

RAY TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, APRIL 19, 2022, AT 7:00 P.M.  
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Location: Ray Township Hall  
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Betsy Bart, Treasurer  
Betty Grader, Trustee  
Doug Stier, Trustee

Absent: None.

Also Present: 14 residents

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.**  
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Bart, Grader and Stier were present.

2. **APPROVAL OF AGENDA**

Clerk Lascoe requested to add items 3.b. Correspondence from Macomb County Road Commission and the special meeting minutes of April 13, 2022 to the agenda.

**MOTION by Stier supported by Grader to approve the agenda as amended.  
MOTION carried.**

3. **CORRESPONDENCES:**

Lascoe read the correspondences:

a. Village of Romeo, Master Plan draft is available on the village website at [www.villageofromeo.org](http://www.villageofromeo.org) or copies are available at the Village Hall for the 63-day review period, expiring June 6, 2022. Any response before that date would be appreciated.

b. MCRC Department of Road; Updated 4-19-22 for 31 Mile Road over Tupper Brook Drain Bridge Work, 31 Mile Road between Hartway and North Avenue will be closed April 25, 2022 to June 23, 2022. A detour will be posted, and drivers should seek alternate routes.

**MOTION by Grader supported by Stier to receive and file the correspondences.  
MOTION carried.**

4. **PUBLIC COMMENTS:** - For Agenda Items

Supervisor Jarzyna asked if anyone would like to speak regarding the agenda items to come to the podium.

5. **APPROVAL OF MINUTES – Special Meeting April 13,2022**

**MOTION by Stier supported by Lascoe to approve the minutes from April 13, 2022 as submitted.  
MOTION carried.**

**APPROVAL OF MINUTES – March 15, 2022**

**MOTION by Stier supported by Bart to approve the minutes from March 15, 2022 as submitted.  
MOTION carried.**

6. **APPROVAL OF BILLS**

Treasurer Bart stated the bills list total is \$55,728.84. She stated an invoice from Seibert & Dloski needs to be added to the bills in the amount of \$402.50. Further stated the amended amount for approval is \$56,131.34.

**MOTION by Grader supported by Stier to approve the bills list for \$56,131.34 through April 19, 2022.  
MOTION carried.**

7. OFFICER'S REPORTS

- a. Supervisor Jarzyna stated the previous owner of the Roxbury Lane parcel recently contacted him and asked if the Board would consider selling the property. Jarzyna asked the Board if they would like to consider a sale.

Stier stated the item should be discussed in closed session.

Lascoe stated the Township is not in a financial position to purchase property and feels the Township should hold onto the property for future use.

Bart, Stier and Grader all agreed.

- b. Clerk Lascoe reported the Macomb County Board of Canvassers have approved the Township ballot bags and containers that are used for elections. The ballot containers/bags are certified to May 31, 2026.

Lascoe reported the Planning Commission held a meeting on March 12<sup>th</sup>, 2022 which included a public hearing for Special Land Use for a contractor equipment and materials in the I-1 (Industrial District) for 67501 Brian Drive which was approved. James Ahern, Petitioner. She stated the other item on the agenda was for a Special Land Use for 67401 Brian Drive for a contractor equipment and materials in the I-1 (Industrial District) was tabled to June 14, 2022 for the applicant to revise the plan to meet the zoning ordinance requirements. Meg's Hauling, Petitioner.

Lascoe stated the Master Plan survey is on the Township website and over 237 people have completed the survey. She stated the survey will remain on the Township for another month. Further stated paper copies are available in the office.

- c. Treasurer Bart stated the 2021 settlement for taxes is complete.

Bart thanked Robin Fortuna for accepting the position of Deputy Treasurer during tax collection season. Further stated she is doing a great job.

Bart advised she has completed the grant application for the 2023 Community Project Fund with Representative Lisa McClain's office. She stated the Township is requesting \$750,000.00 in funding for the Fire Department building.

Bart stated she will be attending the Michigan Municipal Treasurer Association training session next week.

Stier asked what the percentage of delinquency for the tax collection was?

Bart stated 97.3% of the taxes were collected.

- d. Grader reported today is Clean your Ditch Day. Further asked residents to clean out their ditch.

Stier stated he had nothing to report.

**MOTION by Bart supported by Stier to receive and file the Officers Reports.  
MOTION carried.**

8. DEPARTMENT REQUEST/REPORTS

- a. Assessing Report - no report provided,
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report
- f. Recreation Committee Report
- g. Senior Report – no report provided.

- h. SMART/Richmond Lenox EMS Report – no report provided  
**MOTION by Stier supported by Bart to receive and file the March 2022 Department Reports.**  
**MOTION carried.**

9. UNFINISHED BUSINESS

- a. Fire Chief position negotiations

Jarzyna stated the Township Attorney, Bob Seibert has prepared the Fire Chief contract.

Grader asked about a cell phone, does not see in the contract, does it need to be included?

Stier stated a phone can be obtained through one of the wireless providers at a reasonable cost, it does not need to be in writing.

Grader stated she would like the cell phone addressed in the contract. She asked if the compensation includes all training and drills. She asked if education is part of the contract.

Discussion was held on education reimbursement.

**MOTION by Stier supported by Grader to include a \$2,500.00 limit on education reimbursement for the Fire Chief Contract.**  
**MOTION carried.**

Lascoe asked how much vacation time will be offered?

Jarzyna suggested three weeks' vacation time plus the standard holidays.

Grader asked if mileage is part of the compensation?

Jarzyna stated mileage was never submitted for the Fire Chief.

Stier stated a vehicle stipend, will be offered until the Township purchases a vehicle for the Fire Chief to use. Upon purchase the vehicle can be driven from the Fire Hall to the Chiefs residence and for Township business.

Lascoe stated a motion is needed for vacation.

**MOTION by Jarzyna supported by Stier to include 15 days/3 weeks of vacation and all regular holidays in the Fire Chief contract.**  
**MOTION carried.**

**MOTION by Stier supported by Lascoe to allow Supervisor Jarzyna to move forward with negotiations with Mark Hoskin for the position of Fire Chief Contract.**  
**MOTION carried.**

10. NEW BUSINESS

- a. Receipt of Library Lease Agreement & FY 2022-23 budget

Lascoe stated she received the library lease agreement on March 22, 2022, and the FY 2022-23 budget on March 28, 2022.

**MOTION by Lascoe supported by Grader to receive and file the Library Lease Agreement & FY 2022-23 budget.**  
**MOTION carried.**

- b. Confirmation of 3-30-22 phone poll – Employee Manual Appendix 1

Jarzyna asked for confirmation of the phone poll on March 30, 2022 for Appendix 1.

**MOTION by Stier supported by Lascoe to confirm the 3-30-22 phone poll approving the Revised Employee Manual Appendix 1.**  
**MOTION carried.**

Stier asked if we have started looking for staff assistant at the Fire Department?

Jarzyna stated no, we are waiting until the new Fire Chief is in place.

c. Supervisor recommendation for appointment to the Recreation Committee  
Supervisor Jarzyna reported he and Betsy Bart interviewed a resident, Jessica Hicks for the open position on the Recreation Committee. Further recommended Jessica Hick to fill the vacancy to July 23, 2023.

**MOTION by Stier supported by Lascoe to appoint Jessica Hicks to the Recreation Committee position with term ending July 23, 2023.**  
**MOTION carried.**

d. Macomb Agricultural PDR Committee

Jarzyna stated the State of Michigan has awarded the grant for the purchasing development rights for a 112 acre farm in Richmond. The Township pledge \$500.00 if a farm was selected in Macomb County. Further stated the

**MOTION by Lascoe supported by Bart to receive and file the Macomb Agricultural PDR Committee Report.**  
**MOTION carried.**

e. Revised bid for 2022 limestone cost from MCRC

Jarzyna stated we have received notice from the MCRC that the limestone provided is no unable to provide limestone at their as-bid amount and the job is being rebid. Further stated we are awaiting the new bid amount.

**MOTION by Stier supported by Lascoe to Table the limestone application until further correspondence is received.**  
**MOTION carried.**

f. MI State Extension; Gypsy Moth Spraying

Jarzyna stated 23.8 acres in the Township that needs to be sprayed. He stated 13.45 acres are located within one of the HCMA parcels, which they have agreed to pay for the cost to spray. He explained additional eggs have been located on 31 Mile Road so the new cost for the Township is \$9,056.89, which is \$1,056.00 higher than anticipated.

**MOTION by Stier supported by Grader to allow Supervisor Jarzyna to enter into the agreement with Michigan State Extension for the Gypsy Moth Spraying at a cost of \$9,056.89.**  
**MOTION carried.**

g. Engineering Services Agreement with Anderson, Eckstein & Westrick, Inc.

Jarzyna stated Anderson, Eckstein & Westrick have submitted an Agreement for the Engineering Services. He stated there has not been an increase in the rate since 2017. Further explained they are proposing a five-percent increase in the contract and page nine shows the breakdown.

Grader asked if the Township is happy with the engineering services?

Stier stated Lou Urban is doing a great job. Further stated the proposal is for a five year contract expiring in 2027.

**MOTION by Grader supported by Stier to approve the AEW Engineering Services Agreement for five years with a five percent cost increase as presented.**  
**MOTION carried.**

h. Request to extend building permit for 19111 28 Mile Road due to covid.  
Jarzyna stated the home is almost done they are waiting on the kitchen cabinets.

**MOTION by Stier supported by Lascoe to approve 6 month building permit extension for Marco Genovese, 19111 28 Mile, Ray, MI 48096  
MOTION carried.**

11. PUBLIC COMMENTS

Michelle Kouri, 20861 30 Mile Road, stated the Ray Township Historical Society will be hosting an event on May 19 at 7:00 pm regarding the Heritage Home program and will provide information about how homes that were built more than one hundred years ago can qualify for the program.

Michelle Kouri reported the Ray Township Historical Society will be holding a silent auction in conjunction with Ray Day and they are accepting donations are needed. She reported the group will also be doing the Adopt-A-Road Clean up on Indian Trail.

Supervisor Jarzyna extended a special Thank You to New Haven Fire Chief Daniel Stier for his assistance with interviewing candidates for a new fire chief.

12. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 7:44 p.m.  
MOTION carried.**

\_\_\_\_\_  
Joe Jarzyna, Supervisor

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Lori R. Lascoe, MiPMC  
Clerk

\_\_\_\_\_  
Date

Lisa Hall, Recording Secretary