

RAY TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, NOVEMBER 16, 2021 AT 7:00 P.M.
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Location: Ray Township Hall
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Betsy Bart, Treasurer
Betty Grader, Trustee
Doug Stier, Trustee

Absent: None

Also Present: 16 residents

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Bart, Grader and Stier.
2. APPROVAL OF AGENDA
MOTION by Grader supported by Lascoe to approve the agenda as presented.
MOTION carried.
3. CORRESPONDENCES: None
4. PUBLIC COMMENTS: - For Agenda Items
Supervisor Jarzyna asked if anyone would like to speak regarding the agenda items to come to the podium.
5. APPROVAL OF MINUTES – October 6, 2021 & October 19, 2021
MOTION by Grader supported by Stier to approve the minutes from October 6, 2021 as submitted.
MOTION carried.

Lascoe stated Stier was not at the meeting, but his name was included in the roll call of the minutes.

MOTION by Grader supported by Stier to approve the minutes from October 19, 2021 as amended.
MOTION carried.
6. BUDGET MODIFICATION
Treasurer Bart explained she has spoken with King & King who advised to amend the budget in December if necessary.

MOTION by Bart supported by Stier to amend the budget, if necessary, at the December 2021 meeting.
MOTION carried.
7. APPROVAL OF BILLS LIST
Treasurer Bart stated the bill list is through November 9, 2021 the amount for approval is \$84,591.07.

MOTION by Stier supported by Lascoe to approve the bills list through November 9, 2021 totaling \$84,591.07 as presented.
MOTION carried.
8. OFFICER’S REPORTS
 - a. Supervisor Jarzyna reported the pre-con meeting was held with Chartier for the auxiliary parking lot. He stated they have the equipment onsite and they expect to be completed within five days, depending on the weather.

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- b. Clerk Lascoe reported for the November 2, 2021 General Election the voter turnout was 25.6%. She stated 631 absentee ballots were issued and 558 were returned and tabulated. At the polls there were 270 voters between precincts 1 and 2. On election night, Macomb County Clerk, Anthony Forlini had each local clerk bring the tabulator memory sticks to the County, so the results were not wireless transmissioned. Further thanked the Deputy Clerk, Election Inspectors, and the Absentee Counting Board for another successful election and for their dedication to the community.

Lascoe reported the Planning Commission did not have a meeting in November due to no agenda items.

Lascoe wished everyone a Happy Thanksgiving.

- c. Treasurer Bart reported the Township received the CARES reimbursement payment of \$37,526.00 amending the budget may not be necessary.

Bart reported the winter tax bills will go out on December 1, 2021 and the last day to pay taxes will be February 28, 2022.

- d. Trustee Grader stated she attended the last senior trip, and it was very nice. She encouraged other seniors to attend the trips. She announced on December 2, 2021 the seniors are taking a trip to Rochester to see the lights and dinner. On December 16, 2021 there is a trip to Frankenmuth.

Grader requested all upcoming senior events be included in the next Township newsletter.

Trustee Stier had nothing to report.

**MOTION by Bart supported by Lascoe to receive and file the Officers Reports.
MOTION carried.**

9. DEPARTMENT REQUEST/REPORTS

- a. Assessing Report
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report- no report provided.
- f. Recreation Report
- g. Senior Report
- h. SMART/Richmond Lenox EMS Report

**MOTION by Stier supported by Lascoe to receive and file the October 2021 Department Reports.
MOTION carried.**

10. UNFINISHED BUSINESS

- a. Recreation member –

Jarzyna stated at the October meeting the Board accepted the resignation of Ericka Brohl from the recreation committee. He stated the Board received a letter of interest from Keeley Weber for the position. Further recommended Keeley Weber to finish the remainder of Ericka Brohl's term ending 11/19/2022.

**MOTION by Lascoe supported by Stier to appoint Keeley Weber to the Recreation Committee to fulfill Ericka Brohl's term expiring 11/19/2022.
MOTION carried.**

11. NEW BUSINESS

- a. Confirmation of phone poll from 10-21-21 to Purchase of two NV900 Air Disinfection systems
Jarzyna stated a phone poll was conducted regarding the purchase of two NV900 Air Disinfection system with the Covid CARE Act Money.

**MOTION by Grader supported by Bart to approve the phone poll purchase.
MOTION carried.**

- b. Resignation of Recreation Leader and recommendation for position
Jarzyna stated Christy DeMeulenaere has submitted her resignation as the Recreation Leader.

**MOTION by Stier supported by Grader to accept resignation of Christy DeMeulenaere with regrets.
MOTION carried.**

Jarzyna stated he received a letter of interest for the Recreation Leader position from recreation committee member, Susan Lain. Further recommended Susan Lain for the Recreation Leader position.

**MOTION by Lascoe supported by Bart to appoint Susan Lain to the position of Recreation Leader.
MOTION carried.**

- c. Federal Procurement Conflict of Interest Policy
Bart stated the policy is from Michigan Township Association and they recommend having a policy in place for audit purposes.

**MOTION by Stier supported by Lascoe to adopt the Federal Procurement Conflict of Interest Policy.
MOTION carried.**

- d. Recommendation of Planning Commission appointment
Jarzyna stated at the October meeting the Board accepted the resignation of Sharilyn Kaniuk from the Planning Commission. He stated he received a letter of interest from Betty Youngblood for the open seat. Further recommended Betty Youngblood to fill the remainder of the term for Sharilyn Kaniuk.

**MOTION by Stier supported by Grader to appoint Betty Youngblood to the Planning Commission to fulfill the remainder of the term expiring on January 1, 2022.
MOTION carried.**

Lascoe stated with the term expiring January 2022 that would put the re-appointment on the next Board agenda.

Stier stated he would amend his motion to extend the term of expiration for Betty Youngbloods term through January 1, 2023.

**MOTION by Stier supported by Bart to extend the expiration date for the Planning Commission seat for Betty Youngblood through January 1, 2023.
MOTION carried.**

- e. Macomb Agricultural Purchase Development Rights contribution
Jarzyna stated the request is for the annual PDR contribution of \$250.00.

**MOTION by Lascoe supported by Bart to approve the annual PDR contribution not to exceed \$250.00
MOTION carried.**

f. Request to contribute \$500.00 to the PDR if a Macomb County farm is selected.
Jarzyna stated a farm in Richmond is being considered for the PDR purchase. He asked if the Board still wanted to make a \$500.00 contribution if a Macomb County farm is chosen.

MOTION by Lascoe supported by Stier to reaffirm the \$500.00 contribution if a Macomb County farm is selected for the PDR purchase.
MOTION carried.

g. Request to attend Master Academy for MI Association of Municipal Clerks
Lascoe requested to attend the Michigan Association of Municipal Clerks, Master Academy on Tuesday, November 30 through Thursday, December 2, 2021 in Mt. Pleasant at a cost of \$150.00 per day. She stated she is requesting to attend the conference since one of the topics is on the redistricting. She stated the MAMC hotel rate is \$96.00 a night. Further stated would drive up on Monday since the class starts at 8:30 a.m.

MOTION by Stier supported by Bart to allow Clerk Lascoe to attend the Municipal Clerk Master Academy conference on Tuesday, November 30, 2021 through Thursday, December 2, 2021 with the cost not to exceed \$830.00 plus mileage.
MOTION carried.

h. Clinton River Watershed 2022 Membership Renewal
Jarzyna stated the Board received the invoice for the annual membership. Further stated they contribute with the CISMA program for the phragmites.

MOTION by Stier supported by Lascoe to approve payment of \$500.00 membership dues to the Clinton River Watershed Council for 2022.
MOTION carried.

i. 2022 Meeting Schedule
Lascoe stated the statutory notice for the 2022 meeting schedule has the Planning Commission meeting for November scheduled to the 1st Tuesday of November due to the general election.

MOTION by Grader supported by Stier to approve the 2022 Public Notice Meeting Schedule as presented.
MOTION carried.

12. PUBLIC COMMENTS - None

13. ADJOURNMENT

MOTION by Stier supported by Grader to adjourn the meeting at 7:31p.m.
MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, MiPMC
Clerk

Date

Lisa Hall, Recording Secretary