

RAY TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, OCTOBER 19, 2021 AT 7:00 P.M.  
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Location: Ray Township Hall  
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Betsy Bart, Treasurer  
Betty Grader, Trustee

Absent: Doug Stier, Trustee

Also Present: 11 residents

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.  
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Bart, Grader. Absent: Stier.

2. APPROVAL OF AGENDA  
Lascoe added agenda item 10.h. Resignation of Recreation Committee member

**MOTION by Jarzyna supported by Bart to approve the agenda as amended.  
MOTION carried.**

3. CORRESPONDENCES: None

4. PUBLIC COMMENTS: - For Agenda Items  
Supervisor Jarzyna asked if anyone would like to speak regarding the agenda items to come to the podium.

Rita Harmon 22800 28 Mile Road had a comment regarding the Board agenda.

5. APPROVAL OF MINUTES – September 21, 2021 & September 27, 2021  
Clerk Lascoe stated she had one correction on the September 21, 2021 minutes for the approval of the agenda. Further stated the area is not filled in but she made the motion.

**MOTION by Bart supported by Grader to approve the September 21, 2021 as amended.  
MOTION carried.**

**MOTION by Grader supported by Bart to approve the September 27, 2021 as submitted.  
MOTION carried.**

6. APPROVAL OF BILLS LIST

Treasurer stated the bill list is through October 19, 2021 totaling \$69,497.12.

**MOTION by Grader supported by Lascoe to approve the bills list through October 19, 2021 totaling \$69,497.12.**

**MOTION carried.**

7. OFFICER'S REPORTS

- a. Supervisor Jarzyna reported the MSU extension reached out to explain what was accomplished with the Gypsy Moth spraying. The goal of the project was to keep defoliation at a rate of less than 40% and they reported the spraying worked very well in Ray with a defoliation rate of 0-5%. Egg laying will be monitored in the fall months to determine how invasive the insect will be.

Clerk Lascoe reported the Clerk's office will be open on Saturday, October 30<sup>th</sup>, 2021 from 8:00 a.m. to 4:00 p.m. to obtain an absentee ballot or to register to vote for the November 2, 2021 the general election. Residents will be voting for the candidate for the State Senator 8<sup>th</sup> District and Romeo Schools has two millage proposals on the ballot. The County Clerk, Anthony Forlini has advised all Macomb County local Clerks will not to modem the election results on election night. Each Clerk will deliver the election media to the County Clerk.

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Lascoe announced the public accuracy test for the November 2, 2021 election will be held by the Election Commission on Thursday, October 21, 2021 at 11:00 a.m. She stated the public accuracy test is conducted to demonstrate that the computer programming used to tabulate the votes cast at the election meets the requirements of Michigan election law.

Lascoe advised the Planning Commission had a meeting on October 12, 2021 for two agenda items. She reported the Planning Commission approved a site plan for an accessory building for James Sape at 23000 27 Mile Road for property that is zoned I-R, Industrial-Residential. She stated the second item was special land use for outdoor storage of 120 commercial vehicles on property that is located on the east side of North Avenue, between 26 and 27 Mile Roads, the property is zoned R-1, Agricultural-Residential. She stated the residents voiced their concerns regarding the special land use and the item was tabled with the condition that the petitioner revise the plans and address each departments concerns and pay the advertising cost and the three hundred foot notice postage to readvertise the meeting since the item was tabled from August 10, 2021 meeting.

- b. Treasurer Bart reported that 96% of the summer taxes have been collected so far, for those not paid to date taxes can be paid until February 28, 2022 with interest.

Bart thanked the Board for allowing her to attend training last month, it was very informative.

Bart reported the ARPA application was submitted and the Township has been awarded the amount of \$424,000. She advised there is a criteria that must be met regarding how the money can be spent.

Grader asked if the \$424,00.00 will be received as one payment.

Bart advised it will be received in two tranches.

Grader asked how the funds would be used.

Jarzyna stated if we can use, we will use it for the fire hall repair.

Bart stated there are a lot of requirements for reporting and we will know more in May. We do have to obligate the money by December 31, 2024 and spend it by December 31, 2026. They are telling us things can change and do not allocate the money just yet.

- c. Trustee Grader reported she went on the last mystery trip with the seniors and stated it was a lot of fun. She stated she would like to see all the planned events for the seniors listed in the next Township newsletter.

**MOTION by Bart supported by Lascoe to receive and file the Officers Reports.**

**MOTION carried.**

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing Report
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report- no report provided.
- f. Senior Report
- g. SMART/Richmond Lenox EMS Report

**MOTION by Lascoe supported by Bart to receive and file the September 2021 Department Reports.**

**MOTION carried.**

9. UNFINISHED BUSINESS

- a. Recreation Committee member

Supervisor Jarzyna stated he received a letter of interest for the vacancy on the Recreation Committee and would like to recommend Mary Guzik to fill the open position with term ending 6/20/2023.

**MOTION by Bart supported by Lascoe to accept the Supervisor recommendation and appoint Mary Guzik to the Recreation Committee with the term expiring on 6/20/2023.  
MOTION carried.**

10. NEW BUSINESS

a. Fee for Application for Certificate of Zoning Compliance

Lascoe stated the Certificate of Zoning Compliance Application is normally only used when a new business would move into a new location. She stated in the Township Zoning Ordinance the application is included on all applications as part of the permit procedure and is not necessary. The current fee is \$50.00. She stated she discussed the fee with the Planner, Steve Cassin and he recommended the fee at \$100.00. Further stated the Zoning Ordinance needs to be amended.

Jarzyna stated for an example if Vince and Joe's vacated the party store and another use wanted to move in they are required to complete a Certificate of Zoning Compliance application and receive approval before they could move in.

**MOTION by Lascoe supported by Jarzyna to set the Certificate of Zoning Compliance fee at \$100.00.  
MOTION carried.**

b. Resignation of Planning Commission member

Jarzyna stated the Board has received a letter of resignation from Planning Commission member Sharilyn Kaniuk.

**MOTION by Jarzyna supported by Lascoe to accept Sharilyn Kaniuk's resignation from the Planning Commission with deep regret.  
MOTION carried.**

c. Request to purchase laptop for Assessor

Bart stated two quotes have been provided from SYO for the purchase of a laptop for the Assessor to remote in to work. She explained the quotes are for the same size but different brands.

**MOTION by Grader supported by Lascoe to approve the purchase of the Acer 15.6" inch laptop as quoted from SYO for \$1,230.00 plus shipping for the Assessor.  
MOTION carried.**

d. Agreement for Immutable backup for server

Bart stated SYO has provided a quote for the immutable backup would provide protection for both servers and the backups would go to the Cloud. She explained the backup could be retrieved from the Cloud. She explained the current software licensing agreement will be expiring in November and recommended purchasing the backup for the two servers.

Jarzyna recommended the five-year agreement.

**MOTION by Jarzyna supported by Grader to approve the purchase of the Immutable Backup for the File Server and BS&A Server as submitted with the five year commitment at \$649.00 plus shipping and the monthly subscription price for both servers of \$336.60.  
MOTION carried.**

e. 2022 Tax Collection Agreements

Bart stated the tax collection agreements are for each school districts, for the Township to collect the school taxes.

**MOTION by Bart supported by Lascoe to collect the school taxes for Romeo, Armada, Utica and New Haven Schools.  
MOTION carried.**

f. Resolution to Oppose the 3% late penalty fee for winter taxes

Bart explained the proposed resolution is not to charge residents the late penalty fee after February 14 and before March 1, 2022.

**MOTION by Bart supported by Grader to adopt Resolution Number 2021-14 Resolution of Ray Township to Oppose the 3% late penalty fee.**

**Resolution of Ray Township Board to  
Oppose the 3% late penalty fee  
Resolution Number 2021-14**

Minutes of a regular meeting of the Township Board, of the Township of Ray, County of Macomb, State of Michigan, held in the Township municipal offices in said Township on Tuesday, October 19, 2021 at 7:00 p.m.

**PRESENT:** Jarzyna, Lascoe, Bart, Grader and Stier

**ABSENT:** Stier.

The following preamble and resolution were offered by Bart and supported by Grader.

**WHEREAS,** The Township Ray, Macomb County, Michigan is responsible for the assessing of ad valorem property taxes, the collecting of property tax levies and the handling of review and appeal matters arising there from, and

**WHEREAS,** PA 206 of 1893, MCL 211.44(3), provides for imposition of late penalty charge equal to 3% of the tax on all taxes paid after February 14 and before March 1, 2022

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF RAY, MACOMB COUNTY, MICHIGAN THAT:**

The Township board waives the imposition of a late penalty charge equal to 3% of the tax on all taxes paid after February 14 and before March 1, 2022.

**FOR THIS MOTION: Yes: Bart, Grader, Lascoe, Jarzyna**

**No: None**

**Absent: Stier**

**Resolution declared adopted.**

g. Auxiliary parking lot for Township office

Jarzyna stated seven sealed bids were received and the bid opening was held at 10:00 a.m. on October 14, 2021. He explained all of the bids were provided to Lou Urban, Township Engineer of Anderson, Eckstein & Westrick, Inc. to thoroughly review each submitted bid to ensure all of qualifications have been met as required. He stated the bids were opened in the order they were received, as follows:

All Star Power Excavating, LLC	\$120,055.00
James P. Contracting	\$ 94,502.50
JSS -Macomb, LLC	\$139,513.00
Gibraltar Construction	\$ 94,647.50
Ahern Construction	\$131,400.00
LJ Construction	\$121,770.00
ML Chartier Excavating	\$ 92,284.00

Grader asked if this is the cost for the total project?

Jarzyna stated the bid package included all the required permits from the county.

Grader stated the additional parking is needed for elections and other events.

Bart stated she contacted King and King, Township Auditors and the budget would have to be amended.

Jarzyna stated we can make an amendment for approval at the November board meeting

**MOTION by Grader supported by Lascoe to accept the bid price of \$92,284.00 from ML Chartier Excavating for the auxiliary parking lot.**

**FOR THIS MOTION: Yes: Grader, Lascoe, Bart, Jarzyna**

**No: None**

**Absent: Stier**

**MOTION carried.**

h. Resignation of Recreation Committee member

Jarzyna stated Erika Brohl has submitted her letter of resignation from the Recreation Committee.

**MOTION by Bart supported by Lascoe to accept the resignation of Erika Brohl from the Recreation Committee with regret.**

**MOTION carried.**

11. PUBLIC COMMENTS

Rita Harmon, 22800 28 Mile, commented on the minutes, the number of vehicles at a residents and junk cars at the rear of the property. Further inquired on the zoning at Indian Trail and 29 Mile Road.

Jarzyna advised the procedure to fill out a complaint form with the address of the site and the matter would be addressed.

Chris Carr, 63295 Romeo Plank stated he resigned from the Fire Department after hearing the promotions of the department.

12. ADJOURNMENT

**MOTION by Grader supported by Lascoe to adjourn the meeting at 8:01 p.m.**

**MOTION carried.**

\_\_\_\_\_  
Joe Jarzyna, Supervisor

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Lori R. Lascoe, MiPMC  
Clerk

\_\_\_\_\_  
Date

Lisa Hall, Recording Secretary