

RAY TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
TUESDAY, APRIL 4, 2023 AT 3:00 P.M.
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Location: Ray Township Hall
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor
Lori Lascoe, Clerk
Betty Grader, Trustee
Doug Stier, Trustee

Excused Absent: Betsy Bart, Treasurer

Also Present: Fire Chief Mark Hoskin
Angela Elsey, Dispatch Director with COMTEC
Tim Brooks, Assistant Fire Chief
Harold DeMan, Fire Inspector
John Shamley, EMT/Firefighter
Attendance record on file with the Clerk

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.
Supervisor Jarzyna called the special meeting to order at 3:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Grader and Stier were present. Excused Absence: Bart.

2. APPROVAL OF AGENDA
**MOTION by Stier supported by Grader to approve agenda as presented.
MOTION carried.**

3. PUBLIC COMMENTS: - For Agenda Items
There were no public comments.

4. NEW BUSINESS

a. Fire Dispatch Service Proposal

Chief Hoskin stated the Board toured the COMTEC facility to see the full-service dispatch services provided. The Board received the Macomb County Sheriff's Office Dispatch Service Proposal that was prepared for Ray Township. He stated the Township alerts are delayed four to five minutes currently and in an emergency every minute counts. Further provided the start-up costs for COMTEC including the hardware and hardware start-up costs for equipping, installing and training the personnel and vehicle installation, station outfitting, the Samsung Galaxy Active 4 PRO tablets and the AT&T monthly charge which can be adjusted to the data use.

Angela Elsey, Dispatch Director of COMTEC explained the benefits for the Fire Department in utilizing the professional services for dispatching for all 911 calls which provides the services, networking hardware and network connectivity, computer hardware, software licensing costs, software maintenance costs and support services costs. She explained the dispatch service provides alerts and updates with direct connectivity in the vehicles and tablets so there is no missed communication, as the software routes the address direct. Further explained all mutual aid surrounding communities receive the alerts.

Supervisor Jarzyna stated Treasurer Bart has provided the accounts the funds would be expensed. Further stated the Township Attorney and the Township Auditors stated the fire funds are for the equipment and operating of the Fire Department.

Discussion was held on the costs for the equipment and the annual costs for 2023-2024.

MOTION by Stier supported by Jarzyna to Approve the Fire Dispatch Service Proposal with COMTEC for Ray Township for \$133,684.65.

FOR THIS MOTION: Yes: Stier, Jarzyna, Grader, Lascoe

No: None

Absent: Bart

MOTION carried.

b. Lawn Care bids for 2023-2026

Lascoe stated bids were accepted until 11:00 a.m. on Wednesday, March 22, 2023 and the bid opening was held at 11:15 a.m. The Board was provided with a copy of the bid opening minutes. She stated six companies submitted bid proposals. She recommended the lowest bidder be awarded the contract which was Unique Clips for the Township Hall and Library mowing including trimming and bi-weekly edging for \$45.00 per cut with the Spring Clean-up for \$135.00 and \$190.00 for Fall Clean-up. For the Municipal baseball diamonds and park the mowing including trimming and bi-weekly edging \$290.00 per cut, \$580.00 for Spring Clean-up and \$870.00 for Fall Clean-up. For the Fire Department the mowing including trimming and bi-weekly edging for \$ 45.00 per cut along with the spring clean-up for \$135.00 and \$190.00 for the fall clean-up.

MOTION by Stier supported by Lascoe to award the Lawn Care Services for 2023-2026 to Unique Clips for the Hall and Library, Municipal baseball diamonds and park and Fire Department.

FOR THIS MOTION: Yes: Stier, Lascoe, Grader, Jarzyna

No: None

Absent: Bart

MOTION carried.

5. PUBLIC COMMENTS: None.

6. ADJOURNMENT

MOTION by Stier supported by Grader to adjourn the meeting at 3:37 p.m.

MOTION carried.

Joe Jarzyna, Supervisor

Lori R. Lascoe, MiPMC
Clerk
Recording Secretary

Date