

RAY TOWNSHIP TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, OCTOBER 17, 2017 AT 7:30 P.M.
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Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:31 p.m. The Pledge of Allegiance was recited. All members were present.
2. APPROVAL OF AGENDA: Added: 3. a. SMART-911
10. f. Library Request
10. g. Midnite Riders Request

**MOTION by Bohm supported by Grader to approve the agenda as amended.
MOTION carried.**

3. Correspondence:
a. SMART-911 – Jarzyna read a letter from Chief DiMaria, as follows:

“Most 911 calls are made from a cellular phone, with very little information provided to a 911 dispatcher. With Smart 911 call takers and first responders will have valuable information that will help to facilitate the proper response to your location.

Sign up at www.smart911.com. There is no cost; include your address, vehicles you own, medical alerts, emergency contacts, access information, download photos of your pets or family. You can create your own safety profile so when you call 911 your safety profile is automatically displayed to the 911 call taker.”

Jarzyna stated the notice would be available at the office for residents. The Board agreed the SMART-911 notice should be included on the Township website and in the upcoming newsletter.

4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

No public comments at this time.

5. APPROVAL OF MINUTES – September 19, 2017
Grader corrected page 3, businesses in residential area; the Board received a revised letter.

**MOTION by Bohm supported by Lascoe to approve the minutes from September 19, 2017 as amended.
MOTION carried.**

6. APPROVAL OF BILLS
Stier stated the bills list through October 11, 2017 totaling \$110,301.67. Lascoe stated the bills list includes the invoice from ES&S for one voting machine which was previously approved by the Board for \$4,455.44.

**MOTION by Stier supported by Lascoe to approve the bills list for \$110,301.67.
MOTION carried.**

7. OFFICER'S REPORTS

a. Supervisor Jarzyna stated due to the heavy rain the Road Commission regraded the by-pass roads for the bridge replacement for the Campbrook bridge on 29 Mile road.

b. Clerk Lascoe reported the Armada Area School election will be held on Tuesday, November 7th, 2017. The absentee ballots were mailed out on October 4, 2017 and if anyone would like an absentee ballot they should contact the Clerk's office for an application. She stated as required by law, the Clerk's Office will be open on Saturday, November 4th, 2017 from 9:00 a.m. to 2:00 p.m. to obtain an absentee ballot.

Lascoe reported Macomb County Elections is holding an Election Inspector Training on October 24, 2017 for the new voting equipment at Lenox Township.

Lascoe announced the Public Accuracy Test will be conducted on October 25, 2017 at 10:00 a.m. to verify the voting equipment being used to tabulate the election results in the manner as prescribed by law. All interested are invited to attend.

c. Treasurer Stier reported a CD that had a 1.1% interest rate came due and he renewed it with a 1.45% interest rate and then he received a letter of a higher interest rate of 1.85% and was able to get the higher interest rate because it was in the grace period. Further stated the CD is with Private CIBC Premier Bank.

d. Trustee Grader asked the status of the 29 Mile Road bridge replacement.

Jarzyna stated they are setting the bridge over the Campbrook and then the crew will work on the bridge in Washington Township on 29 Mile Road and the job should be completed by November 25, 2017.

Trustee Bohm had nothing to report at this time.

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report
- f. Recreation Report
- g. Senior Report
- h. SMART/Richmond Lenox EMS Report.

Jarzyna reviewed the department reports for September 2017.

MOTION by Lascoe supported by Stier to receive and file the Department Requests/Reports for September 2017.

MOTION carried.

9. UNFINISHED BUSINESS

a. Businesses in Residential Areas – Jarzyna stated Grader provided the Board with a handout of questions.

Bohm stated a work session is needed because every month a new issue comes up.

Grader stated the meeting should be held in the evening.

Lascoe stated the first Tuesday of November is election day. She suggested Wednesday, November 1, 2017.

MOTION by Stier supported by Lascoe to Table 9) a. Businesses in Residential Areas to Wednesday, November 1, 2017 at 7:30 p.m. for a special meeting.

MOTION carried.

b. Park Lighting and Security – Stier reported Brandon Faron of DTE is working on getting two shields for the lights that reflect into the neighbor’s home, but the matter has to go through engineering to fix the solution and it may be a lengthy situation.

MOTION by Stier supported by Bohm to Table 9) b. Park Lighting and Security to the next regular meeting.

MOTION carried.

c. Bid for Clean out of Private Property for Priest Drain – Jarzyna reported the bid opening was held on October 11th, 2017 and one bid was received from Goike Trucking and Excavating for \$4,462.50. He explained the work to be completed would be to clean the bottom of 1,275 feet of the Priest Drain and to leave all the material on the site. The property owner would take care of the debris.

Bohm asked how much was spent on the Priest Drain that the Public Works Office completed.

Jarzyna stated the total cost was of \$4,400.00. Further stated the property owner would cut the fire wood and spread the soil onto the farmland on the property.

Bohm stated the budget would have to be amended for \$9,000.00 which would include both jobs.

MOTION by Bohm supported by Stier to expand the amount of monies set up for the emergency disaster line item of the budget to \$9,000.00.

MOTION carried.

MOTION by Bohm supported by Stier to approve the bid to Goike Trucking and Excavating for the Clean out of the Private Property for the Priest Drain for \$4,462.50.

MOTION carried.

10. NEW BUSINESS

a. Confirmation of Supervisors Phone Poll for Temporary Housing; 64727 Wolcott – Jarzyna reported there was a house fire and the request was for a temporary housing for a mobile home while the home is being repaired. Further read the poll for the temporary housing, as follows: Lori – yes, Joe – yes, Doug – yes, Betty – yes, Charlie – yes.

MOTION by Bohm supported by Stier to Confirm the Supervisors Phone Poll on Wednesday, September 20, 2017 for Temporary Housing for 64727 Wolcott due to a fire with all requirements of the Building Department, including posting a bond.

MOTION carried.

b. Request to Extend Trash Hauling Contract; Green for Life Environmental USA, Inc. – Jarzyna stated the Board received the proposed rate of service for 2018 at \$11.40 per month, 2019 at \$11.74 and 2020 at \$12.09. He stated if the trash hauling contract went out for bids, GFL stated the rate would be at a much higher rate. Further stated he requested costs for recyclable materials and its disposals, which doubled the rates for by-weekly recycling.

MOTION by Bohm supported by Stier to Extend the Trash Hauling Contract with Green for Life Environmental USA, Inc. as presented without recycling.

MOTION carried.

Grader stated the trash hauling contract will expire in 2020. Further stated the need to plan in 2020, to prepare a bid package for a new trash hauling contract since it is a lengthy procedure.

c. Request to Amend Ray Township Employee Manual, page 13. – Jarzyna stated page 13 has been amended to address when a Township employee leaves the premises and the newly adopted work hours (8:30 a.m. – 4:30 p.m.)

MOTION by Bohm supported by Stier to amend the Ray Township Employee Manual, page 13 as submitted.

MOTION carried.

d. Request to Advertise for CDBG Ray Township Public Library ADA Door Opener. – Lascoe reported she has prepared the bid package for the Library ADA Door Opener and has included in the bid package using the existing door and an alternate bid to replace the door along with the ADA Door Opener. Further stated CDBG will issue the project number once the Board grants authorization for publishing to seek bids.

MOTION by Bohm supported by Stier to authorize the Clerk to follow the CDBG guidelines and Advertise for the CDBG Ray Township Public Library ADA Door Opener.

MOTION carried.

e. Request to allow an extension of time for a Special Events Banner; St. Joseph’s Catholic Church, 57575 Romeo Plank – Jarzyna explained they are having an annual fundraiser, “Winter Gala for Gals” and the ordinance allows a special events banner for four weeks and they would like to have the banner up for a total of seven weeks. Further stated the request is an additional three weeks to allow the banner, until November 20, 2017.

MOTION by Bohm supported by Grader to allow an Extension of Time for a Special Events Banner for St. Joseph’s Catholic Church at 57575 Romeo Plank, for a three-week extension.

MOTION carried.

f. Library Request – November 9th and 20th, 2017 - *Added to Agenda*

Jarzyna stated the Library request is for November 9th for a kids Thanksgiving craft and the 20th for an adult craft night from 6-8 p.m. for both evenings with Christy DeMeulenaere.

MOTION by Lascoe supported by Grader to approve the Library Request for November 9th and 20th, 2017, from 6-8 p.m. for the building usage agreement.

MOTION carried.

g. Midnite Riders 4H Club Request – *Added to Agenda*

Jarzyna stated the request is for Saturday, December 23, 2017, from 4-9:00 p.m. He stated 3/4 of the 4H group lives in Ray Township and they did community service for the Egg Hunt.

Bohm stated he would open and secure the building for the Midnite Riders 4H Club if the qualifications are met for using the room, with having a Ray Township resident in charge of the event and that a Certificate of Insurance is provided.

Discussion was held on weather conditions since the Township will be closed.

MOTION by Bohm supported by Grader to approve Midnite Riders 4H Club Request for December 23, 2017 from 4-9:00 p.m. with the conditions 1) That a Ray Township resident completes the application and is in charge of the event, 2) A Certificate of Insurance is provided, 3) That Charlie Bohm opens and secures the building and 4) That the event will be cancelled if there is 2" or more of snow/ice.

MOTION carried.

11. PUBLIC COMMENTS:

Kevin Brown 18955 29 Mile Road, stated when the Lions Club was in the building, there were cars driving up and down the park drive until the police arrived and searched the vehicle. He stated the Township should consider getting a gate. He stated at the 29 Mile Road and North Avenue intersection the southbound traffic does not come to a complete stop. He requested the Supervisor contact the MCRC to have the area mowed for a clear vision zone. Further asked if the cell tower payments are being paid to the Township.

Jarzyna stated he plans to budget for a park gate.

12. ADJOURNMENT

MOTION by Stier supported by Bohm to adjourn the meeting at 8:18 p.m.

MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk
Recording Secretary

Date