Location: Ray Township Hall

64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor

Lori Lascoe, Clerk

Doug Stier, Treasurer

Charlie Bohm, Trustee - *arrived at 10:04 a.m.*

Betty Grader, Trustee

Absent: None.

Also Present: Steve Rennell, BS&A Software

Debbie Archutowski, Accountant

Lisa Hall, Building and Planning Clerk

(Attendance record on file with the Clerk)

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.

Supervisor Jarzyna called the special meeting to order at 3:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Stier and Grader were present.

2. APPROVAL OF AGENDA

**MOTION by Lascoe supported by Grader to approve agenda as presented.**

**MOTION carried.**

3. PUBLIC COMMENTS: - For Agenda Items

There were no public comments.

4. NEW BUSINESS

a. BS&A Software Presentation

Steve Rennell, BS&A Software presented a presentation to the Board on the software for the general ledger, accounts payable, cash receipting and payroll. He explained the Pontem software information would be downloaded into the BS&A software and no information would be lost. He explained the benefits of the BS&A software for Tax, Assessing, Finance and Building Department would eliminate entering the same data twice since each component of the software work with each department. Further explained the proposal includes 11 days of training and if less time is needed it would be subtracted off the balance.

Discussion was held that right now the information is inputted in two places with Pontem and BS&A software.

The total cost of the BS&A software is $34,365.00 including training. The annual support of the software is $2,655.00.

Supervisor Jarzyna stated in reviewing the 2019-2020 fiscal year budget there is twenty-thousand dollars available.

5. PUBLIC COMMENTS: There were no public comments.

6. ADJOURNMENT

**MOTION by Bohm supported by Grader to adjourn the meeting at 11:25 a.m.**

**MOTION carried.**

Joe Jarzyna, Supervisor Lori R. Lascoe, Clerk Date

Recording Secretary