

RAY TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
TUESDAY, MAY 25, 2021 AT 10:00 A.M.
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Location: Ray Township Hall
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Betsy Bart, Treasurer
Betty Grader, Trustee

Absent: Doug Stier, Trustee

Also Present: Kelly Timm, Assessor.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.
Supervisor Jarzyna called the meeting to order at 10:00 a.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Bart and Grader were present. Absent: Stier present.

2. APPROVAL OF AGENDA

**MOTION by Grader supported by Bart to approve agenda.
MOTION carried.**

3. PUBLIC COMMENTS: - For Agenda Items

Supervisor Jarzyna asked anyone that would like to speak to come to the podium and state their name and address.

There were no public comments at this time.

4. NEW BUSINESS

a. Acceptance of Assessor resignation

Supervisor Jarzyna stated Kelly Timm submitted her letter of resignation providing 30 day written notice as required.

Lascoe stated the Township will be losing a wealth of knowledge with the loss of Kelly Timm who has been with the Township almost twenty years. She stated Kelly is a certified Level IV Assessor which is a major accomplishment, and she is sorry to see her leave but wished her the best in her new position.

MOTION by Lascoe supported by Bart to accept with deep regret the resignation of Kelly Timm as the Assessor.

MOTION carried.

Kelly Timm, Township Assessor stated she has enjoyed working with the Board and it was a difficult decision, but she is looking forward to moving onto her new position.

b. Request to advertise for Assessor

Jarzyna stated the job description for the Assessor has been updated to meet the requirements of the Township. He stated the Township requires a Level 2 Assessor but prefers a Level 3 Assessor.

Kelly Timm stated the position requires a personal property license for the Assessor also. She stated the State of Michigan requires a Level 2 Assessor to sign the tax roll. She informed the Board she has received a list of Level 2 and 3 Assessors for Macomb, Oakland, and St. Clair Counties to mail a notice of the job opening. Further recommended the job posting be sent to Macomb and St. Clair Counties Assessor Organizations.

MOTION by Lascoe supported by Bart to mail out the job posting to the Level 2 and 3 Assessors in Macomb, Oakland, and St. Clair Counties and to the Macomb and St. Clair Counties Assessor Organizations.

MOTION carried.

c. Assessor compensation

Jarzyna stated Kelly Timm's last day in the office would be June 10th, 2021.

Kelly Timm stated she is willing to stay on as the Assessor of Record until the end of June 2021 and would assist the Treasurer in preparing the tax bills and getting them out to the residents and property owners. Further stated she would assist in the evenings as needed until an Assessor is hired.

MOTION by Lascoe supported by Bart to approve for Kelly Timm to be compensated and to remain the Ray Township Assessor of Record until July 1st, 2021.

MOTION carried.

Kelly Timm advised the Board if the position is not filled by the July Board of Review that she would be available for an evening meeting.

d. Senior Activities

Jarzyna stated at this time the Michigan Department of Health and Human Services requires fifty percent capacity inside so for the senior center that would be limited to 25 persons to maintain six feet social distance. He stated he talked with Bob Seibert, the Township Attorney and he suggested waiting to open the senior center till after July 1st, he stated food would have to be served by a server and be required to have sneeze guards. Further stated the Board was provided the surveys that were returned from the senior lunches on what type of activities the seniors would like and any comments they had.

Betty Grader stated she felt the Senior Director should not be cooking any food for the seniors. Further stated as she read through the surveys and feels the seniors would like day activities to go to off campus and the need for a new direction for our residents.

Discussion was held on providing more social activities for the senior outings rather than playing bingo in the senior building. Further that the Senior Director should plan the activities and a senior newsletter of three months should be created so seniors can plan on the outings they would like to sign up for and enjoy the activities. The Board agreed the casino trips are enjoyed by the seniors and always fill the large coach bus.

Discussion was held on the senior lunches that have been provided to over two hundred residents and only 15-18 would attend the senior social on Tuesdays. The Board is working for a new direction for our residents.

Discussion was held on the Monday Card Club who enjoy playing cards and the Senior Director is not needed since the group is just utilizing the room. Further a walking club could be scheduled for 9:00 a.m. without the Senior Director in attendance and have a cooler of bottled water for the seniors.

Jarzyna stated the budget for the Senior Director wages are for planning, preparing, and attending activities for 13-14 hours per week, Monday – Thursday.

Discussion was held the Senior Director must have organizational skills, people skills to be cordial to all involved and provide a schedule of activities so a three month senior newsletter will be available to draw more residents to become involved with the senior programs. Further a meeting should be held with the Senior Director of the Boards desire for a new direction to get more seniors involved with outings and for to be a continuing discussion.

MOTION by Jarzyna supported by Lascoe to form a list of possible ideas once the restrictions are lifted.
MOTION carried.

5. PUBLIC COMMENTS: None.

6. ADJOURNMENT

MOTION by Lascoe supported by Grader to adjourn the meeting at 11:14 a.m.

MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, Clerk
Recording Secretary

Date