

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, MAY 16, 2017 AT 7:30 P.M.
PAGE 1 of 6

Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. All members were present.
2. APPROVAL OF AGENDA: Stier suggested moving agenda item 10) a. to 3.
Bohm stated action is required for the agenda item so it could not be acted upon under correspondence.
MOTION by Bohm supported by Grader to approve the agenda as presented.
MOTION carried.
3. Correspondence: None.
4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address. – *There were no public comments.*
5. APPROVAL OF MINUTES – April 18, 2017
MOTION by Grader supported by Bohm to approve the minutes from April 18, 2017 as presented.
MOTION carried.
6. APPROVAL OF BILLS
Stier stated the bills list is through May 9, 2017 for \$91,380.94. Lascoe stated there are two bond returns totaling \$1,000.00 which were added to the bills list.

MOTION by Lascoe supported by Stier to approve the bills list dated May 9, 2017 in the amount of \$92,380.94.
MOTION carried.
7. OFFICER’S REPORTS
 - a. Supervisor Jarzyna stated he is working with the residents on 31 Mile Road regarding the flooding and they have made progress with the blockage issue. He stated they were able to dig a swale and the water has dropped seven inches in the last five days and some transit work will have to be done. Further stated he was not able to find the engineering work that was done in the past. Bohm stated the engineering for 31 Mile Road is in the Priest Drain file.

Jarzyna reported the yellow books will be distributed in the community soon. He asked for residents to pick up the yellow books near their mailbox. Further stated if residents want to dispose of the yellow books they can recycle them in the recycling bin located at the park entrance.

Jarzyna stated he has been in contact with Candice Miller and her office would like to try to eliminate waste water treatment plants in northern Macomb County. Shelby Township is investigating their c.f.s. they have available to sell sewer capacity to Four Star, LLC, at 26 Mile and Hayes Road. Bohm stated Shelby Township has never been involved.

b. Clerk Lascoe reported the New Haven School District election was held on May 2, 2017. She stated there are 785 registered voters in the New Haven School District, and there was a 7% voter turn-out including the absentee ballots. There were 31 yes votes and 69 no votes for Ray Township.

Lascoe thanked the election workers that worked on Election Day and stated the checks for the workers have been issued.

c. Treasurer Stier reported the pre-audit will be on Thursday, May 18th, 2017 in the conference room. The audit will be held on June 1. Further stated he has notified the auditors that the audit will have to be scheduled on a Wednesday, due to scheduling of the room.

d. Trustee Grader & Trustee Bohm had nothing to report.

MOTION by Stier supported by Lascoe to receive and file the Officer's Report as presented.

MOTION carried.

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Building Department
- c. Fire Department Report
- d. Library Report
- e. Senior Report
- f. SMART/Lenox Report
- g. Budget Report

Jarzyna reviewed each department report. Bohm stated the library ceiling has been painted and it looks very nice.

MOTION by Lascoe supported by Stier to receive and file the Department Reports for May 2017.

MOTION carried.

9. UNFINISHED BUSINESS

a. Taylor Blight – Bohm stated he went to court and a visiting Judge was filling in. The visiting Judge gave an additional sixty days to clean up the site and adjourned the matter.

MOTION by Bohm supported by Lascoe to table the Taylor Blight until the next meeting.

MOTION carried.

b. Businesses in Residential Areas – Jarzyna asked the trustees if they would assist in writing a letter to the residents regarding businesses in residential areas. He stated he would meet with Bohm to go over the details and then Grader. Further stated he will meet with each trustee separately to comply with the open meeting act.

MOTION by Grader supported by Stier to Table Businesses in Residential Areas to the next meeting.

MOTION carried.

c. CDBG funding for Senior Hand Rail – Lascoe stated a bid opening was held on Monday, April 17, 2017 at 10:15 a.m. The lowest bid was submitted by D Fence, LLC and the base bid was \$3,681.00 and the County has advised the bid can be awarded to D Fence. Further advised the Board the project will exceed the block grant funds and did the Board want to proceed with the project.

Discussion was held on the general budget having money available for building improvements.

MOTION by Stier supported by Lascoe to award the Senior Hand Rail Contract to D-Fence, LLC. for the base bid of \$3,681.00.

MOTION carried.

d. Fill/Removal Ordinance – Jarzyna reported the Township Engineer and Township Engineer are working on the Fill/Removal Ordinance.

MOTION by Bohm supported by Grader to table the Fill/Removal Ordinance.

MOTION carried.

e. Request to Install Security Cameras for the Senior Center, Hallway and Treasurers Office – Stier stated all the donated security equipment is at the Township. He stated the cabling will have to be run. Further stated there is no cost to the Township.

MOTION by Stier supported by Lascoe to remove the Security Cameras for the Senior Center, Hallway and Treasurers Office including cabling and software from the agenda.

Stier withdrew the motion on the floor.

MOTION by Bohm supported by Stier to Table the Security Cameras for the Senior Center, Hallway and Treasurers Office including cabling and software until completed.

MOTION carried.

f. Ray Township Picnic/Ray Day – Stier introduced Agatha Show the new Recreation Leader. Agatha Show, Recreation Leader stated the Ray Community Picnic is now going to be called Ray Day. She explained Ray Day will be Sunday, June 25 from 12 p.m. to 4 p.m., and will include three inflatables, DJ, craft and games, firetruck visit, eating contest, sack races, bead stations, jumbo jenga game, hula hoop station, squirt gun station, face painting, raffles, 50/50s, pet adoption station, martial arts/dance/cheer demos, vendors with giveaways, make your own s'mores, mascot and more. She stated the Library and Historical Society will have a ceremony for the reopening of the renovations at the library building, book sale, bake sale, Kona Ice and food truck. The Fire Department will also be conducting the car show. Further stated sponsor letters have been mailed and so far, the Recreation Committee has received \$540.00 monetary donations, along with other goods bicycles; gift baskets, coupons, certificates totaling \$1800.00.

Susan Brown, Lions Club stated the Lions Club will be supplying and selling a food.

Agatha Show stated events planned for the community are: Thursday, July 13; Concert in the park from 7 p.m. to 8:30 p.m. with a band to be determined, Thursday, July 27; Movie, Moana in the park at 9 p.m., Thursday, August 10; Concert in the park from 7 p.m. to 8:30 p.m. with Headnodics, Friday, August 25; Movie, Lego Batman in the park at 8:15 p.m., October 27; Truck or Treat along with Little Creatures animal show. She stated she is looking for donations of Easter baskets/ Christmas cards. She stated the Library and Historical Society are looking into a Trunk to Treasures with the Township. For September, she is looking at having a Food Truck event which would be no cost to the Township.

**MOTION by Bohm supported by Stier to approve the Recreation events as presented.
MOTION carried.**

10. NEW BUSINESS

- a. Notice of Intent to Transfer Single Hauler Waste Collection & Disposal Contract to GFL.

Jarzyna stated Republic Services has contacted him and they are proposing to transfer the single hauler waste collection and disposal contract between the Township and Allied to GFL Environmental USA, Inc.

Bohm stated there is 6-8 months left on the contract for the waste collection.

Wendy Wakefield, Republic Services stated the pick-up would be the same for the residents, the only difference would be the GFL trucks. Further stated they will honor the same price for recycling.

**MOTION by Stier supported by Lascoe to authorize the Supervisor to sign the Consent to Assignment and Assumption Contract to GFL Environmental USA Inc.
MOTION carried.**

- b. Request to create part-time summer employment position for the Building/Planning Department.

Jarzyna stated the request is for help for the Building and Planning Department with the files and to help for vacations.

**MOTION by Bohm supported by Lascoe to hire a part-time summer employee to help the Building/Planning Department for 12-15 hours a week at minimum wage.
MOTION carried.**

- c. Manufacturers & Wholesale License Application (Form LCC-106); Resolution for Youngblood Vineyard.

Jarzyna stated the State Liquor Control Commission requires a resolution from the local government to authorize the field investigation for the inspection.

MOTION by Bohm supported by Lascoe that the application from Jessica Youngblood for the following license(s): small wine maker license – LCC-106 to be located at: Youngblood Vineyard, LLC, 61829 Ray Center Road, Ray, Michigan 48096 and the following permit.

It is the consensus of this body that the Ray Township Board of Trustees recommends this application be considered for approval by the Michigan Liquor Control Commission.

FOR THIS RESOLUTION: Yes: Bohm, Lascoe, Stier, Grader, Jarzyna.

No: None.

RESOLUTION DECLARED ADOPTED.

- d. Request to waive fees for Z.B.A. & P.C. for the Macomb County Public Safety Communication Tower.

Jarzyna advised the Board a setback variance is necessary for the public safety communication tower and requested the fees for the Zoning Board of Appeals and the Planning Commission be waived since the applicant is Macomb County. Further stated the Township will be receiving one-time payment of \$18,000.00 by allowing the communication tower on the Township property and radio equipment for the Fire Department.

**MOTION by Stier supported by Bohm to waive the Zoning Board of Appeals and the Planning Commission fees for the Macomb County Public Safety Communication Tower.
MOTION carried.**

Discussion was held that the tower would only be used for public safety communication tower and would not be co-located for commercial entities.

e. Request approval for assistance in overseeing the Limestone and Ditching Projects.

Jarzyna requested to have John Zoccola assistant in overseeing the limestone applications, the ditching projects and the bridge installations. Further stated he is retired from the Macomb County Road Commission and to oversee the projects to make sure the Township is getting the right application for limestone, where in some cases an additional half mile could have an application instead of it being so heavy.

**MOTION by Stier supported by Lascoe to authorize John Zoccola to assist in overseeing the Limestone, Ditching Projects and Bridge Project and to be paid at the deputy rate.
MOTION carried.**

f. Request to approve Interlocal Agreement between Macomb County Fire Departments

Chief DiMaria stated the request is for our Interlocal Agreement between Macomb County Fire Departments. The agreement establishes the creation of the Macomb County Fire Chiefs Association and the Mutual Aid Box Alarm System Division 3204. The agreement would replace the MABAS agreement passed by the Board on November 18, 2014. The agreement continues the use of mutual aid by all communities. Further advised it was reviewed by Washington Township Attorney.

**MOTION by Stier supported by Bohm to Approve Interlocal Agreement between Macomb County Fire Departments as submitted.
MOTION carried.**

g. Recommendation to appoint two members to the Recreation Committee.

Stier stated the Board authorized seven members to the Recreation Committee and recommended filling the vacant seats. Further suggested appointing Sarah Parr and Christy DeMeulenaere to the Recreation Committee for two years.

**MOTION by Bohm supported by Stier to appoint Sarah Parr and Christy DeMeulenaere to the Recreation Committee for two years.
MOTION carried.**

h. Request Authorization for Michigan Association of Planning Membership Dues.

Jarzyna stated the request is for the Planning/Zoning Clerk membership dues for Michigan Association of Planning for \$60.00. He advised the Board when she attends a seminar it is a discounted rate by being a member of the association.

**MOTION by Stier supported by Bohm to Approve the Michigan Association of Planning Membership Annual Dues of \$60.00.
MOTION carried.**

- i. Request to purchase a computer for the Clerk.

Stier stated the request is to purchase a new computer for the Clerk. He explained the computer runs very slowly because it had a long embedded virus and she is no longer shutting off the computer because it does not reboot when it is turned on. Further stated the purchase is within the budget.

**MOTION by Stier supported by Bohm to authorize the Supervisor to enter into a Contract with SYO for a Computer for the Clerk for \$1,791.00 plus shipping.
 MOTION carried.**

- j. Amendment to Zoning Ordinance #36; Section 1600 I-1, recommendation from the Planning Commission.

Stier stated the Planning Commission has recommended to the Township Board to amend the Zoning Ordinance #36; Section 1600 I-1 Industrial regarding yard dimensions for setbacks on local roads.

MOTION by Lascoe supported by Stier to Approve the Amendment to the Zoning Ordinance #36; Section 1600 I-1 Industrial, regarding Yard Dimensions, as follows:

Minimum Front Yard Setback	Existing Requirement	PROPOSED AMENDMENT
Regional	152 ft.	No Change
Major	125 ft.	No Change
Major	110 ft.	No Change
Collector	93 ft.	No Change
Local/Private	80 ft.	60 ft.

Minimum Parking Setback	Existing Requirement	PROPOSED AMENDMENT
Front Yard	See above Table	See Above Table
Side Yard; Non-Residential	15 ft.	0 ft.; P.C. approval
Side Yard; Residential	30 ft.	40 ft.; plus Sec 1811
Rear Yard; Non-Residential	30 ft.	0 ft.; P.C. approval
Rear Yard; Residential	50 ft.	40 ft.; plus Sec 1811

MOTION carried.

Jarzyna stated the Board received an FYI in the packet from Michigan State University regarding the completion of the Building/Planning Clerk successfully completing the Zoning Administration Certificate Training Program.

11. PUBLIC COMMENTS:

Michelle Kouri, 20861 30 Mile Road, inquired why the lawn wasn't mowed around the Township Buildings.

Lascoe stated she would contact Pinewood Lawn Care.

12. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 9:00 p.m.
 MOTION carried.**

 Joe Jarzyna, Supervisor

 Lori R. Lascoe, Clerk

 Date

Lori R. Lascoe, Recording Secretary