Location: Ray Township Hall

 64255 Wolcott, Ray, Michigan 48096

Present: Charles Bohm, Supervisor

 Paula Artman, Clerk

 Douglas Stier, Treasurer

 Betty Grader, Trustee

Absent: John Zoccola, Trustee

Also present - 23 residents.

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE AND ROLL CALL**

Supervisor Bohm called the meeting to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Supervisor Bohm, Clerk Artman, Treasurer Stier, and Trustee Grader present. Trustee Zoccola was absent.

1. **APPROVAL OF AGENDA** – Mr. Bohm presented the changes to the agenda tonight: 10i. Point and Pay presentation will be moved up prior to public comments; 10g. the continuation of the Recycle Center moved to 10 a. and a letter from Terry Goike will be added to Correspondence. adding 10j. discussion regarding the brine program on the roads; 10k. Ray Township Master Plan Update from the Planning Commission and 10L. demolition of homes discussion.

**MOTION by Mr. Stier to approve the agenda as amended, supported by Ms. Artman. Motion carried.**

**10i. Richard Malone, Sales Executive, Point and Pay.**

Mr. Stier introduced the Point and Pay program to the Board, indicating this is the credit card program he has researched for future Township credit card payments. Residents can make payments by card readers in the office, by phone or by computer. Mr. Richard Malone was present tonight to introduce to the Board the services the company will provide and for any questions they may have.

Richard Malone explained Point and Pay is a Michigan based company, specializing in payment processing for Government**.** He explained they have integration with the BS&A software which the Township uses, and this is good for the Township. He highlighted that the Township would have a Ray Township page friendly to them. Mr. Malone explained the services to the Board briefly. How the system works and how bills would be paid. He said they train the staff. Mr. Malone explained electronic receipts would be sent to the customer as soon as payment is made. Mr. Malone said they do ask for a three year contract with his company. A onetime fee for setting up a long distance phone line is $500.

Mr. Stier inquired about the security of the site. Mr. Malone replied it is very secure, secured by North American Bankcard. Mr. Malone explained the account manager and contact for Ray Township will be Sarah Books. Mr. Malone said they have local clients including the City of Warren, and Macomb Township.

Bill Kehrer, 20015-30 Mile Road asked what the interest rate was for this service. Mr. Malone explained they are the third party. The credit card companies charge the residents, it varies depending on your credit card, not Point and Pay, and they just process the payment.

Ms. Grader asked if any other software was needed for the program at this time, and she was advised it was not necessary right now.

1. **PUBLIC COMMENTS – none**
2. **CORRESPONDENCE**
3. **Richmond Lenox Report**

Ms. Artman read the report from Jeff White from Richmond and Lenox dated March 7, 2016; pointing out they transported for Ray Township 95 runs; and the response time was from 6 minutes to 12 minutes. A diagram of the new facility was included. The full report is available upon request.

1. **Comcast** – A letter was received from Shannon E. Dulin, the new Manager External Affairs; channel changes are noted in the letter and available upon request.
2. **Macomb County Finance Departmental** – A letter was received about the auction. Macomb County will not be hosting the annual public auction until further notice. The county is currently selling the surplus vehicles and miscellaneous items online. Information is available upon request.
3. **Samaritan House** – A letter was received thanking Ray Township for the Recreation Department Donation from the Christmas Tree Lighting. Letter available upon request.
4. **Letter from Kevin Brown** – Ms. Artman read the letter per Mr. Brown’s request regarding the closing of wells on properties in the Township. (Available upon request from Ms. Artman.) It was determined by the Board this matter would be addressed later in the agenda.
5. **Letter from Terry Goike** – Ms. Artman read the letter from Terry Goike regarding continuing services at the Recycling Center.

**MOTION by Mr. Stier to receive and file the correspondence received at the meeting of March 15, 2016, supported by Ms. Grader. Motion carried.**

1. **APPROVAL OF MINUTES –February 16, 2016**

**MOTION by Ms. Grader to approve the minutes from February 16, 2016, supported by Ms. Artman. Motion carried.**

1. **APPROVAL OF BILLS -**

Mr. Stier requested to add two bills tonight: 1/7/16 for $150 and 1/21/16 for $130 totaling $280.00 for the Record Newspaper. The new total amount for the bills tonight is $299,493.83.

**MOTION by Ms. Grader to approve the bills through March 3, 2016 as modified, totaling $299,493.83, supported by Mr. Stier. Motion carried.**

1. **OFFICER’S REPORTS –**
2. **Supervisor –** Mr. Bohm said the property at 59290 North Avenue has been redeemed by the owner. A redemption certificate has been recorded for the full amount. It is no longer in foreclosure.

Mr. Bohm had a meeting with the HCMA new Chief of Police, regarding the procedure to be used for the police to respond to emergencies in Ray Township.

Mr. Bohm updated the Board on Mr. Hartop regarding the cars and excessive noise on 29 Mile Rd. He said they have submitted a ticket for an appearance in the court. No date is yet available, but a report will be submitted by the Michigan State Police to solidify our position.

Mr. Bohm updated on the priest drain project, 29/30 Mile Rd., which has been on our agenda previously. The engineer specifications have been received, Mr. Bohm will forward to the Board, and it will be on the next agenda.

Bill Kehrer, 20015-30 Mile Road, asked about the bridges on 27 and 32 Mile Rds. Mr. Bohm reported the bridges had engineering problems. They will start within 30 days and will be complete by September.

1. **Clerk** - Ms. Artman thanked the seniors for help with stuffing the Easter eggs for Saturday’s Easter egg hunt.

She reported the election had a higher turnout than expected or 42% with 1,228 voters. The New Haven proposal passed 188 to 114. The unofficial total results of the New Haven Proposal was yes - 2,379 to no -1,265. Republican results: Donald Trump - 489 votes, Democrat: Bernie Sanders - 184 votes. The complete report is available at the Township offices and upon request.

1. **Treasurer -** Mr. Stier reported they will be doing a check run March 31. He also said Huntington Bank called regarding the checking accounts and security. He explained we must protect them, and there will be a charge of $30.00 per month for the accounts. It will be for the General and Fire Department checking accounts. $60.00 total for protection for the checking accounts. These are the only two checking accounts we have. Mr. Stier said we get points, and credits according to bank balances. As they go up and down, the charge won’t go up more than that, it may fluctuate depending on balances.

Michelle Kouri, 20861-30 Mile Road asked if all banks do this. Mr. Stier said yes, every bank and all communities have this. He has checked, and our bank has security.

Susan Brown, 18955-29 Mile Road, said she has 5 accounts at PNC Bank and she has no charges.

Bill Kehrer, 20015-30 Mile Road, asked if all our accounts were through Huntington Bank, including cd’s, and investments.

Mr. Bohm replied we deal with different banks due to insurance protection. Discussion continued concerning the location of cds, the security of the monies and the different banks chosen.

Ms. Grader asked if speaking to a person at Huntington Bank would help getting the fees waived for Ray Township. Mr. Stier said he attempted and they would not lower the fees.

1. **Trustees** - none.
2. **DEPARTMENT REQUESTS/REPORTS**
3. **Assessing** – Pending Michigan Tax Tribunal Cases – Mr. Bohm referred to the Assessor’s report. Mr. Bohm said he has not responded to the report. He is waiting to hear on the listed petitioner’s settlement, if he has not yet heard from anyone by the end of June, they will be headed to the Tax Tribunal.
4. **Building Department** – Permits, Residential Finals and Temp Occupancy Report – Mr. Bohm said the total monthly permits issued between 2/1/16 and 2/29/16 were 11 totaling $2,896.00.
5. **Fire Department Report** – Mr. Bohm read the report detailing 38 calls for the month of February. Details include: 14 medical, 2 gas smells, 1 car versus deer, 1 personal injury accident, 1 carbon monoxide detector going off, 1 assist to the state police, 1 mutual aid, 1 fire alarm, 2 burn complaints, 8 trees down causing a hazard, 2 wires down, and 4 motor vehicle accidents.
6. **Library Report** – Mr. Bohm said a copy is available upon request.
7. **Senior Report** – Mr. Bohm read the Senior Report from LuAnne Kandell. The Seniors continue to meet on Tuesday’s for social activities and on Tuesday’s and Thursday’s for exercise. During March a Senior Fun Day will be hosted on St. Patrick’s Day at Ray and a Senior Craft Day at Lenox. It was noted LuAnne is now certified in Senior Fitness and will be able to fill in at Ray if need be.
8. **Recreation Report** **Budget Report** – Mr. Bohm read the recreation report highlighting a successful Bowling with Sponge Bob event on Saturday, March 5; and the next scheduled event is the Easter Egg Hunt scheduled for Saturday, March 19 at 11:30 a.m.
9. **Budget Report** - Mr. Bohm presented the Budget Report through the end of January, 2016, for the General, Fire and Building Fund. He advised the percentage should be 87.5%. If there are any questions, please call Mr. Stier or Mr. Bohm.

**MOTION by Ms. Artman to receive and file the department requests/reports as presented, received at the meeting of March 15, 2016, supported by Ms. Grader. Motion carried.**

1. **UNFINISHED BUSINESS**
2. **LaFon Blight Abatement –** Mr. Bohm reported the LaFon matter is complete; the property is cleaned up. The Township is in the process of filing the lien with the county. Mr. Bohm reported the bill was $40,500.00.

**MOTION by Mr. Stier to table the LaFon Blight Abatement, supported by Ms. Grader. Motion carried.**

1. **Ray Township v. Michael L. Nokielski –** Mr. Bohm reported a Consent Judgement was entered and signed by the owner. Mr. Nokielski has agreed to cease operating the landscaping business and storage of commercial vehicles at 63885 North Avenue.

**MOTION by Mr. Stier to remove Ray Township v. Michael L. Nokielski from the agenda, supported by Ms. Artman. Motion carried.**

1. **Hazardous Material Abatement Ordinance Amendment –** Mr. Bohm said he and Ms. Artman met with the attorney and engineer, and are in the process of collecting ordinances from surrounding communities and will be putting together a new ordinance. Mr. Bohm explained they want to preserve the ordinance they now have, and regulate the demolitions, with some pre-approval before a demolition permit is issued. Once this ordinance is drafted, they will then submit to the attorney to be reviewed with the Fire Department, and put in proper form.

**MOTION by Mr. Stier to table the Hazardous Material Abatement Ordinance Amendment, supported by Ms. Grader. Motion carried.**

1. **Permit for Gilbert’s Sportsmen’s Club -** Ms. Artman said Gilbert’s has paid their fees and they are up to date for requirements.

**MOTION by Mr. Stier to remove the Permit for Gilbert’s Sportsmen’s Club, supported by Ms. Artman. Motion carried.**

1. **Building Department – Outstanding Bonds-** Mr. Bohm summarized the report to the Board. Regarding the house owned by Mr. Feltrin on 61400 Romeo Plank, the inspection was done on 2/4/16, there are four items that need to be done. Mr. Feltrin does not qualify for poverty help. If he qualified for poverty help the Township could try to get him some help for repairs. The inside needs much help to make livable. Mr. Bohm would like to know what the Board’s thoughts are in this matter. This is an addition, not a new house. Discussion continued regarding the safety of the home. Ms. Grader suggested providing smoke detectors from the Fire Dept. Mr. Bohm said Mr. Feltrin is cooking on a hot plate. Mr. Bohm was inquiring for help from the Fire Dept., Lions Club, and community to help Mr. Feltrin. The Building Inspector estimated $500 in labor and $500 in materials to bring this home up to code. Discussion continued regarding the other items on the list; Mr. Bohm said the rest should be resolved shortly.

**MOTION by Ms. Grader to table the Deposit/Bond March 2016 Update to continue to work with the individuals to resolve their issues, supported by Mr. Stier. Motion carried.**

Michelle Kouri, 20861-30 Mile Road, asked about the engineers and the wells matter discussed at the last meeting. She asked if this was resolved. Mr. Bohm advised it will be discussed later in the agenda. She also asked about the LaFon matter, if it was so bad, why we had to clean it up for $40,000. Mr. Bohm said it was so bad, we had neighborhood complaints, the neighbor could not sell her house, and we became involved. It was a hidden blight problem.

1. **NEW BUSINESS**

**10g. Continuation of the Recycle Center –** Mr. Bohm said this project is renewed each year. We would like to continue offering this service each year. Mr. Bohm read the Summary of the Recycle Center report. The Recycle Center through January, 2016 generated an income of $3,179.75, and the expenses for year through December were $3,049.40. Ms. Grader pointed out it is costing us approximately $490.

**MOTION by Mr. Stier to continue to operate the Recycling Center for 2016-17 based upon the Report, supported by Ms. Artman. Motion carried.**

1. **2015-16 Budget Approval – General Operating, Fire and Building -**

Mr. Bohm noted no corrections were raised at the Public Hearing so we will go forth with adopting the resolutions tonight.

Ms. Grader asked for verbiage clarification in the Fire Budget on wages - office clerical and the Chief’s salary. It was included in one line. Discussion to separate for clarification was had and it was agreed to separate.

**2016-17 General Operating Fund**

Mr. Bohm said we anticipate the Total Revenues of $639,382.00, and we anticipate expenditures of $629,218.00, leaving an anticipated surplus of $10,164.00.

Our wish list: another emergency tower, doing some repairs to the library on the outside and library painting on the inside. Ms. Grader asked how much for the library was put aside, he replied: $30,000 for the outside, and $10,000 for the inside.

**MOTION by Mr. Stier to adopt the 2016-2017 General Operating Fund Budget of the Township as presented, supported by Ms. Grader. Motion carried.**

**2016-17 Fire Fund**

Mr. Bohm said for the 2016-17 Fire Fund we anticipate the Total Revenues of $486,171.00, and we anticipate expenditures of $670,400.00, due to the purchase of a rescue vehicle, leaving a change in fund balance of

 -$184,229.00.

**MOTION by Mr. Stier to adopt the 2016-2017 Fire Fund Budget of the Township as presented, supported by Ms. Grader. Motion carried.**

**2016-17 Building Department Fund**

Mr. Bohm said we anticipate the Total Revenues of $54,125.00, and we anticipate expenditures of $43,800.00, leaving an anticipated surplus of $10,325.00.

**MOTION by Mr. Stier to adopt the 2016-2017 Building Department Fund Budget of the Township as presented, supported by Ms. Grader. Motion carried.**

1. **Approval of Resolutions – Board Salaries, General Funds to Operate the Township, Fire and Rescue Operations, Fire and Rescue Equipment and Township Operations.**

**Approval of Ray Township Resolution to Restrict General Funds to Operate the Township.**

**Resolution Number: 2016-01.**

**MOTION by Mr. Stier to adopt Ray Township Resolution to Restrict General Funds to Operate the Township - Resolution No. 2016-01 – That as of April 1, 2016 the Township will reserve funds in the amount of $419,500.00 to cover the anticipated operational cost incurred by the Township until November 30, 2016, supported by Ms. Artman.**

**A roll call vote was taken:**

**Mr. Stier: Yes**

**Ms. Artman: Yes**

**Ms. Grader: Yes**

**Mr. Bohm: Yes**

**Mr. Zoccola: Absent**

**Motion carried, with a vote of 4-0.**

**Approval of Ray Township Resolution to Restrict General Funds to Operate the Ray Township Fire and Rescue. Resolution Number: 2016-02.**

**MOTION by Mr. Stier to adopt Ray Township Resolution to Restrict General Funds to Operate the Ray Township Fire and Rescue - Resolution No. 2016-02 – That as of April 1, 2016 the Ray Township Fire and Rescue will reserve funds in the amount of $333,600.00 to cover the anticipated operational costs incurred by the Ray Township Fire and Rescue until November 30, 2016, supported by Ms. Artman.**

**A roll call vote was taken:**

**Mr. Stier: Yes**

**Ms. Artman: Yes**

**Ms. Grader: Yes**

**Mr. Bohm: Yes**

**Mr. Zoccola: Absent**

**Motion carried, with a vote of 4-0.**

**Approval of Ray Township Resolution to Restrict Equipment Funds to Operate the Ray Township Fire and Rescue. Resolution Number: 2016-03.**

**MOTION by Mr. Stier to adopt Ray Township Resolution to Restrict Equipment Funds to Operate the Ray Township Fire and Rescue – Resolution No. 2016-03 – That as of April 1, 2016 the Ray Township Fire and Rescue will reserve funds in the amount of $113,340.00 to cover the anticipated equipment cost incurred by the Ray Township Fire and Rescue until November 30, 2016, supported by Ms. Grader.**

**A roll call vote was taken:**

**Mr. Stier: Yes**

**Ms. Grader: Yes**

**Ms. Artman: Yes**

**Mr. Bohm: Yes**

**Mr. Zoccola: Absent**

**Motion carried, with a vote of 4-0**

**Approval of Ray Township Resolution to Establish Township Officers Salary. Amended Resolution Number: 2016-04-A**

Ms. Grader questioned if the MTA stated the change could be made regarding the amount for Trustees’ attendance. Mr. Bohm concurred, and he said the residents’ requested this change as well. From now on a Trustee not attending a meeting will not be paid. Ms. Grader said she did not have a problem with this change. The budget figures were discussed, and it was stated they will need to be corrected to be accurate in both the budget and resolution. Discussion followed and Ms. Artman stated the correction to the figures will be made. It was decided by the Board for the Trustees, the corrected amount will be $4,482 each + 150 per month for attending scheduled meetings.

**MOTION by Mr. Stier to adopt Resolution to Establish Township Officers Salary as presented, Resolution Number: 2016-04, as presented, supported by Ms. Grader. Motion carried.**

**A roll call vote was taken:**

**Mr. Stier: Yes**

**Ms. Grader: Yes**

**Ms. Artman: Yes**

**Mr. Bohm: Yes**

**Mr. Zoccola: Absent**

**Motion carried, with a vote of 4-0**

1. **Approval of Compensation Schedule –** Mr. Bohm briefly explained the compilation of the compensation schedule and the change to be made to the Trustee entry of $6,375.00.

**MOTION by Mr. Stier to adopt the Compensation schedule as amended for 2016-2017, supported by Ms. Artman. Motion carried.**

1. **Budget Modifications –** Mr. Bohm explained in order to balance the budget for the current year to date this report has been prepared.

**MOTION by Mr.** **Stier to adopt the Budget Modifications as presented through the month of February, 2016, supported by Ms. Grader. Motion carried.**

1. **CDBG Project –** Ms. Artman explained she has put in applications for two proposals for CDBG money. Ms. Artman explained the monies are severely cut back. The Township was given $7500 and we have $2500 for the senior program director. Mr. Bohm will be meeting with Mr. Hackel’s staff in hopes of getting more CDBG funding for the program. The two programs are: 1. Handicapped Accessibility Power Door at the North Entrance to the Senior Center & Restroom Repairs and 2. Funding for the Senior Program.

**MOTION by Ms. Grader to approve the project proposal for CDBG Funding for Handicapped Accessibility & Restroom Repairs as noted in the Clerk’s proposal; Total project cost: $10,000,000, and requested CDBG funding of $5,000, supported by Mr. Stier. All Ayes. Motion carried.**

**MOTION by Ms. Grader to approve the proposal for CDBG Funding for the Senior Program Extension; Total Project Cost: $3843, Requesting CDBG funding: $2,500, supported by Mr. Stier. All Ayes. Motion carried.**

1. **Treasurers Registration and accommodations for Conference –** Mr. Stier requested permission to attend the Advanced Institute Conference May 16-18, 2016 in Mt. Pleasant in an amount not to exceed $600.00.

**MOTION by Ms. Grader to allow the Treasurer to attend the Advanced Institute Conference on May 16-18, 2016 in an amount not to exceed $600, plus mileage, supported by Ms. Artman. Motion carried.**

1. **Continuation of the Recycle Center (moved up in agenda tonight, see beginning of Item 10)**
2. **Public Notice – Noxious Weed Eradication –** Mr. Bohm explained we must publish this notice each year.

**MOTION by Mr. Stier to allow the Clerk to publish the Noxious Weed Ordinance in the Romeo Record on April 1, 2016, supported by Ms. Grader. Motion carried.**

1. **Richard Malone, Sales Executive, Point and Pay – (moved up in agenda, presentation made early tonight).**
2. **Macomb County Department of Roads – Brine Program –** Mr. Bohm suggested we accept the applications as listed.

**MOTION by Mr. Stier to accept the Macomb County Department of Roads contract for the first and second application of Brine control, for two applications of dust control for Ray Township, supported by Ms. Artman. Motion carried.**

1. **Ray Township Master Plan Update – Planning Commission –** Update submitted for the Board’s review.

**MOTION by Mr. Stier to receive and file the updated Ray Township Master Plan as presented, supported by Ms. Artman. Motion carried.**

1. **Demolition of Homes -** Mr. Bohm commenced discussion regarding the houses torn down on Indian Trail and concern regarding the wells. Mr. Bohm referred to Kevin Brown’s letter and his concern regarding the neighbors on North Avenue. Mr. Stier asked what the result of the meeting between the Attorney and Engineer was. Mr. Bohm said the next step was up to the Board. Mr. Stier felt the contractor should be contacted for proof the job was done correct, since a bond is being held. Discussion continued regarding the testing of the dirt, the job completed and the wells and septic tanks. Ms. Artman said the Supervisor should do the investigation.

Susan Brown, 18955 29 Mile Rd., said in the future, whoever makes decisions on these jobs should be more diligent in making the decision on who gets the job; whoever reviews the specs.

**MOTION by Ms. Artman to give the Supervisor permission to investigate both sites by using Kevin Brown’s letter as a guide and make recommendations for repairs and work with the engineer to work and report back to the Board, supported by Mr. Stier. Motion carried.**

1. **PUBLIC COMMENT**

**Susan Brown,** 18955 29 Mile Rd., asked for a clarification on the fraud protection issue mentioned earlier in the meeting. She will go to her bank tomorrow and ask for her own personal info.

**Kevin Brown,** 18955 29 Mile Rd., inquired about limestone for this year. He stated it was ironic there was excess CDBG monies this year.

**Jim DiMaria,** Fire Chief, mentioned there are still tickets for the Dinner Dance on the 19th; the air packs have arrived and they will be in service tomorrow.

1. **ADJOURNMENT** –

**MOTION BY Mr. Stier to adjourn at 10 p.m., supported by Ms. Grader. Motion carried.**

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**Charlie Bohm, Supervisor Paula Artman, Clerk Date**

**Respectfully submitted,**

**Marcia Jamroz, Recording Secretary**