

RAY TOWNSHIP TOWSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, JULY 18, 2017 AT 7:30 P.M.  
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Location: Ray Township Hall  
64255 Wolcott. Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Doug Stier, Treasurer  
Charlie Bohm, Trustee  
Betty Grader, Trustee

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL.  
Supervisor Jarzyna called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. All members were present.
2. APPROVAL OF AGENDA: Added 10) g. Recreation Committee Re-Appointment  
10) h. Request for Temporary Structure permit: 15925 29 Mile Road  
10) i. Resignation from Recreation Committee  
10) j. Request authorization to issue Blight Ticket; 63794 Indian Trail

**MOTION by Lascoe supported by Bohm to approve the agenda as amended.  
MOTION carried.**

3. Correspondence: None.
4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

Bill Kehrer, 20015 30 Mile Road, stated the Road Commission cleaned out the ditch in front of his home and there is a ridge of dirt blocking the water to flow into the ditch.

Supervisor Jarzyna stated he would contact the Road Commission regarding the issue.

5. APPROVAL OF MINUTES – June 20, 2017  
**MOTION by Stier supported by Grader to approve the minutes from June 20, 2017 as presented.  
MOTION carried.**

6. APPROVAL OF BILLS  
Stier stated the bills list is through July 10, 2017 in the amount of \$83,162.14.

**MOTION by Stier supported by Bohm to approve the bills list dated July 10, 2017 in the amount of \$83,162.14.  
MOTION carried.**

7. OFFICER'S REPORTS
  - a. Supervisor Jarzyna announced our State Representative Jeff Yaroch, will be present before the next Board meeting on August 15, 2017 at 7:00 p.m. to speak to the residents in an open forum for any questions or ideas for him to take to Lansing.

Jarzyna reported the summer session of the Board of Review met today at 9:30 a.m. to review the clerical errors and adjustments to the tax roll.

Jarzyna reported on the 31 Mile Road drainage for the Priest Drain, he received permission from the two Schienke farms and walked the area from Lilac Lane and found two man made dams in the Priest Drain that are blocking the flow of water in the area. Further stated he is having the Planning/Zoning Clerk locate the addresses on the GIS software to find the property owners.

Jarzyna thanked Michelle Kouri for volunteering her time and coming into the Office and assist in organizing the old building department files.

b. Clerk Lascoe announced the State of Michigan Help America Vote Grant Agreement has been submitted to the State for the new voting equipment. Which provides a voting tabulator for each precinct and the absentee voters ballots and the Express Vote ADA unit. She stated the old voting equipment has been picked up by Election Systems and Software and it will be recycled.

Lascoe thanked the Ray Township Lions Club for providing the food concessions and thanked all of the volunteers for making Ray Day a successful event.

c. Treasurer Stier stated the tax season is upon us and he has begun collecting taxes.

d. Trustees Grader and Bohm had nothing to report.

**MOTION by Stier supported by Lascoe to receive and file the Officer's Report as presented.  
MOTION carried.**

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report
- f. Senior Report
- g. SMART/Richmond Lenox EMS Report
- h. Recreation Report

Jarzyna reviewed the department's monthly reports and the successful turnout for Ray Day and the first concert in the park with Wayward Wind.

**MOTION by Stier supported by Lascoe to receive and file the Department Reports.  
MOTION carried.**

9. UNFINISHED BUSINESS

a. Taylor Blight – Bohm reported in May the visiting Judge ordered for the unlicensed vehicles to be removed from the property within 60 days and for the Township to inspect the site for compliance with the Ordinance. He stated the Taylors have refused to allow the inspection and he believes several of the unlicensed vehicles were just relocated on the site, with a total of seven unlicensed vehicles on the site. He stated the Taylors have indicated that the previous Supervisor had given approval of the vehicles as long as they were hidden on the site. Further requested permission to contact the Township Attorney for a new hearing and to continue the case.

**MOTION by Bohm supported by Grader to table the Taylor Blight, pending a new hearing.  
MOTION carried.**

b. Businesses in Residential Areas – Jarzyna reported a letter has been drafted to the residents with all Board members input.

Discussion was held on businesses in residential areas will be addressed. It was suggested to conduct a special meeting on the on businesses in residential areas only.

**MOTION by Bohm supported by Grader to Table Businesses in Residential Areas.  
MOTION carried.**

c. CDBG funding for Senior Hand Rail –Jarzyna reported the senior hand rail has been installed but the end was damaged in shipping and will be replaced. The Board agreed to pay the contractor when the job is complete with the replaced handrail return.

**MOTION by Bohm supported by Stier to table the CDBG funding for Senior Hand Rail.  
MOTION carried.**

d. Fill/Removal Ordinance – Jarzyna reported the Township Engineer and Township Attorney worked on the Fill/Removal Ordinance and the Board received the ordinance for review.

**MOTION by Bohm supported by Stier to Adopt the Fill/Removal Ordinance as written  
FOR THIS MOTION:           Yes:   Bohm, Stier, Grader, Lascoe, Jarzyna.  
  No:   None.**

**MOTION carried.**

e. Request to Install Security Cameras for the Senior Center, Hallway and Treasurers Office – Stier stated all the security cameras inside the building have been installed and the cabling has been completed. The Township resident that donated the security equipment will set up the system install the outside cameras and complete the job.

**MOTION by Bohm supported by Stier to Table the Security Cameras for the Senior Center, Hallway and Treasurers Office including cabling and software until completed.  
MOTION carried.**

f. Park Lighting and Security – Jarzyna reported he found fifty CO2 tubes in the park and patrons are ingesting it to get high. He stated he took a H2O tube to the lieutenant at HCMA and they are aware of the partying going on at the back of the Township Park and HCMA property. Further stated he is having a meeting with the HCMA lieutenant when he returns from vacation.

Stier reported he has been in contact with DTE regarding the shield for the light that is reflecting on the neighbor across the street. The shield will be installed by a third party but when the shield was delivered it was damaged so we are awaiting on the shield for it to be installed. Further stated he has been in contact with the neighbor to advise him on the status.

**MOTION by Bohm supported by Grader to Table the Park Lighting and completed.  
MOTION carried.**

g. Planning Commission recommendation to repeal Section 211 and replace Section 211 Medical Marijuana Uses, by Planner dated 4-17-17 & revised 5-31-17 by Township Attorney.

Jarzyna recommended sending Section 211 Medical Marijuana Uses language back to the Planning Commission. He stated the current zoning ordinance requires a caregiver to be one thousand feet from a school and public or private park and the language is not in the proposed language. Also, that a caregiver could grow in the I-R (Industrial-Residential) district when thought the intent was not to allow caregivers in residential zones. He stated a letter just came in from Pollicella & Associates, PLLC, regarding the concerns with the proposed language conflicts with the Michigan Medical Marihuana Act and has not been reviewed by the Township Attorney.

**MOTION by Bohm supported by Stier to send Section 211 to repeal and replace Section 211 Medical Marijuana Uses to the Planning Commission for review caregiver being the one-thousand feet from a school and public or private park as written in the current ordinance and the I-R District allowing a caregiver and for the Township Attorney to review the letter from Pollicella & Associates, PLLC, regarding the concerns with the proposed language conflicts with the Michigan Medical Marihuana Act.**

**MOTION carried.**

h. Review Hall / Facility Use Policy, adopted February 1, 2011.

Jarzyna stated he and the Clerk will be attending a meeting with CDBG Representatives on July 25<sup>th</sup>, 2017 at 9:00 a.m. at the County and requested the item be tabled.

**MOTION by Bohm supported by Grader to Table Review Hall / Facility Use Policy to the next meeting.**

**MOTION carried.**

10. NEW BUSINESS

a. Ground Lease Agreement for the Emergency Communication Tower @ Fire Department.

Jarzyna stated the lease agreement is for the County Emergency Communication Tower at the Fire Department. Further stated the Township Attorney reviewed the lease agreement and suggested paragraph 21; Effect of Termination, provide for the removal of the footings to a depth of five feet.

Vicki Wolber, Macomb County Emergency Management and Communications was in attendance to answer any questions. Further stated they have no problem with the removal of the footings to a depth of five feet as recommended by the Township Attorney.

**MOTION by Stier supported by Lascoe to Approve the Ground Lease Agreement for the Emergency Communication Tower @ the Fire Department with paragraph 21; to include the removal of the footings to a depth of five feet as recommended by the Township Attorney.**

**MOTION carried.**

b. Request to increase Zoning Board of Appeals application fee.

Jarzyna stated the fee for the Zoning Board of Appeals application is currently \$550.00, which was set on March 15, 2005. He stated the current fee does not cover the costs involved for the five members, staff, planners, publishing costs and postage. Further recommended to increase the fee to \$1,000.00 to cost the expenses for a meeting.

**MOTION by Stier supported by Bohm to Increase the Zoning Board of Appeals application fee to \$1,000.00.**

**MOTION carried.**

c. Request to authorization to purchase DS200 Voting Tabulator and Electronic Pollbooks.

Lascoe requested authorization to purchase one voting tabulator that would be a spare on election days in case a machine goes down, at the cost of \$4,442.00. Further requested to purchase two electronic pollbooks.

**MOTION by Bohm supported by Stier to allow the Clerk to purchase one DS200 Voting Tabulator and two Electronic Pollbooks.**

**MOTION carried.**

d. Senior Fitness Instructor for Thursday.

Jarzyna stated the Tuesday Senior Fitness Instructor has requested to instruct the Tuesday and the Thursday class.

Lascoe reported she had several seniors notify her that they would prefer to have two fitness instructors for diversity in the exercise classes. They also complained the class does not begin promptly and the class is interrupted in conversation and exercise stops with the conversations. Further stated the attendance has not declined.

Bohm asked that the current instructor be notified of the complaints and suggested advertising for another instructor and the current instructor could apply for the position. Further stated it is a good idea to have two instructors in case one is sick or on vacation.

**MOTION by Bohm supported by Stier to have the Clerk advertise for another Senior Fitness Instructor and for the current fitness instructor to teach the Thursday class until a replacement is found.**

**MOTION carried.**

e. SMART FY-2018 – Contract.

Jeff White of Richmond Lenox EMS, explained the SMART funds are collected from the SMART millage and gas tax and funds are passed onto the communities with municipal credit and community credits. He reported SMART transported 1,374 rides for Ray Township residents to appointments.

**MOTION by Bohm supported by Stier to approve the SMART FY-2018 Contract, and agree to use \$3,686.00 in Municipal Credit funds to Richmond Lenox EMS. The Township agrees to use \$8,106.00 in Community Credit fund; \$1,546.00 transfer to Richmond Lenox EMS and \$6,560.00 for Van/Bus Operations (Including Charter and Taxi services) for Ray Township Senior and Recreation Programs, the same as previous years.**

**FOR THIS MOTION: Yes: Bohm, Stier, Grader, Lascoe, Jarzyna.**

**No: None.**

**MOTION carried.**

f. Richmond Lenox E.M.S. Ambulance Authority – Contract.

Jeff White of Richmond Lenox E.M.S. explained they provide full emergency medical service at no cost to Ray Township. He explained the cost is passed onto to rider's insurance company.

**MOTION by Grader supported by Bohm to renew the Richmond Lenox E.M.S. Ambulance Authority Contract for Emergency Medical Services.**

**MOTION carried.**

g. Recreation Committee Re-Appointment

Stier recommended re-appointing Susan Lain to the Recreation Committee for two years.

**MOTION by Stier supported by Bohm to re-appoint Susan Lain to the Recreation Committee for two years and for her term to expire on July 23, 2019.**

**MOTION carried.**

h. Request for Temporary Structure permit: 15925 29 Mile Road

Jarzyna stated the request is for a temporary structure permit while the homeowners are building their home. He advised it is allowed by ordinance with Board approval for six months and for a bond to be posted for \$2500.00. He stated Mr. Beckett has visited the site and has no objection. Further stated in six months the property owners could request a six-month extension.

**MOTION by Stier supported by Bohm to grant the Temporary Structure permit for 15925 29 Mile Road with the condition that all zoning ordinance requirements be met and a \$2,500.00 bond posted.**

**MOTION carried.**

i. Resignation from Recreation Committee

Jarzyna read the letter of Resignation from Kathryn Trapp of the Recreation Committee.

**MOTION by Stier supported by Lascoe to accept the Letter of Resignation from Kathryn Trapp for the Recreation Committee with regret.**

**MOTION carried.**

j. Request authorization to Issue Blight Ticket; 63794 Indian Trail

Jarzyna reported he has contacted the property owner of 63794 Indian Trail by several phone calls and two letters of the blight issue. He stated there is a trailer on the vacant parcel and a pod was on the site, which has been removed but the stuff inside the pod is now on the site. Further requested Board action to allow him to issue a blight ticket to the property owner.

**MOTION by Stier supported by Lascoe to authorize the Supervisor to Issue a Blight Ticket to the property owner of 63794 Indian Trail.**

**MOTION carried.**

11. PUBLIC COMMENTS:

Kevin Brown, President of the Ray Township Lions club thanked the Board for allowing them to provide the food for Ray Day. He stated the Lions Club made a profit because of donated items. He presented Joe Jarzyna with a certificate for donating the kielbasa for Ray Day.

Art Bonikowski, 65648 Wolcott, questioned money being taken from the senior program and given to Richmond Lenox.

Jarzyna explained the community credits is from SMART funds and the credits were transferred to Richmond Lenox EMS for driving Ray Township seniors and disabled to doctors' appointments and the grocery store. He explained the van/bus operations would be shared with the senior and recreation departments for activities requiring a bus.

Kevin Morton, 21511 30 Mile Road inquired for the businesses in residential area and asked if Great Lakes Welding would have to go before the Planning Commission again.

Jarzyna stated Great Lakes Welding was denied by a 4-3 vote of the Planning Commission. Since it was denied the next step would be circuit court.

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12. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 9:17 p.m.**  
**MOTION carried.**

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Joe Jarzyna, Supervisor

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Lori R. Lascoe, Clerk

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Date

Lori R. Lascoe, Recording Secretary