

RAY TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, SEPTEMBER 21, 2021 AT 7:00 P.M.  
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Location: Ray Township Hall  
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Betty Grader, Trustee

Absent: Betsy Bart, Treasurer  
Doug Stier, Trustee

Also Present: 8 residents

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.  
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe and Grader were present. Absent: Bart and Stier.

2. APPROVAL OF AGENDA  
Lascoe added agenda item 10.c. MTA conference for Treasurer and Trustee

**MOTION by supported by Grader to approve the agenda as amended.  
MOTION carried.**

3. CORRESPONDENCES: None

4. PUBLIC COMMENTS: - For Agenda Items  
Supervisor Jarzyna asked if anyone would like to speak regarding the agenda items to come to the podium.

5. APPROVAL OF MINUTES – August 17, 2021 & August 31, 2021

**MOTION by Grader supported by Lascoe to approve the minutes from August 17, 2021 and August 31, 2021 as submitted.  
MOTION carried.**

6. APPROVAL OF BILLS LIST

Supervisor Jarzyna added a pavilion rental deposit to the bills list for \$100.00. Further stated the bill list is through September 14, 2021 is \$89,539.87 with the addition.

**MOTION by Grader supported by Lascoe to approve the bills list through September 14, 2021 totaling \$89,539.87.  
MOTION carried.**

7. OFFICER'S REPORTS

a. Supervisor Jarzyna reported the phragmites treatment has been completed.

Jarzyna stated he had a resident contact him requesting high speed internet to be provided to the entire Township. He stated he contacted Comcast and they have offered to provide assistance to the Township to apply for a broadband grant. He stated there are no guarantees the Township will receive the grant.

b. Clerk Lascoe advised the Board the Zoning Ordinance No.36 Amendment for Section 211 – Medical Marijuana Caregivers was published in The Record Newspaper on Wednesday, August 25, 2021 and went into effect on September 1<sup>st</sup>, 2021.

Lascoe reported the Planning Commission did not have a September meeting due to no agenda items.

Lascoe stated on November 2, 2021 the general election will be held for the candidates for the State Senator 8<sup>th</sup> District and Romeo schools has two milage proposals on the ballot. She stated the last day to register to vote in any manner other than in person is Monday October 18<sup>th</sup>, 2021. She stated the Clerk's office will be open on Saturday, October 30<sup>th</sup>, 2021 from 8:00 a.m. to 4:00 p.m. to obtain an absentee ballot or to register to vote.

Lascoe stated the Fire Department will be hosting the Pancake Breakfast on Sunday, October 3, 2021 from 7:00 a.m. to Noon.

c. Treasurer Bart was absent.

Supervisor Jarzyna read Treasurer Bart's written report from thanking the Board for allowing her the opportunity to attend the Michigan Municipal Treasurer's Association conference in Kalamazoo that is why she was not in attendance.

Treasurer Bart thanked Robin Fortuna, for accepting the position as Deputy Treasurer. Robin is a Ray resident, she's a great addition to the office and Treasurer's office.

The Treasurer's office completed the summer tax season last week and everything went very well.

d. Trustee Grader reported she attended the Senior trip to Standish; the coach was very clean, and they had a great driver. She stated the Senior Director did a great job and it was a great day. Further stated she hopes more people will attend the upcoming events.

Trustee Stier was absent.

**MOTION by Lascoe supported by Grader to receive and file the Officers Reports.  
MOTION carried.**

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing Report
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report- no report provided.
- f. Recreation Report
- g. Senior Report
- h. SMART/Richmond Lenox EMS Report-no report provided

**MOTION by Lascoe supported by Grader to receive and file the August 2021 Department Reports.  
MOTION carried.**

9. UNFINISHED BUSINESS

- a. Resolution of Endorsement of the Planning Commission Five Year Master Plan Review

Jarzyna read the memo from Lascoe stating at the August Board meeting the Resolution was tabled for additional information from Township Planner Steve Cassin related to the recent census numbers. Further stated the census in not complete with the number of households and prominent information for the master plan update.

**MOTION by Grader supported by Lascoe to approve and adopt Resolution Number 2021-13 Resolution of Endorsement of the Planning Commission Five Year Master Plan Review.**

**Resolution Number 2021-13  
Resolution of Endorsement  
of the  
Planning Commission Five Year Master Plan Review**

The following preamble and resolution were offered by Grader and supported by Lascoe.

**WHEREAS, the Ray Township Planning Commission adopted the current Master Plan on August 16, 2016.**

**WHEREAS, the plan was reviewed in 2021, and it was determined that the goals and policies presented in the plan are still reflective of current township conditions,**

**WHEREAS, the 2020 U.S. Census data, critical to updating the Township Master Plan, is not yet available,**

**WHEREAS, the Ray Township Planning Commission will review and make necessary revisions to the Master Plan after the release of applicable 2020 U.S. Census data,**

**WHEREAS, the Ray Township Planning Commission does maintain and affirm the current Ray Township Master Plan, without amendment, as the official policy document of the Ray Township Planning Commission in accordance with the Michigan Planning Enabling Act 33 of 2008.**

**WHEREAS, the Ray Township Planning Commission adopted the Five Year Master Plan Review Resolution at the regular meeting on August 10, 2021.**

**NOW THEREFORE BE IT RESOLVED, that the Ray Township Board of Trustees also adopts the Five Year Master Plan Review Resolution as its policy guide for future land use decisions.**

**AYES: Grader, Lascoe, Jarzyna.**

**NAYS: None**

**ABSENT: Bart, Stier.**

**RESOLUTION DECLARED ADOPTED.**

#### 10. NEW BUSINESS

a. Acceptance of resignation from the Recreation Committee member

Jarzyna reported he received a letter of resignation from Kathy Reidt from the Recreation Committee. He stated he would like to ask the Board to advertise in the Record Newspaper for the opening on the Recreation Committee.

Grader stated she would like to see a Ray Township resident on the recreation committee.

Lascoe stated the committee member opening is on the Township website. Further stated to be on the Planning Commission or Zoning Board of Appeals they must be a resident.

Grader stated she does not go on the Township website and residents may not either.

Jarzyna asked if the Board does not want to advertise.

Kathy Reidt was in audience and suggested advertising the message position on the board at the Fire Department and the sign.

Lascoe stated she has received a call and asked the caller to send in a letter of interest.

**MOTION by Lascoe supported by Grader to accept Kathy Reidt's letter of resignation from the Recreation Committee with deep regret.**

**Motion carried.**

Lascoe commented she would like to see a resident on the committee. Recreation has Trunk or Treat coming up. The National Honor Society Students are in need of community service hours and stated three of the office staff have seniors that are looking for service hours.

b. Auxiliary parking lot of Township office

Jarzyna stated the Board has received the conceptual drawings for the parking lot, he asked if any changes need to be made before the Township Engineer begins working on the bid packet. He stated it is the best use of the area and will provide 35 parking spaces. He stated HCMA has agreed to allow the Township to use their entrance drive while the lot is under construction.

Grader asked if the drawing shows the current HCMA driveway.

Jarzyna advised HCMA is just allowing the use during construction. He stated the surface will be a 21aa soft surface. Further stated rural parking lots work fine with no lines and there is no purpose to do a hard surface at this time since the construction of a building in the future would ruin a hard surface.

Grader asked if there would be any lighting?

Jarzyna stated not at this time.

**MOTION by Lascoe supported by Grader for Supervisor Jarzyna to proceed with Township engineer to create bid package with drawings as presented.**

**MOTION carried.**

c. MTA Conference for Treasurer and Trustee

Jarzyna stated Treasurer Bart and Trustee Stier would like to attend the upcoming MTA conferences at the Bavarian Inn in Frankenmuth. The conferences are October 24 & 25, 2021 and October 26 & 27, 2021. The cost per person for the conference is \$362.00, the room rate is \$99.00 per night for a total of \$461.00 per person. The mileage cost for anyone attending would be more than the cost of the hotel room.

Lascoe stated there may be a \$60.00 discount if more than one official from the Township attends.

**MOTION by Grader supported by Lascoe to allow any Board member to attend the MTA Conference at the Bavarian Inn at a cost not to exceed \$461.00 plus mileage.**

**MOTION carried.**

11. PUBLIC COMMENTS

Art Beier, 21241 31 Mile Road asked about GFL trash and recycling.

Jarzyna stated he has been told the problem is manpower, GFL has no help, residents have the option to cancel your recycling. He stated he has contacted GFL, and they have offered for anyone to tour their recycling facility.

12. ADJOURNMENT

**MOTION by Lascoe supported by Grader to adjourn the meeting at 7:28 p.m.**

**MOTION carried.**

\_\_\_\_\_  
Joe Jarzyna, Supervisor

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Lori R. Lascoe, MiPMC  
Clerk

\_\_\_\_\_  
Date

Lisa Hall, Recording Secretary