

RAY TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
TUESDAY, April 11, 2023, AT 7:00 P.M.
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Location: Ray Township Hall
64255 Wolcott, Ray, MI 48096

Present: Tom Penzien, Chairman
Justin Lease, Vice Chairman
Randy Forro, Secretary
Justin Marberg
Betty Youngblood
Lori Lascoe

Excused Absence: John Zoccola

Also Present: Stephen Cassin, Township Planner
Lora Maue, Planning and Zoning Clerk
Harold DeMan, Jr., Fire Inspector

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.
Chairman Penzien called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. APPROVAL OF MINUTES – November 1, 2022
MOTION by Lascoe supported by Marberg to approve the November 1, 2022, meeting minutes as submitted.
MOTION carried.
3. APPROVAL OF AGENDA
MOTION by Marberg supported by Forro to approve the agenda as presented.
MOTION carried.
4. SCHEDULED PUBLIC HEARINGS - None
5. NEW BUSINESS
 - a. Election of Officers
Chairman Penzien asked for nominations for the Chairperson, Vice Chairperson and Secretary for the Planning Commission.

MOTION by Lease supported by Forro to appoint Tom Penzien as Chairperson to the Planning Commission for January 2023 to January 2024.
MOTION carried.

MOTION by Forro supported by Youngblood to appoint Justin Lease as Vice-Chairperson to the Planning Commission for January 2023 to January 2024.
MOTION carried.

MOTION by Lease supported by Lascoe to appoint Randy Forro as Secretary to the Planning Commission for January 2023 to January 2024.
MOTION carried.
6. Unfinished Business
 - a. Master Plan Discussion
Mr. Cassin, Township Planner, presented the draft of the Master Plan to the Planning Commission. He explained that the draft provides a community snapshot of the population and housing trends that was taken from the 2020 Census. He asked for the Planning Commission concurrence with the Master Plan, to proceed with developing of the policy of the Master Plan.

MOTION by Lascoe supported by Lease to concur with the Master Plan as presented to move forward with the Master Plan update.

FOR THIS MOTION: Yes: Lascoe, Lease, Penzien, Forro, Marberg, Youngblood

No: None

MOTION carried.

7. Presentation – None
8. Report of the Township Board Representative
Lascoe stated Lora Maue of Planning & Zoning Department provided the Township Board with a report of the issuance of residential single family building permits and accessory building from 2018 through 2022. There were 81 new residential single family building permits and 89 accessory building permits.

Lascoe stated there will be a special election on May 2, 2023 for Utica schools and the Armada area schools and the Clerks office will be open on Saturday, April 29, 2023 for absentee ballots and to register to vote.

Lascoe stated Ray Township will becoming part of the Purple Heart Trail on May 16, 2023, at the Township Board Meeting. The Proclamation of Ray Township being a Purple Heart Community will be read and Sam Alvarado, State Commander, will be present. Further stated the Township purchased three signs and they will be placed at the Township entrance, at the park and the Fire Department.

Lascoe stated the Recreation Committee has the following upcoming events:
June 25, 2023 Ray Day
July 19, 2023 Dinner and a movie
August 24, 2023 Dinner and a movie
October 21, 2023 Trunk or Treat
9. Report of the Zoning Board of Appeals Representative – Nothing to report
10. Correspondence
Chairman Penzien stated the Planning Commission received the Public Notice of the 2023 Meeting Schedule.
11. Planning Consultants Comment
Mr. Cassin stated there are several site plans in the process.
12. Public comment – None
13. Adjournment
MOTION by Lascoe supported by Youngblood to adjourn the meeting at 7:23 p.m.
MOTION carried.

Tom Penzien, Chairman

Randy Forro, Secretary

Date