basis. He stated the Attorney does not have to be in attendance but the Board needs to discuss if they will allow employees to come to the businesses and how many trucks would be allowed onsite. Further stated perimeters need to be setup.

Jarzyna stated at the workshop meeting no decisions are made and they are discussions only.

Grader stated she would like to conclude the matter for the consent judgments.

Jarzyna stated he would still like to send a letter to all property owners and ask them if they are conducting a business at their residence to contact the Township

Grader stated the workshop meeting should be held in the evening.

Bohm stated the room is available on the first Tuesday of every month in case a meeting is needed.

Stier stated he would be attending a medical marijuana workshop in Richmond on the first Tuesday.

MOTION BY Bohm supported by Lascoe to Table the Businesses in Residential Areas and to conduct a workshop meeting at a date to be determined in March 2017.

MOTION CARRIED.

MOTION by Lascoe supported by Stier to Table Businesses in Residential Areas until the next meeting.
MOTION carried.

c. CDBG funding for Senior Hand Rail – Jarzyna reported the senior hand rail will be advertised in March due to the weather.

MOTION by Bohm supported by Grader to Table CDBG funding for Senior Hand Rail until the March meeting.

MOTION carried.

d. Fill/Removal Ordinance – Jarzyna reported he is reviewing other communities fill ordinance and outlining the ordinances to fit Ray Township due to our various parcel sizes.

MOTION by Bohm supported by Grader to Table the Fill/Removal Ordinance until the March meeting.

MOTION carried.

e. Spending Limit Policy

MOTION by Stier supported by Lascoe to remove the spending limit policy from the agenda.

MOTION carried.

f. Request to Install Security Cameras for the Senior Center, Hallway and Treasurers Office – Stier stated a resident is donating a brand new security system, four cameras and possibly a fifth camera for the park outside. Further stated it may take a month to get everything installed and completed.

MOTION by Stier supported by Grader to Table the Request to Install Security Cameras for the Senior Center, Hallway and Treasurers Office including cabling and software until completed.

MOTION carried.

g. Snow Day Policy for Senior Center Activities – Jarzyna stated the Board received a letter from a resident opposing the Township from closing the senior activities if the office is open.

Bohm stated he was at the Township on a snowy morning and it was very chaotic between the seniors that were at the office. Further stated he is in favor of a policy that senior center activities would be cancelled when all three school districts; Armada, New Haven, and Romeo Schools are closed due to weather conditions.

Sarah Parr, Senior Director stated the surrounding communities cancel the senior activities when the school districts are closed due to the weather for the safety of the residents.

**MOTION by Bohm supported by Stier to cancel the Senior Center Activities when the Armada, New Haven and Romeo School Districts are closed due to inclement weather conditions.
MOTION carried.**

11. NEW BUSINESS

- a. Gilbert's Sportsmen's Club, Inc., Shooting Range Permit, 60125 Omo Road – Jarzyna stated the Township received the application fee and a copy of the liability insurance

**MOTION by Bohm supported by Grader to re-new the shooting range permit for Gilbert's Sportsmen's Club for the calendar year.
MOTION carried.**

- b. Request to Purchase Dell All-In-One PC for the Building Department
Stier requested approval to purchase a computer for the Building Department which is a high tech computer and should last for the next five to seven years. Further stated the computer that is used in the Building Department now does not always access the GIS program from Macomb County.

**MOTION by Stier supported by Lascoe to approve the purchase of a Dell All-In-One PC for the Building Department for \$2450.00 plus shipping.
MOTION carried.**

- c. Request Approval for Cost of Painting the Ray Township Library Tin Ceiling
Jarzyna stated in May 20, 2014 the Board approved the painting of the library tin ceiling for \$4250.00 and the new estimate is for \$3750.00, since the library will be cleared out for the updating. Further stated the library used the \$4250.00 in the grant application.

Bohm stated the Board authorized the payment in 2014 and no action is required at this time. Further stated the Accountant would need to be notified to issue the check to the Library.

**MOTION by Lascoe supported by Stier to remove the Request for Approval for Cost of Painting the Ray Township Library Tin Ceiling from the agenda.
MOTION carried.**

- d. Review the Recreation Leader Contract
Bohm suggested the Recreation Leader position be an hourly position, mirroring the senior direction position.

**MOTION by Bohm supported by Stier to not re-new the current Recreation Leader Contract, authorize the Clerk to advertise for a Recreation Leader and to implement an hourly paid part-time Recreation Leader position to mirror the senior director position.
MOTION carried.**

12. PUBLIC COMMENTS: None.

13. ADJOURNMENT

**MOTION by Stier supported by Bohm to adjourn the meeting at 9:19 p.m.
MOTION carried.**

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk

Date

Lori R. Lascoe, Recording Secretary