Location: Ray Township Hall

 64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor

 Lori Lascoe, Clerk

 Charlie Bohm, Trustee

 Betty Grader, Trustee

Absent: Doug Stier, Treasurer - Excused

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.

Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Jarzyna, Lascoe, Bohm, Grader were present. Excused absence: Stier.

2. APPROVAL OF AGENDA

Lascoe added: Correspondence: New Haven Community Schools Superintendent

 10.h. Request for extension of temporary structure permit at 15925 29 Mile Road

 10.g. was changed to: Request to seek information for Ray Township Public Library building

 **MOTION by Lascoe supported by Bohm to approve the agenda as amended.**

**MOTION carried.**

3. CORRESPONDENCES: 1) Friends of the Ray Township Library and Historical Society

 2) New Haven Community Schools

**MOTION by Bohm supported by Lascoe to receive and file the correspondence.**

**MOTION carried.**

4. PUBLIC COMMENTS: Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

 No public comments.

5. APPROVAL OF MINUTES – April 16, 2019

 **MOTION by Bohm supported by Grader to approve the minutes from April 16, 2019 as presented.**

**MOTION carried.**

7. APPROVAL OF BILLS

Jarzyna stated the bills list through 5-16-19 are in the amount of $93,755.35.

**MOTION by Bohm supported by Lascoe to approve the bills list through May 16, 2019 in the amount of $93,755.35.**

**MOTION carried.**

8. OFFICER’S REPORTS

1. Supervisor Jarzyna asked the board if he needs board approval to have tickets issued from the district court?

 Bohm advised board approval has always been required.

1. Clerk Lascoe stated for the May 7, 2019 special election for the New Haven Community Schools Bond proposal 71 residents voted in the precinct on election day, 92 absentee ballots were issued and 88 were returned for processing. The vote was defeated in Ray Township but won by ten votes in the school district, which shows every vote counts. She reported the Election Inspectors and Deputy Clerk did an outstanding job on election day and thanked them for working.

Lascoe stated the Macomb County Board of Commissioners has approved to pay for the election machines upgrades, which is a savings of $1,300.00 for the Township.

1. Treasurer Stier was absent. He was at the Michigan Treasurers Advanced Institute Conference.
2. Trustees Grader and Bohm had nothing to report.

**MOTION by Lascoe supported by Grader to receive and file the Officer’s Report as presented.**

**MOTION carried.**

1. DEPARTMENT REQUEST/REPORTS
	1. Budget Report
	2. Building Department
	3. Fire Department Report
	4. Library Report
	5. Recreation
	6. Senior Report
	7. SMART/Richmond Lenox EMS Report

Jarzyna reviewed the department’s monthly reports for April 2019.

**MOTION by Lascoe supported by Grader to receive and file the April 2019 Department Reports.**

**MOTION carried.**

1. UNFINISHED BUSINESS
	1. Consent Judgment for Four Star Development for proposed sewer connection to Shelby Twp./Macomb Interceptor Drain Drainage District (“MIDDD”)

Jarzyna reported Shelby Township is discussing Phase 1 of the proposed sewer line between 25 and 25 ½ Mile Road and will contact Ray Township when the discussions are complete.

**MOTION by Bohm supported by Lascoe to Table 11) a. Consent Judgment for Four Star Development for proposed sewer connection to Shelby Twp./Macomb Interceptor Drain Drainage District (“MIDDD”).**

**MOTION carried.**

1. NEW BUSINESS
	1. Request to replace the generator for Township Hall.

Jarzyna stated that since he took office in 2016 the generator has been repaired three times. He stated the current unit was installed in 1988 and it is still working but it is hard to get new parts. Further stated the old generator could be put out on Ray Day to accept sealed bids and be opened at the July Board

meeting.

Grader stated it is important to keep the township hall open and running.

Bohm asked Chief DiMaria if the township hall is still considered a shelter in case of emergency?

Chief DiMaria stated the Hall is an emergency shelter and an emergency operations center if necessary.

**MOTION by Grader supported by Lascoe to approve bid as presented from Budget Electric Generators for the installation of a Generac Generator, 22KW air cooled, including parts and labor, 7 year extended warranty and 5 maintenance visits, one per year, and removal of old 20 KW generator. Total $7,905.00.**

**FOR THIS MOTION: YES: Grader, Lascoe, Bohm, Jarzyna**

 **NO: None**

 **ABSENT: Stier**

**MOTION carried.**

**MOTION by Grader supported Bohm to accept sealed bids to sell the generator and to have it on display at Ray Day, with the bid opening to be held at the July 16, 2019 Board meeting.**

**MOTION carried.**

* 1. Resignation of Accountant.

Jarzyna stated the Accountant has submitted his letter of resignation but is willing to maintain the accounting duties until a proper replacement is hired and trained.

**MOTION by Bohm supported by Grader to accept the resignation of Accountant Dan Hosie with great regret.**

**MOTION carried.**

* 1. Request to hire Accountant.

Jarzyna stated the Accountant position had been posted on the Township website. He recommended hiring Debra Archutowski for the position at the current rate as listed on compensation schedule.

**MOTION by Bohm supported by Lascoe to accept the Supervisor’s recommendation to hire Debra Archutowski at current rate listed on compensation schedule, with the starting date June 1, 2019.**

**MOTION carried.**

* 1. Request to participate in 50/50 County Drain clean out of Priest Drain, north and south side of 31 Mile Road.

Jarzyna recommended participating in the Drain Maintenance Match Program for the Priest Drain which would include the clean out of the Priest Drain of trees, debris and soil with reseed.

**MOTION by Bohm supported by Grader to participate in Macomb County Public Works drain maintenance 50/50 match program. Ray Township match amount $9,000.00, Macomb County Public Works match $9,000.00 for clean out of Priest Drain, north and south side of 31 Mile Road.**

**FOR THIS MOTION: YES: Bohm, Grader, Lascoe, Jarzyna**

 **NO: None**

 **ABSENT: Stier**

**MOTION carried.**

* 1. Employee request to carry over two vacation days.

Jarzyna stated an employee is requesting to rollover 15 hours of vacation, which requires Board approval per the Employee Manual.

**Motion by Bohm supported by Lascoe to grant the employee request to carry over 15 hours of vacation time.**

**MOTION carried.**

* 1. Reappointment of Recreation Committee members.

Jarzyna stated recommended reappointment of three current recreation committee members whose term will be expiring.

**MOTION by Lascoe supported by Bohm to reappoint Sarah Parr through 5/16/21, Kathy Reidt through 5/20/21 and Susan Lain through 7/23/21.**

**MOTION carried.**

* 1. Request to seek *information* ~~bids~~ for Ray Township Public Library building. *– Amended Agenda Item*

Bohm stated he would like to schedule a work session with The Friends of the Library Board, The Ray Township Historical Society, Dennis LeMieux, Building Official and the Board of Trustees to discuss each item.

Lascoe stated according to the Open Meetings Act a workshop is a meeting where a decision could be made. Further stated as required the meeting would be posted eighteen hours prior to the meeting.

Grader requested the meeting to be held in the evening.

**MOTION by Lascoe supported by Grader to schedule a special meeting with the Historical Society, Library Board, Building Official and Township Board regarding the Ray Township Public Library building.**

**MOTION carried.**

* 1. Request for extension of temporary structure permit at 15925 29 Mile Road – *Added to Agenda*

**MOTION by Bohm supported by Lascoe to approve a six month extension for the temporary structure permit at 15925 29 Mile Road.**

**MOTION carried.**

1. PUBLIC COMMENTS:

Michelle Kouri, 20861 31 Mile, asked if the drain clean out will cause any issues near her property. She announced the Friends of the Library are having a silent auction, auction winners will be drawn during Ray Day on June 30, 2019. She stated the Trunks to Treasures will be held June 1, 2019.

1. ADJOURNMENT

**MOTION by Bohm supported by Grader to adjourn the meeting at 7:38 p.m.**

**MOTION carried.**

Joe Jarzyna, Supervisor Lori R. Lascoe, Clerk Date

Lisa Hall, Recording Secretary