

Ray Township Board of Trustees
Meeting Minutes
Tuesday, August 16, 2016 at 7:30 p.m.

Location: Ray Township Hall
64255 Wolcott, Ray, Michigan 48096

Present: Charles Bohm, Supervisor
Paula Artman, Clerk
Douglas Stier, Treasurer
Betty Grader, Trustee
John Zoccola, Trustee

Also present - 22 residents.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL

Supervisor Bohm called the meeting to order at 7:30 p.m. and the Pledge of Allegiance was recited. Supervisor Bohm, Clerk Artman, Treasurer Stier, Trustee Grader, and Trustee Zoccola present.

2. APPROVAL OF AGENDA – MOTION by Ms. Artman to approve the agenda as presented, supported by Mr. Stier. Motion carried.

3. PUBLIC HEARING TO CONSIDER RATIFICATION OF THE PROPOSED 2016-17 BUDGET – Mr. Bohm explained due to a publication error, and in order to bill for the winter taxes, we are going through the formality tonight.

Bill Kehrer, 20015 30 Mile Rd., asked for clarification regarding what was being done tonight. Mr. Kehrer brought forth an ad from the paper showing a notice published. He wanted to make sure the taxes were staying the same. Mr. Bohm explained it was a publication error.

MOTION by Mr. Stier to close the Public Hearing, supported by Mr. Zoccola. Motion carried.

MOTION by Ms. Artman to adopt the General Operating Fund, Fire Department, and Building Department Budget for Fiscal Year 2016/2017 as presented, supported by Mr. Stier. Motion carried.

4. PUBLIC COMMENTS – none.

5. CORRESPONDENCE

- a. **AT&T Annual Video Report** –Ms. Artman stated they are operated by the Michigan Public Service Commission. (available upon request).
- b. **Comcast – Billing Changes** - Ms. Artman advised the format will be changing in future Comcast bills. (letter available upon request).
- c. **Clinton River Watershed Council – 15th Annual Clean-up** – Scheduled for September 24, 2016. (available upon request).
- d. **Letter from Friends of the Library and Historical Society** – Ms. Artman summarized the letter, highlighting the silent auction raised \$1,500 benefiting archival preservation and the library’s renovations for resourceful spaces project; fundraising efforts over the past years proving over \$18,000 to restore 57 grave markers at the Procter Cemetery, and participation in the Kroger rewards and Amazon Smiles Program. Calendars are available. Classic cars coming up. Volunteers are needed for Art in the Park on Sept. 18, 2016. The next meeting is Thurs. Aug. 11 at 6 p.m. in the library. (Full letter available upon request).
- e. **Richmond Lenox Monthly Report** – Ms. Artman read the report from Richmond Lenox dated Aug. 3, 2016. Ms. Artman reported the response time was 12 minutes. Thank you letters were included with the report.

MOTION by Mr. Stier to receive and file the correspondence from August 16, 2016, supported by Mr. Zoccola. Motion carried.

6. APPROVAL OF MINUTES – July 19, 2016

Mr. Bohm made minor corrections to the minutes.

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MOTION by Ms. Artman to approve the minutes from July 19, 2016 with corrections, supported by Ms. Grader. Motion carried.

7. **APPROVAL OF BILLS** – Mr. Stier added one bill for \$12.04, Board of Review adjustment, correcting the total to \$107,727.08.

Ms. Grader questioned one bill on page 2 for LuAnne Kandell. There was a discussion regarding the voting machines, the ballots and the temperature in the room. Also the re-count and feeding of the ballots and election equipment.

MOTION by Mr. Stier to approve the bills paid through August 8, 2016, totaling \$107,727.08, supported by Mr. Zoccola. Motion carried.

8. **OFFICER'S REPORTS** –

a. **Supervisor** –

- Mr. Bohm said he attended the second meeting on the HCMA Master Plan. There will be one more public hearing. The traffic was discussed and the entrance off Wolcott Rd.
- The abandoned well off 29 Mile has been properly closed.
- A one-year contract was signed with AEW for engineering work.
- The bridge on 32 Mile Rd. has an approximate 30-day delay. There is a problem with the beams. Sept. 7 is the date for opening.
- Tupper violation – (property owned by them on 28 Mile Rd.) The owners reported to the Judge it is cleaned up. The property is not cleaned up, we have taken photos and submitted to the Judge.
- Mr. Kaczmareck on Kunstman Rd. - this matter is scheduled for an August 31 hearing for disturbing the peace. There will be a meeting on Friday at 10 a.m. with the attorney and residents.
- The limestone project - 28 Mile/Kunstman Rd. – they had enough material to do 28 Mile from Romeo Plank to Teller; and also Kunstman from 28 Mile to 29 Mile. Mr. Bohm feels they did a good job. Harold Diener, 18850 29 Mile Rd., commented they never did a final grade on this job; it must be regraded and finished.
Richard Smith, commented the ditches were not done yet. It is washing out the road already. It is not done properly. Mr. Bohm said he will call on the matter.

b. **Clerk** – Ms. Artman said the last day to register to vote is Tuesday, October 11.

She is working on preparing the advertisement for the handicap door through CDBG; there is \$5,000 available to fund the door. The request includes the door and bathroom floor. She advised if we don't get the money this year; it can be done next year. She has obtained quotes for the carpet cleaners. The new garage doors will go in within the next few weeks. Mr. Bohm commented the CDBG funding has been reduced with no explanation. Discussion continued. Ms. Grader suggested another letter to Mark Hackel for an explanation.

c. **Treasurer** – Mr. Stier reported the Point and Pay credit card machine is up and running. The fireworks ordinance update has been distributed for review and will be on the next agenda.

d. **Trustees** – Mr. Zoccola inquired about the paving of Wolcott. Mr. Bohm said the residents don't want it paved. Discussion continued regarding paving options and payment.

9. **DEPARTMENT REQUESTS/REPORTS**

a. **Assessing** – Pending Michigan Tax Tribunal Cases – Mr. Bohm said the Assessor reports we have no appeals for Ray Township for 2016.

Timberwood Golf Course settlement (last year's case) -Stipulation of Consent Judgment received from the State.

60505 North Avenue – The property has been auctioned off, but no results available.

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- b. **Building Department** – Permits, Residential Finals and Temp Occupancy Report – Mr. Bohm summarized the monthly report dated 7/31/16. They took in \$7,017. (Available upon request.)
- c. **Fire Department Report** – Mr. Bohm read the report for July, detailing: 51 calls: 19 medical, 12 wires down, 3 motor vehicle accidents, 5 personal injury accidents, 2 fire alarms, 1 brush fire, 6 trees down, 1 pole fire, 1 fire call and 1 burn complaint. Report available upon request.
- d. **Library Report** – Mr. Bohm said the detailed report is available upon request.
- e. **Recreation Report** – The picnic was July 17 with an estimated 800 people in attendance. It was noted we need to advertise sooner. Movies in the Park was held on July 29; Belle Isle Nature Zoo trip cancelled due to lack of interest. The next Movies in the Park will be Aug. 12 at 8 p.m.; Toledo Zoo & Aquarium is scheduled for Aug. 27. The date of the picnic was discussed. It was noted the amount of money brought in was comparable to last year’s amount reported. (report available upon request).
- f. **Senior Report** – Senior Fun Day was July 12; Mystery lunch to Lenny Miller’s in Dryden was enjoyed; exercise program continues with seniors enjoying the diversity of two instructors. Next Mystery Lunch – Aug. 25. Two trips scheduled for August. (full report available).
- g. **Budget Report** – Through June, does not include the audit figures. Please review. Anything above or below 25% needs to be looked at. If you have any questions, please call Doug or Mr. Bohm.

MOTION by Mr. Stier to receive and file the department requests and reports as presented, received at the meeting of August 16, 2016, supported by Ms. Artman. Motion carried.

10. UNFINISHED BUSINESS

- a. **Building Department – Outstanding Bonds** – Mr. Bohm said there is only one outstanding item on the bond list.
MOTION by Mr. Zoccola to table 10a, Building Department - Outstanding Bonds, supported by Ms. Artman. Motion carried.
- b. **Review and Update Ordinance #44 Fireworks** – (Discussed earlier in agenda).
MOTION by Mr. Stier to table 10b, review and update Ordinance #44 Fireworks Ordinance, supported by Mr. Zoccola. Motion carried.
- c. **Policy Update – Credit Card Users (Employees)** Mr. Stier stated at the last meeting he proposed a policy change for credit card users. The verbiage was changed and consolidated in the new policy.
MOTION by Mr. Stier to accept the Policy Update for Credit Card Users (Employees) as presented, supported by Ms. Artman. Motion carried.
- d. **Township of Ray vs. Clifford Kukuk** – The attorneys have tried to put something together to avoid going to Court. Unless this is completed by the end of the week, a Circuit Court hearing is scheduled for August 29, at 8:30 a.m.
MOTION by Mr. Stier to table 10d, Township of Ray vs. Clifford Kukuk, supported by Ms. Grader. Motion carried.
- e. **Master Plan Update** – Mr. Bohm stated the Master Plan was sent back to the Planning Commission with suggested changes. The changes were either made or they stood on the recommendations made earlier. The correction 31 Mile/North Avenue was made. The historical area was not made; the Planner’s felt no further designation is necessary.
MOTION by Mr. Zoccola to accept the Master Plan update as presented, supported by Ms. Grader. Motion carried.
- f. **Priest Drain** – Mr. Bohm said there were no bids received on cleaning the Priest Drain matter. The reason no bids received was because of hauling the debris and sludge. We would have to come up with new language for the bids. Ms. Grader asked if the attorney would come up with the language for the bids. Discussion continued concerning the problem and bid process and specs. Mr. Bohm will contact AEW for details for the bid.
MOTION by Mr. Stier to continue the project of the Priest Drain by changing the specifications, getting detailed permission of the property owner to spread the debris and chip the brush, supported by Ms. Grader. Motion carried.

11. NEW BUSINESS

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a. Letter from attorney regarding approach to businesses operating in residential zoning.

Attorney Christine Anderson provided a letter advising how the Township should go forward dealing with businesses operating in residential zoning. Mr. Bohm explained the Attorney will go through the list categorizing the businesses according to the list. She will report back to the Board a list by category for further action. Mr. Bohm explained he had asked the Planning Commission to look at the list. Ms. Grader stated she would like to table this matter.

Discussion followed concerning businesses being operated out of residential homes and the timing of this enforcement. Mr. Bohm said he would like permission to have the attorney categorize the businesses on the list.

Ms. Artman said her concern is the businesses that have been operating for 20 years and supporting their families. Ms. Grader asked about the list. She asked how do we know what the list is and who is on the list. She asked if this list is complete? Discussion continued concerning those businesses going before the Planning Commission and the Zoning Board of Appeals. It was stated the lawyers are making their recommendation to the Board. The Board will go back and take action from the recommendation. Concern is what we are going to do with these businesses.

MOTION by Mr. Stier to allow the Supervisor to allow the Attorney to categorize the list of businesses operating in residential zoning according to the five categories in the letter presented to the Board, supported by Mr. Zoccola.

A roll call vote was taken:

Mr. Stier	yes
Mr. Zoccola:	yes
Ms. Grader:	no
Ms. Artman:	no
Mr. Bohm:	yes

Motion carried. 3-2.

b. Sell Bounce House at auction held at New Haven Schools. Mr. Stier said it was brought up at the last meeting to sell the Bounce House. There is a Cryderman auction the second Saturday of September through New Haven Schools and he would like to put the Bounce House in the auction. The amount decided to put up the Bounce House for auction was discussed. It is 5 years old. It was decided the reserve amount will be \$500.

MOTION by Mr. Stier to sell the Bounce House through Cryderman Auctions, at the New Haven School - Siefert School in the reserve amount of \$500, supported by Ms. Grader. Motion carried.

c. Sealing of Parking Lot – The parking lot needs to be sealed and striped. The lowest bid amount is \$2,419, Tuff Coat Sealcoating, and they will be using environmentally friendly coating. Four quotes were obtained by Mr. Stier. Ms. Grader asked if there were recommendations. Mr. Bohm concurred he had recommendations in hand, but did not speak to them personally.

MOTION by Mr. Stier to award the bid for sealing, striping, and crack filling of the front parking lot to Tuff Coat Sealcoating in the amount not to exceed \$2500, supported by Mr. Zoccola. Motion carried.

12. PUBLIC COMMENT – none

13. ADJOURNMENT –

MOTION by Mr. Zoccola to adjourn at 9:10 p.m., supported by Ms. Grader. Motion carried.

Charlie Bohm, Supervisor

Paula Artman, Clerk

Date

Respectfully submitted,
Marcia Jamroz, Recording Secretary