

RAY TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, MARCH 16, 2021 AT 7:00 P.M.
PAGE 1 of 7

Location: Ray Township Hall
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Betsy Bart, Treasurer
Betty Grader, Trustee
Doug Stier, Trustee

Absent: None

Also Present: Nine residents were in attendance.

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.**
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Bart, Grader and Stier were present.
2. **APPROVAL OF AGENDA –**
MOTION by Lascoe supported by Grader to approve agenda as submitted.
MOTION carried.
3. **CORRESPONDENCES:**
Lascoe read the following correspondences:
2-12-2021 Irene Malroit, sincere thank you for being so thoughtful and generous to the seniors for the senior lunches.
2-12-2021 Pat Paholsky, thank you for the senior dinner and not having to cook it's such a treat especially since it was enough for lunch and dinner.
Sharon Dillaway, thank you for the senior dinner and knowing they are not forgotten is awesome.
Jaclyn, thank you very much for the nice senior luncheons. She really appreciates the thoughtfulness.

Lascoe stated the following residents called the Township to comment on the senior lunch.
Joyce Siewertsen called and she is very grateful the food was very good.
Geraldine Vehrenkamp called and said the meal was absolutely fabulous, first two meals were okay but the last one was spectacular; it was nicely packed as well; used to work in culinary and was very impressed.
Ed Constantine called and said thank you. He stated the food was much better this time. He asked if Allenton Bar would be considered for catering in the future.
MOTION by Stier supported by Lascoe to receive and file the correspondence.
MOTION carried.
4. **PUBLIC COMMENTS:** - For Agenda Items
Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

There were no public comments at this time.
5. **APPROVAL OF MINUTES – February 16, 2021**
MOTION by Stier supported by Bart to approve the minutes from February 16, 2021 as submitted.
MOTION carried.

6. BUDGET MODIFICATIONS

Treasurer Bart reviewed the budget modifications dated March 16, 2021 as presented.

**MOTION by Stier supported by Lascoe to approve budget modifications as presented.
MOTION carried.**

7. APPROVAL OF BILLS LIST AND UNKNOWN REMAINING BILL FY 2021-2022

Bart stated the bills list through March 12, 2021 total is \$77,934.32.

**MOTION by Lascoe supported by Stier to approve the bills list through March 11, 2021 totaling \$77,934.32.
MOTION carried.**

8. OFFICER'S REPORTS

- a. Supervisor Jarzyna reported he met briefly with Macomb County Public Works regarding a proposed interceptor sewer line which would come across 26 Mile Road from I-94 to Hayes Road. Further stated this is part of the County Sewer Master Plan; the county will be scheduling another meeting within the next month.
- b. Clerk Lascoe reported the 2018 International Fire Code Ordinance summary was published on February 24, 2021 and will go into effect on March 24, 2021.

Lascoe informed the Board that payment was received for the attorney fees for the first amendment for the Consent Judgment for Ray VanSteenkiste.

Lascoe reported the Secretary of State's Office has removed voters that have not voted in the past two federal elections and 40 voters were removed. Further stated there are 3,168 voters as of today for the Township.

Lascoe reported the Planning Commission had a meeting on March 9th, 2021. The Special Land Use was approved for the Youngblood Winery. A Special Land Use for a Contractors Yard on Brian Drive was tabled since it did not conform to the Zoning Ordinance. The Revised Site Plan for Matzak contractors' yard and equipment storage was approved. Further the Planning Commission recommends approval of the Zoning Ordinance Amendments that are on the agenda.

- c. Treasurer Bart reported March 1st was the last day to pay winter taxes and all went well. She is working with Kelly Timm, Assessor on warrant and settlement for the county.
- d. Trustees Grader stated the drive through lunch was excellent.

Trustee Stier asked if there are plans for Ray Day.

Jarzyna stated the idea is being kicked around possibly a band, no games, food trucks, nothing large it would just be an outing, could open to vendors, tentative at this point.

Stier asked if the Board will have the final say?

Jarzyna stated the Board would make the final decision regarding Ray Day.

**MOTION by Bart supported by Grader to receive and file the Officer's Report as presented.
MOTION carried.**

9. DEPARTMENT REQUEST/REPORTS

- a. Assessing
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report – no report was provided.

- f. Recreation/Senior Report - Jarzyna reported there were 205 meals picked up or dropped off for the March senior lunch and the number has increased each time. The cost for the March luncheon was \$2,365.00. If anyone still has the pink survey sheet which was included with the meal to please turn it in.
- g. SMART/Richmond Lenox EMS Report
Jarzyna reviewed the monthly reports and stated they are available if anyone would like a copy.
MOTION by Lascoe supported by Bart to receive and file the March 2021 Department Reports.
MOTION carried.

10. UNFINISHED BUSINESS – None.

11. NEW BUSINESS

- a. Michigan State Extension; Gypsy Moth Spray

Terry Gibb from Michigan State Extension stated these caterpillars will feed on anything. The spraying program helps to reduce infestation to tolerable levels, allowing trees to produce tree foliage and reduce tree stress. We provided educational information regarding the Gypsy Moth. The spray is made of naturally occurring chemicals that only impact the Gypsy Moth. She stated Ray Township participated in the spraying last year. The goal of the spraying is to keep the infestations at less than 40%. The de-foliation survey completed showed that last year's spraying showed last year at 10%. Further the cost of the spraying covers all administration costs including notification and monitoring. All residents in the smog block will receive a notification letter.

Lascoe questioned the change in the cost for the spraying.

Jarzyna advised the acreage is less since HCMA will do be spraying their property.

MOTION by Lascoe supported by Grader to approve the Gypsy Moth Spraying at a cost not to exceed \$6,612.00 for the spraying of 45.4 acres as requested.
MOTION carried.

- b. First Amendment to Consent Judgment; Stephen VanSteenkiste vs. Twp. of Ray, Case No. 2019-001427-CZ

MOTION by Grader supported by Bart to approve the First Amendment to approve the Consent Judgment and to direct the Supervisor to sign the first amendment as proposed, with the understanding that Stephen and Shannon VanSteenkiste pay all associated costs.
MOTION carried.

- c. Cemetery Lawn Season

MOTION by Stier supported by Lascoe to accept 2-year contract offer from Dan's Lawn Maintenance, cost of cutting for Lee Cemetery at \$70.00 and cost of cutting for Proctor Cemetery at \$120.00 mowing each as needed.
MOTION carried.

- d. 2020-2021 Budget Approval; General Operating, Fire and Building, Resolutions: Restrict General Funds to Operate the Township-2021-07, Restrict Fire General Funds to Operate Fire & Rescue-2021-08, Restrict Equipment Funds to Operate Fire & Rescue-2021-09 and Township Officers Salary-2021-10

**RESOLUTION TO RESTRICT GENERAL FUNDS
TO OPERATE THE TOWNSHIP
Resolution Number: 2021-07**

At a regular meeting of the Township Board, of the Township of Ray, County of Macomb, State of Michigan, held in the Township municipal offices in said Township on Tuesday, March 16, 2021 at 7:00 p.m.

PRESENT: Joseph Jarzyna, Lori Lascoe, Betsy Bart, Betty Grader, and Douglas Stier.
ABSENT: None.

The following preamble and resolution were offered by Grader and supported by Stier.

Whereas: That this resolution will restrict the general funds allotted to operate the Township Budget between April 1, 2021 - November 30, 2021.

Whereas: That estimated amount to be restricted is \$507,189.00

Now, Therefore, be it hereby resolved: That as of April 1, 2021 the Township will reserve funds in the amount of \$507,189.00 to cover the anticipated operational cost incurred by the Township until November 30, 2021.

For this Resolution: Yes: Grader, Stier, Bart, Jarzyna

No: Lascoe

Absent: None

The Clerk declared the resolution adopted.

**RESOLUTION TO RESTRICT FIRE GENERAL FUNDS
TO OPERATE THE TOWNSHIP FIRE AND RESCUE
Resolution Number: 2021-08**

At a regular meeting of the Township Board, of the Township of Ray, County of Macomb, State of Michigan, held in the Township municipal offices in said Township on Tuesday, March 16, 2021 at 7:00 p.m.

The following preamble and resolution were offered by Stier and supported by Lascoe.

Whereas: That is resolution will restrict the general operating funds allotted to operate the Fire and Rescue Budget between April 1, 2021 - November 30, 2021.

Whereas: That estimated amount to be restricted is \$244,666.00

Now, Therefore, be it hereby resolved: that as of April 1, 2021 the Township Fire and Rescue will reserve funds in the amount of \$244,666.00 to cover the anticipated operational cost incurred by the Township Fire and Rescue until November 30, 2021.

For this Resolution: Yes: Stier, Lascoe, Grader, Bart, Jarzyna

No: None

Absent: None

The Clerk declared the resolution adopted.

**RESOLUTION TO RESTRICT EQUIPMENT FUNDS
TO OPERATE THE TOWNSHIP FIRE AND RESCUE
Resolution Number: 2021-09**

At a regular meeting of the Township Board, of the Township of Ray, County of Macomb, State of Michigan, held in the Township municipal offices in said Township on Tuesday, March 16, 2021 at 7:00 p.m.

PRESENT: Joseph Jarzyna, Lori Lascoe, Betsy Bart, Betty Grader, and Douglas Stier.

ABSENT: None.

The following preamble and resolution were offered by Stier and supported by Bart.

Whereas: That is resolution will restrict the equipment funds allotted to operate the Fire and Rescue Budget between April 1, 2021 - November 30, 2021.

Whereas: That estimated amount to be restricted is \$163,333.00.

Now, Therefore, be it hereby resolved: that as of April 1, 2021 the Township will reserve funds in the amount of \$163,333.00 to cover the anticipated equipment cost incurred by the Township until November 30, 2021.

For this Resolution: Yes: Stier, Bart, Lascoe, Grader, Jarzyna

No: None

Absent: None

The Clerk declared the resolution adopted.

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
Resolution Number: 2021-10**

At a regular meeting of the Township Board, of the Township of Ray, County of Macomb, State of Michigan, held in the Township municipal offices in said Township on Tuesday, March 16, 2021 at 7:00 p.m.

PRESENT: Joseph Jarzyna, Lori Lascoe, Betsy Bart, Betty Grader, and Douglas Stier.

RAY TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, MARCH 16, 2021 AT 7:00 P.M.
PAGE 5 of 7

ABSENT: None.

The following preamble and resolution were offered by Grader and supported by Bart.

BE IT RESOLVED: that this resolution is subject to MCLA 41.95(3). In a Township that does not hold an annual meeting; the salary for officers composing the Township Board shall be determined by the Township Board.

BE IT RESOLVED: That as April 1, 2021 the salaries of the Township Board Members shall be as follows:

Supervisor: \$35,737.00 + \$350/month medical inclusive of assessing duties

Clerk: \$35,737.00 + \$350/month medical inclusive of election duties

Treasurer: \$35,737.00 + \$350/month medical inclusive of winter & summer tax collection

Trustee: \$6,502.50 each.

For this Resolution: Yes: Grader, Bart, Stier, Lascoe, Jarzyna

No: None

Absent: None

The Clerk declared the resolution adopted.

- e. Request approval of Employee Manual Appendix 1, 2, 3, 10 and 12
Lascoe recommended each item be addressed separately.

MOTION by Grader supported by Jarzyna to approve Appendix 1, Compensation Schedule as presented.

FOR THIS MOTION: Yes: Grader, Jarzyna
No: Bart, Stier, Lascoe

MOTION failed.

MOTION by Grader supported by Lascoe to approve Appendix 2, Assessors Benefits as presented.

FOR THIS MOTION: Yes: Grader, Lascoe, Stier, Bart, Jarzyna
No: None

MOTION carried.

MOTION by Lascoe supported by Stier to approve Appendix 3, Fire Chiefs Benefits as presented.

FOR THIS MOTION: Yes: Lascoe, Stier, Grader, Bart, Jarzyna
No: None

MOTION carried.

MOTION by Grader supported by Jarzyna to approve Appendix 10, Accounting Employee Benefits as presented.

FOR THIS MOTION: Yes: Grader, Jarzyna
No: Stier, Bart, Lascoe

MOTION failed.

MOTION by Stier supported by Bart to approve Appendix 12, Assistant Fire Chief Employee Benefits as presented.

FOR THIS MOTION: Yes: Stier, Bart, Lascoe, Grader, Jarzyna
No: None

MOTION carried.

- f. Annexation of properties along 32 Mile Road to Village of Romeo – Approved by the Office of the Great Seal Jarzyna stated the annexation has been approved by the Office of the Great Seal, although the boundary lines do not follow the border. We will now have an additional voting precinct for the three residents living in the annexed area.

Lascoe stated in precinct one there can be three different ballot styles with Romeo, Utica Schools and the Village of Romeo. She explained if the Village of Romeo calls a special election the Township will be reimbursed from the Village just as a school district. Further stated election advertisements will also include the Village Council vacancies.

MOTION by Stier supported by Grader to receive and file the Village of Romeo annexation approval notification from the State of Michigan.

For this motion: Yes: Stier, Grader, Bart, Lascoe, Jarzyna

No: None.

MOTION carried.

- g. CDBG - Fair Housing Report & Fair Housing Rights

Lascoe stated the CDBG application requires a Fair Housing Impact Statement as part of the process. She explained the application includes two action requirements and we must meet the goals. She explained the Board received a Fair Housing Report in the packet and pamphlets are available at the Township and the information has been added to the Township website.

Grader stated the Township doesn't have any fair housing projects.

Lascoe stated the item is on the agenda as a requirement for the CDBG application and meeting the Township goal. Further stated the Township receives \$2500.00 service funds. The brick and mortar funds are now submitted on a competitive basis to service low income areas. Further stated the Township does not have a low income area.

MOTION by Grader supported by Bart to receive and file the Fair housing report.

MOTION carried.

- h. Fire Department building addition and rehab

Jarzyna stated AEW is preparing a cost estimate with several options. Further recommended tabling the item.

MOTION by Stier supported by Bart to table item 11h, Fire Department building addition and rehab.

MOTION carried.

- i. Planning Commission recommendation for Amendment to the Zoning Ordinance No. 36; Section 3001-Definitions, Section 218-Temporary Structures, Section 200-Accessory Structures, Section 1815-Fences and Walls, Section 222-Height exceptions, Section 201-Keeping of Animals (Chickens), Section 222-Dumpsters at Construction sites, Section 403-Special Land Uses, Section 2900-Certificate of Zoning Compliance, Section 2900B-Wells, Section 2110-Engineering Reviews, Section 2205-Engineering reviews.

Lascoe stated the Planning Commission held the public hearing at the October 9th, 2021 meeting and recommended the Board approve the amendments to the Zoning Ordinance.

Jarzyna asked how the ordinance is going to be enforced for a resident not having a certificate of compliance for the chickens.

Lascoe stated she was not on the Planning Commission when the proposed amendment was discussed.

MOTION by Grader supported by Lascoe to table the Planning Commission recommendation for the Zoning Ordinance Amendment recommendations.

MOTION carried.

- j. Confirmation of Phone poll; First Amendment to the 12-15-2020 Agreement by and between the Township of Ray and GFL Environmental USA, Inc. – Subscription curbside recycling.

**MOTION by Lascoe supported by Stier to confirm phone poll for the First Amendment to the 12-15-2020 Agreement by the Township and GFL for the subscription curbside recycling.
MOTION carried.**

12. PUBLIC COMMENTS: None

13. ADJOURNMENT

**MOTION by Stier supported by Lascoe to adjourn the meeting at 7:59 p.m.
MOTION carried.**

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk

Date

Lisa Hall, Recording Secretary