

RAY TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
TUESDAY, JULY 18, 2023 AT 7:00 P.M.  
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Location: Ray Township Hall  
64255 Wolcott, Ray, MI 48096

Present: Joe Jarzyna, Supervisor  
Lori Lascoe, Clerk  
Betsy Bart, Treasurer  
Betty Grader, Trustee  
Doug Stier, Trustee

Absent: None

Also Present: 4 residents

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.  
Supervisor Jarzyna called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Lascoe called roll; Jarzyna, Lascoe, Bart, Grader and Stier.
2. APPROVAL OF AGENDA  
Treasurer Bart added to the agenda under bills list – Correction of the June 2023 bills list.  
**MOTION by Lascoe supported by Stier to approve the agenda as amended.**  
**MOTION carried.**
3. CORRESPONDENCE: None.
4. PUBLIC COMMENTS: - For Agenda Items  
There were no public comments.
5. APPROVAL OF MINUTES – June 20, 2023  
**MOTION by Bart supported by Stier to approve the meeting minutes for June 20, 2023.**  
**MOTION carried.**
6. APPROVAL OF BILLS LIST  
Treasurer Bart stated the bills list through July 16, 2023 totals \$103,784.31. She explained the bills list includes the MTA dues, the audit fee, Tuff Coating sealcoating for the parking lot and walking path and the stripping.  
  
Supervisor Jarzyna stated the bills list also includes an air conditioner for the Township Hall.  
**MOTION by Stier supported by Lascoe to approve the bills lists of \$103,784.31 as presented.**  
**MOTION carried.**  
  
Treasurer Bart stated for the June 20, 2023 bills list should have included two payroll periods for the Fire Department, since they are paid monthly. The amended total for June 10, 2023 should have been \$177,400.99.  
**MOTION by Stier supported by Lascoe to approve the amended bills lists for June 20, 2023 for \$177,400.99 as presented.**  
**MOTION carried.**
7. OFFICER’S REPORTS
  - a. Supervisor Jarzyna reported Luke Will has filed a lawsuit in Circuit Court against the Township. Further stated the Board has already granted approval to proceed with the case.

Jarzyna reported he contacted Bob Seibert, Township Attorney regarding the Indian Trail property and the items that are inside of the barns. Bob Seibert has advised him to work with the Macomb County Sheriff department in order to get titles on the vehicles on the site. He stated he spoke with Chuck Cryderman who has an auction service and would not charge the Township to clean out the barns and inventory the items for an online auction and would keep ten percent of what is raised from the auction for his services. Further stated Cryderman handles auctions for all municipalities in Macomb County and the HCMA.

Jarzyna reported a phragmite meeting was held today and the map has been completed and will go out to all the townships and spraying will begin next month.

b. Clerk Lascoe reported the Planning Commission had a meeting on July 11, 2023 for a Special Land Use to allow a mini storage facility located at 18081 26 Mile Road, in the B-2 (General Business) zoning district for Permanent Parcel ID 21-05-32-400-011. The site is 6.145 acres. The Planning Commission approved special land use and site plan which will contain eight self-storage buildings. The existing home and two sheds will be demolished from the site.

Lascoe reported to the Board that Armada and Utica Schools have reimbursed the Township for the May 2, 2023 special election.

Clerks announced she has appointed a new Deputy Clerk, Denise Koppel and feels she will be an asset to the Clerks office.

Lascoe stated on November 8, 2022 the voters of the State of Michigan approved Proposal 22-2, for Early Voting Precinct for State and Federal Elections and the Township Board will be required to adopt a Resolution for Early Voting. The State will be providing one free absentee drop box and the drop box has been ordered and will be able to hold 350 absentee ballots.

c. Treasurer Bart reported the sealcoating of the parking lot, and the walking path have been completed.

Bart stated Ray Day was a success; we had more people at this event than any other since 2020. She thanked Jessica Hicks, the Recreation Leader and the Recreation Committee and the volunteers for a great event. She announced the Movie in the Park is tomorrow evening, starting at 6:00 p.m. The movie is "Moana" with a Hawaiian theme, along with music before the movie, a food truck, games and free popcorn.

d. Trustee Grader had nothing to report.

Trustee Stier reported the work on Omo Road is 99% done, they will be out tomorrow to complete the project.

**MOTION by Stier supported by Bart to receive and file the Officers Reports.  
MOTION carried.**

8. DEPARTMENT REQUEST/REPORTS

Supervisor Jarzyna read each department report.

- a. Assessing Report
- b. Budget Report
- c. Building Department
- d. Fire Department Report
- e. Library Report- no report provided.
- f. Senior Report
- g. SMART/Richmond Lenox EMS Report

**MOTION by Lascoe supported by Grader to receive and file the June 2023 Department Reports.  
MOTION carried.**

9. UNFINISHED BUSINESS – None.

10. NEW BUSINESS

- a. SYO donation of Clearing server to donate to northern community of Michigan.  
Trustee Stier reported he offered to pay the cost to clear the server and upon completion Jason Gottschalk of SYO generously donated his time.

**MOTION by Jarzyna supported by Grader to accept the donation from SYO for clearing the server to donate to a northern community of Michigan.**

**MOTION carried.**

- b. Acceptance of Audit Financial Report from King & King CPA  
Treasurer Bart reported the Township audit was completed and is in good standing. Further stated if anyone would like to review the audit they can come into the office.

**MOTION by Lascoe supported by Stier to accept the Audit Financial Report from King & King CPA.**

**MOTION carried.**

- c. Resignation from Recreation Committee – Keeley Weber  
Bart stated Keeley Weber moved into the community about a year ago and has been very active on the committee and would like to open her schedule to pursue other things in her life.

Stier stated the board would like to thank Keely for her contribution.

**MOTION by Bart supported by Jarzyna to accept the resignation of Keeley Weber from the Recreation Committee.**

**MOTION carried.**

- d. Rescind Appendix 10 of Employee Handbook – Accounting Employee Benefits  
Jarzyna stated Appendix 10 of the employee handbook should be rescinded.

**MOTION by Lascoe supported by Stier to rescind Appendix 10 of Employee Handbook – Accounting Employee Benefits.**

**MOTION carried.**

- e. Appendix 1 of Employee Handbook – Compensation Schedule  
Jarzyna stated the compensation schedule has been adjusted for the Accounting position with the elimination of the medical stipend and paid holidays.

**MOTION by Stier supported by Grader to approve Appendix 1 of Employee Handbook – Compensation Schedule for the Accounting position at \$25.00 hour.**

**MOTION carried.**

- f. Five Points Drain maintenance match program with Public Works  
Jarzyna reported the Five Points Drain work has been completed through the maintenance match program.

**MOTION by Stier supported by Bart to approve Five Points Drain maintenance program with Public Works for \$9,500.00 and Macomb County Public Works share of \$15,500.00.**

**MOTION carried.**

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g. Bid package for new driveway for Fire Department

Jarzyna reported Anderson, Eckstein & Westrick have completed the bid package for a new driveway to service the Fire Department. The bid will be advertised on BidNet and bids should be submitted by August 10, 2023 and the project could be awarded at the next Board meeting on August 15<sup>th</sup>, 2023.

**MOTION by Stier supported by Lascoe to allow the Supervisor to proceed with the bid package for new driveway for the Fire Department.**

**MOTION carried.**

11.PUBLIC COMMENTS – None

12. ADJOURNMENT

**MOTION by Stier supported by Grader to adjourn the meeting at 7:31 p.m.**

**MOTION carried.**

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Joe Jarzyna, Supervisor

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Lori R. Lascoe, MiPMC, CMC  
Clerk

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Date

Lisa Hall, Recording Secretary