

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, SEPTEMBER 19, 2017 AT 7:30 P.M.
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Location: Ray Township Hall
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Doug Stier, Treasurer
Charlie Bohm, Trustee
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:31 p.m. The Pledge of Allegiance was recited. All members were present.

2. APPROVAL OF AGENDA:
Added 3.) c. No Interest Loans for Housing Rehabilitation from Macomb County Action

**MOTION by Bohm supported by Grader to approve the agenda as amended.
MOTION carried.**

3. Correspondence:
a. Richmond Lenox EMS, Vaccine Clinic on September 27th, 2017 at 8:30 a.m. to 1:30 p.m.
Supervisor Jarzyna announced Richmond Lenox EMS is conducting a drive-thru flu vaccination clinic on September 27th, 2017 at 8:30 a.m. to 1:30 p.m., with no charge for those with traditional Medicare or Blue Cross Blue Shield Medicare Advantage, all others the cost is \$20.00.

b. Department of Roads; 29 Mile Road Bridge Replacements to begin 9-12-17 to 11-17-17
Jarzyna reported 29 Mile Road over the Healy Brook and Camp Brook Drains will have bridge replacements the project is to start September 12 – November 17th, 2017. Further stated 29 Mile Road should be closed starting September 25th, 2017 for the bridge replacements.

c. Macomb Community Action; No Interest Loans for Housing Rehabilitation
Jarzyna reported Macomb Community Action is now accepting applications for homeowner's in need of housing repairs throughout Macomb County, interested homeowners should contact Community Development at 586-466-6256.

4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

Bill Kehrer, 20015 30 Mile Road, stated he is against the Township closing between Christmas and New Years and questioned if employees would be paid. Further stated the elected officials are to serve the residents.

Kevin Brown, 18955 29 Mile Road, questioned why the Road Commission posted signs for truck traffic on 27 Mile Road, in Ray Township only and not Washington Township.

Jarzyna reported the cement trucks were using 27 Mile Road instead of 26 Mile Road and the Road Commission probably wanted to protect the new bridge on 27 Mile Road.

Kevin Brown 18955 29 Mile Road, stated the telephone pole at 29/North Avenue is polluted with signs. Further stated he heard the large costs for mailing the businesses in residential areas and suggested the letter be included with the tax bill.

Jackie Langwith of Cannabis Attorneys of Michigan, presented a six-page overview of the Michigan's State-Licensed Medical Marihuana Industry. She stated the Boards should make the decision what is best for the community regarding the new law for Medical Marihuana. Further stated their firm would provide a presentation at no cost to educate the Board and the public on the new law.

5. APPROVAL OF MINUTES – August 15, 2017

**MOTION by Bohm supported by Grader to approve the minutes from July 15, 2017 as presented.
MOTION carried.**

6. APPROVAL OF BILLS

Stier stated the bills list through September 11, 2017 was \$104,753.13 but there are two additional bills; VFIS for the Fire Department Insurance for \$4,984.00 and Macomb County Public Works for \$2,279.20 for the Priest Drain, matching funds. Further stated the grand total is \$112,016.33.

**MOTION by Grader supported by Stier to approve the bills list for \$112,016.33.
MOTION carried.**

7. OFFICER'S REPORTS

a. Supervisor Jarzyna stated the Macomb County Public Works completed the clean out of the Priest Drain using the 50-50 drain matching program. He stated the debris and trees were removed along with three major blockages. Further stated he and Bob seeded the area to keep the costs down.

b. Clerk Lascoe reported ES&S delivered the new voting equipment and it has all been tested and the acceptance of receipt has been submitted to the Michigan Bureau of Elections.

Lascoe announced the Firefighters Pancake breakfast will be held on Sunday, October 1st, 2017 from 7:00 a.m. to noon.

Lascoe stated the Armada Area Schools will have a special election on Tuesday, November 7, 2017 and all expenses will be billed to the school district. She stated if anyone will be absent from the community on election while the polls are open they may contact the Clerk's office for an application for an absentee ballot. Further stated the last day to register to vote for the November 7th, 2017 election will be Tuesday, October 10th, 2017, due to Columbus Day.

c. Treasurer Stier announced the Ray Fall Celebration will be held on Saturday, September 30th, 2017 beginning at 3:00 p.m. – 7:00 p.m., featuring Grillwich Tot Stop Food truck, coffee from Rule 62 Café Inc., live music in the park with Salsido Brother., Further stated there will be children's crafts, games, pumpkin decorating and a rock painting station.

d. Trustee Grader asked if the new voting machines are much different from the old machines. Lascoe stated the new machines are similar but have a large screen for the voter and thanks the voter for voting.

Trustee Bohm had nothing to report at this time.

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report

f. Recreation Report

g. Senior Report

Jarzyna reviewed the department reports for August 2017.

MOTION by Stier supported by Bohm to receive and file the Department Reports for August 2017.

MOTION carried.

9. UNFINISHED BUSINESS

a. Taylor Blight –Jarzyna stated the Board received in their packet the plea sheets accepted by the Court from the Township Attorney and a copy of the bankruptcy notice. He stated the two vehicles have been removed from the site. Further stated the Court requirements have been met and recommended the item be removed from the agenda.

Bohm stated the two vehicles are still onsite but not visible from the road.

MOTION by Stier supported by Grader to remove agenda item 9.) a. Taylor Blight from the agenda since the Court requirements have been met.

MOTION carried.

b. Businesses in Residential Areas – Jarzyna stated the Board received a revised the letter to send to each homeowner with the certificate of zoning compliance application that he would like to mail. Further stated a procedure was drafted in the office, complying with the open meetings act, he met with the Clerk and then the Treasurer separately. He stated the Trustees received the procedure this evening.

Grader stated since she just received the procedure, she would like to review it with the revised letter.

Bohm stated he would like the letter to be sent first-class mail to each homeowner. He stated he wants the procedure to be consistent for all businesses in residential areas. Further stated he wants trucks to be able to turn around on their property and not to have to back in off a road and for cleanliness of the property to be maintained.

Jarzyna requested authorization to have the Township Attorney to review the letter that would be sent to each homeowner.

MOTION by Grader supported by Lascoe to Table Businesses in Residential Areas to the next meeting, and to direct the Township Supervisor to send the revised letter and the procedure for businesses in residential areas to the Township Attorney for review.

MOTION carried.

c. Security Cameras for the Senior Center, Hallway and Treasurers Office – Stier stated the security cameras are up and running and are filming. Further stated signage is on display that surveillance cameras are in use.

MOTION by Stier support by Lascoe to remove 9.) c. Security Cameras for the Senior Center, Hallway and Treasurers Office from the agenda since the job is completed.

MOTION carried.

d. Park Lighting and Security – Stier stated DTE is preparing a cost estimate because of the light trespassing onto the neighbors' homes. The cost estimate includes removing the existing two streetlights, pouring a new concrete foundation, and the installation of the decorative poles and LED streetlights. To date the cost estimate had not been received.

**MOTION by Bohm supported by Stier to Table Park Lighting and Security to the next meeting.
MOTION carried.**

e. Review Hall / Facility Use Policy, adopted February 1, 2011. - Jarzyna stated the Board received an updated policy and the senior center would be available for use for a senior organization/senior group with a non-profit status, Ray Township senior residents must make up to at least fifty percent or more of the senior organization and a Ray Township senior resident must agree to be responsible for the group. Further stated to use the senior center and all criteria is met the room would be reserved by the Staff Assistant. If the request is for after hours and weekends and all the criteria is met the request would require Board action at a monthly meeting, further stated the policy has been amended to comply with HUD.

Lascoe stated the policy would not affect any group that currently uses the room such as the Ray Township Lions Club since they meet the criteria.

Bohm requested the policy to state, it is required by the Township of Ray the permit holder shall name the Township as an insured on any applicable Casualty or Liability Insurance.

**MOTION by Stier supported by Bohm to Approve the Amended Hall/Facility Use Policy and include, it is required by the Township of Ray, the permit holder shall name the Township as an additional insured on any applicable Casualty or Liability Insurance.
MOTION carried.**

f. Planning Commission recommendation to repeal Section 211 and replace Section 211 Medical Marijuana Uses, by Planner dated 4-17-17 & revised 5-31-17 by Township Attorney.

Jarzyna stated the Attorney has advised him there is a litigation on the matter and recommended the Board not act out on the proposed ordinance. Further stated an appeal could be a four-year process.

**MOTION by Bohm supported by Lascoe to remove 9.) f. Planning Commission recommendation to repeal Section 211 and replace Section 211 Medical Marijuana Uses from the agenda. Further the Supervisor should oversee the action of the courts and bring the item back to the Board if applicable.
MOTION carried.**

10. NEW BUSINESS

a. Budget Modifications for FY 2017-2018. -Stier reported he and the Supervisor reviewed the budget and prepared the modification to balance.

Bohm asked if the budget modification will cover the cost of the election.

Lascoe stated the budget was modified for the election and the costs will be reimbursed by Armada Schools.

**MOTION by Bohm supported by Stier to Approve the Budget Modifications for FY 2017-2018 as prepared.
MOTION carried.**

b. Resignation of Recreation Committee member. – Stier stated he received Denise Mathews' resignation from the Recreation Committee.

MOTION by Stier supported by Bohm to accept Denise Mathews' resignation from the Recreation Committee with regret.

MOTION carried.

c. Supervisors Recommendation of Appointments to Zoning Board of Appeals. – Jarzyna recommended Tom Penzien the Planning Commissions Vice-Chairman to the Zoning Board of Appeals to finish the remaining term of Tom Hancock expiring 1-1-2020. Further recommended appointing Scott Mathews to the Zoning Board of Appeals to fill the remaining term of Gary Engel, expiring 1-1-2018.

MOTION by Grader supported by Lascoe to appoint Tom Penzien to the Zoning Board of Appeals to fill the remaining term of Tom Hancock to 1-1-2020.

MOTION carried.

MOTION by Stier supported by Lascoe to appoint Scott Mathews to the Zoning Board of Appeals to fill the remaining term of Gary Engel to 1-1-2018.

MOTION carried.

d. Request to Start Bid Process for Private Property of the Priest Drain Clean-out. – Jarzyna requested to start the bid process to clean-out a portion of the Priest Drain on private property, on the south side of 31 Mile Road, between Wolcott and Hartway Roads to relieve the flooding in the area. The sealed bid would require advertising for bids which includes removing trees, brush and sediment from the drain. Further stated the property owner stated the trees and brush could be pushed into a pile and later burned.

MOTION by Bohm supported by Stier to Direct the Clerk to Advertise for Bids for the Priest Drain Clean-out of approximately 1100 feet of private property, Schienke property.

MOTION carried.

e. Request to close between Christmas and New Years – Stier stated a staff member asked for the Township to consider being closed between Christmas and New Years as other municipalities. He stated Bruce, Lenox, Macomb and Washington Townships are closed between Christmas and New Year's. Armada and Richmond follow the County. As required per State Law the Treasurer Office would be open one day for tax collection. Further stated employees would be compensated i.e. vacation time, compensation time, benefit day, or no pay.

Bohm stated if the Township is open for tax collection then the office should be open to conduct all business. Further stated a lot of residents are off during the holiday and the Township is a service to the residents.

MOTION by Bohm supported by Lascoe for the staff to report one day between Christmas and New Year's when the Treasurer's office is open for tax collection.

MOTION carried.

Stier stated he would ask the staff which day they would prefer for the office to be open and would have it printed on the tax bills.

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11. PUBLIC COMMENTS:

Susan Brown, 18955 29 Mile Road, asked if the Lions Club needs to provide proof of insurance for use of the senior room.

Ed Constantine, 22600 29 Mile Road, asked if the Taylor blight was removed from the agenda because they comply with the Judge's ruling. He stated the Township has an ordinance for an address post and the ordinance should be updated to require reflective address numbers. He stated he opposed to the Township sending a certified letter to each homeowner for business in residential areas. Further stated recycling should be available at all times.

Michelle Kouri, 20861 30 Mile Road, stated the Friends Ray Township Library and Historical Society completed the 2018 calendar and they are available for ten dollars. She thanked the sponsors of the calendar. She announced on October 1st, 2017 authors Bob and Cherie Allen will share their research of the Cascades. Further invited anyone to participate with stories and photographs.

12. ADJOURNMENT

MOTION by Stier supported by Bohm to adjourn the meeting at 8:48 p.m.
MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk
Recording Secretary

Date